




STATE OF TENNESSEE
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STRUCTURES DIVISION
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BUTCH ELEY
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BILL LEE
GOVERNOR

TO: Structures Division Engineers, Managers, and Consultants

FROM: Ted A. Kniazewycz, P.E., F.ASCE 
Civil Engineering Director – Structures Division

DATE: September 28, 2022

RE: Structural Design Memorandum SDM-22-02
Distribution of Final Foundation Data Sheets

Effectively immediately, Final Foundation Data submitted to the Division of Structures from the Field Inspector at the Construction Office shall be distributed according to the following protocol:

The Final Foundation Data (which is typically submitted in spreadsheet form or manually entered on a pdf copy of the Final Foundation Data sheet) will be forwarded on to the Detailing Unit via Gary.Young@tn.gov to be finalized into the archived Final Foundation Data CADD file.

When the Final Foundation Data CADD file is finalized, a pdf version of this drawing will be distributed via email to the following:

- The bridge designer
- Gary Young or Steven Steele, to post this pdf file to the Images folder
- The Bridge Evaluators for inserting into the Bridge Info document
- The Geotechnical Section of the Materials and Tests Division for their records
- The Field Inspector (i.e., the original sender) for his records

CC: SDG-01