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| Applicant Name: | FIPS#: | Reference Number (as assigned by the DIU): | Program Delivery Coordinator: |
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| 1. Are the activities necessary to eliminate or lessen an immediate threat caused by the declared incident? (Y/N) | | | | | | |
| *Explain:* |  | | | | | |
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| 1. Will/did work occur on land owned or managed by a Federal agency? (Y/N) | | | | | | |
| *Explain:* |  | | | | | |
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| 1. Was a permit or approval required or provided by another federal agency? (Y/N) | | | | | | |
| *Explain:* |
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| 1. Does the Applicant have the legal authority to perform the work? (Y/N) | | | | | | |
| *Explain, if necessary:* | |  | | | | |
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| 1. Are all activities located within the designated area? (Y/N) If not, are the activities limited to evacuation and sheltering? (Y/N) | | | | | | |
| *Comments:* |  | | | | | |
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| 1. Were any resources donated to complete the debris removal? (Y/N) | | | | | | |
| *If yes, provide brief description of what was donated and by whom:* | | | | | | |
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| 5.Any other issues? (Y/N) | | | | | | |
| *If yes, describe issue:* | | | | | | |
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| **Special Considerations** | | | | | | |
| 1. Does the damaged facility(ies) or item(s) of work have insurance coverage and/or is it an insurable risk (e.g., buildings, equipment, vehicles)? | | | | Yes  No | Unsure | |
| *comments:* | | | | | | |
| 1. Is the damaged facility(ies) or item(s) of work located within a floodplain or a coastal high hazard area and/or does it have an impact on a floodplain or wetland? | | | | Yes  No | | Unsure |
| *comments:* | | | | | | |
| 1. Is the damaged facility(ies) or item(s) of work located within or adjacent to a Coastal Barrier Resource System Unit or an Otherwise Protected Area? | | | | Yes  No | | Unsure |
| *comments:* | | | | | | |
| 1. Is the damaged facility(ies) or item(s) of work listed on a local/state/national historic register or is it a locally recognized landmark? Is it older than 45 years? (Provide the age of the facility) | | | Are there more, similar buildings near the site? | Yes  No | Unsure | |
| *comments:* | | | | | | |
| 1. Are there any large, undeveloped or undisturbed areas on, or near, the project site? (Select “yes” if there are large tracts of forestland, grassland, or naturally preserved areas, etc.) | | | | Yes  No | | Unsure |
| *comments:* | | | | | | |
| 1. Is the construction of a temporary access road or levee required to facilitate emergency protective measures? Are any other construction-related or ground disturbance activity required? | | | | Yes  No | | Unsure |
| *comments:* | | | | | | |
| 1. Will the proposed facility(ies) repairs/reconstruction change the pre-disaster conditions (e.g., footprint, material, location, capacity, use of function? | | | | Yes  No | | Unsure |
| *comments:* | | | | | | |
| 1. Are there any hazardous materials at or adjacent to the damaged facility(ies) and/or item of work? | | | | Yes  No | | Unsure |
| *comments:* | | | | | | |
| 1. Are there any other environmental or controversial issues associated with the damaged facility(ies) and/or work item? (Select Y, if construction activity is occurring within 200 feet of a waterway/waterbody.) | | | | Yes  No | | Unsure |
| *comments:* | | | | | | |
| *List any known endangered species in the work area:* | | | | | | |

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| **Select “R” if Required “S” when Submitted** | | | | | | | | | | | | | |
| **General** | | | | | | | | | | | | | |
|  | | | **R** | **S** |  | | | | | | **R** | **S** |  |
| **Photographs** | | |  |  | Demonstrating Threat | | | | **Technical Reports** | |  |  | Inspection Reports |
|  |  | Site | | | |  |  | Structural Assessment |
| **Facility Records** | | |  |  | Site Stability Records | | | |  |  | Environmental Assessment |
|  |  | Demonstrating Threat | | | |  |  | Geotechnical Assessment |
| **Maps** | | |  |  | Site(s) Location Map | | | | **Force Account** | |  |  | Pay Policy |
| **Regulatory Permits and Correspondence** | | |  |  | Environmental Permits | | | | **Direct Administrative Costs** | |  |  | Specific description of administrative task performed by individual |
|  |  | Historic Preservation | | | |  |  | Skill level and position description of individual performing task |
|  |  | US Corp of Engineers | | | |  | |  |  |  |
|  |  | US Fish and Wildlife | | | |  | |  |  |  |
|  |  | National Marine Fisheries Ser. | | | |  | |  |  |  |
| **Work Completed** | | | | | | | | | **Work to be Completed** | | | | |
| **Force Account or Donated Labor** | | |  |  | Work Orders/Activity Logs | | | | **Force Account** | |  |  | Applicant-developed scope of work |
|  |  | Sample of Timesheets | | | |  |  | FA Labor Estimate |
|  |  | Fringe Benefit Calculations | | | |  |  | FA Equipment Estimate |
|  |  | FA Labor Summary | | | |  |  | FA Material Estimate |
| **Force Account or Donated Material** | | |  |  | Receipts | | | |  |  | Fringe Benefit Calculations |
|  |  | Material Usage Summary | | | |  |  | Historical Cost Records |
| **Force Account or Donated Equipment** | | |  |  | Equipment List | | | |  |  | Unit Cost Estimate (prepared by Applicant or A/E) |
|  |  | Usage Records | | | |
|  |  | Rental Contract/Receipt | | | |  |  |  |
| **Contract** | | |  |  | Contract | | | | **Contract** | |  |  | Contract |
|  |  | Bid Documents | | | |  |  | Bid Documents |
|  |  | Invoice(s) | | | |  |  | Procurement Documentation |
|  |  | Cost Analysis | | | |  |  |  |
|  |  | Procurement Documentation | | | |  |  |  |
| **Program Eligibility** | | | | | | | | | | | | | |
| **R** | **S** |  | | | | **R** | **S** |  | | **R** | **S** |  | |
|  |  | Procurement Policy | | | |  |  | Mutual Aid Agreements | |  |  | Rental/Purchase Cost Comparison | |
|  |  | Insurance Policy | | | |  |  | Donated Resources | |  |  | Legal Authority | |
|  |  | Lease Agreement | | | |  |  | Certification by Federal, State, Tribal, or local government officials that a threat exists | | | | | |
|  |  | For Flood Control Works, maintenance agreements with other Federal agencies | | | |  |  |  | | | | | |

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| **Other** | | | | | | | | |
| **R** | **S** |  | **R** | **S** |  | **R** | **S** |  |
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