STATE OF TENNESSEE
DEPARTMENT OF TRANSPORTATION
TRAFFIC DESIGN DIVISION
SUITE 1800, JAMES K. POLK BUILDING
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HOWARD H. ELEY
COMMISSIONER

BILL LEE
GOVERNOR

TRAFFIC MEMORANDUM NO. 2503

TDOT Construction Reviews and Requests for Projects involving Traffic Signals and Roadway Lighting Items

Effective immediately, the following procedures shall be followed regarding TDOT construction reviews and requests for projects involving traffic signals and roadway lighting items. These construction reviews include shop drawing reviews of equipment and materials being supplied for a construction project and construction engineering inspection (CEI) requests. **Please note the submittal email address has been updated.**

1. Submit all TDOT construction reviews and requests for projects involving traffic signals and roadway lighting items via email to the following: TDOT.TrafficDesign.Construction-Reviews@tn.gov. Only PDF format is acceptable for these submissions.

2. TDOT construction reviews and requests will no longer be submitted directly to local agencies that involve traffic signals and roadway lighting items. This will eliminate duplication efforts with local agencies as the Traffic Design office will provide local agency coordination efforts.

Andrew Barlow, PE
Director
Traffic Design Division

AB:MM
4/28/2025