

SITE PLAN CHECKLIST

Preliminary site plans should be submitted to the Regional Traffic Engineering Office or designated TDOT contact by email before final plans are submitted. Final submitted site plan drawings shall be printed on full size sheets (34" x 22") and include the following:

- All roads and streets clearly labeled
 - Include any applicable state route and U.S. route numbers
- North arrow
- Drawings are to be drawn to scale 1" = 20', 1" = 30', 1" = 40', or 1" = 50'
- Distance to nearest intersecting road
- Location of the property with property boundaries
- Proposed type of business or organization using the driveway
- Existing right-of-way lines
- Existing and proposed roadway layout with dimensions
 - Roadway width
 - Shoulder width (if applicable)
 - Driveway width
 - Driveway radii
 - Edge clearance
 - Distance between driveways
 - Turn lane storage length, transition length, and width
 - Turning radii at intersections
 - Other geometric features
- Drainage features (for properties draining onto State right-of-way)
 - Elevations and/or contour lines
 - Flow directions
 - Existing and proposed drainage structures – size, location, invert elevations, etc.
 - Size, location, and invert elevations of the nearest downstream structure
 - Drainage data; calculations on a separate sheet
 - Existing and proposed ditches, swales, rip-rap channels, or other features
 - Endwalls (if applicable)
- Erosion control layout
- Existing and proposed utilities
- Sight distance for proposed driveway(s)
- Locations and dimensions of all roadway signing and pavement markings
- Any other features necessary to adequately represent the proposed changes to the site
- Traffic Control Plan for roadway and/or pedestrian facilities as directed by Regional Traffic Engineering Office and/or designated TDOT personnel

This list is meant to serve as a guide for applicants, and other items not included in this list may be required on the plans.