



**STATE OF TENNESSEE
DEPARTMENT OF TRANSPORTATION**

ROADWAY DESIGN DIVISION
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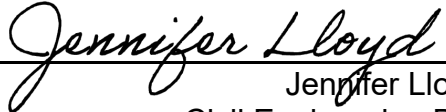
INSTRUCTIONAL BULLETIN NO. 22-01

Regarding Turn-In Dates and Letting Schedules

Attached to this bulletin is the updated 2022 letting schedule with a chart showing dates to be met for various activities.

Plans and estimates for projects assigned to a letting should be turned into the Plans Assembly Group, Eplans.Turnins@tn.gov, no later than the turn in date shown on the attached chart.

Instructional Bulletin 21-03 is voided with the release of this IB.



Jennifer Lloyd, PE
Civil Engineering Director
Roadway Design Division

KJL:LHC:MBB:NHP
January 12, 2022

2022 LETTING SCHEDULE

Activity	LETTING Feb 11, 2022	LETTING Mar 25, 2022	LETTING May 13, 2022	LETTING June 17, 2022	LETTING Aug 19, 2022	LETTING Oct 7, 2022	LETTING *Nov 4, 2022 Mowing/litter Removal	LETTING Dec 9, 2022	WEEKS BEFORE LETTING
TDOT Design Manager schedules and distributes prints for construction field review	June 2, 2021	July 14, 2021	September 1, 2021	October 6, 2021	December 8, 2021	January 26, 2022	February 23, 2022	March 30, 2022	36 -1/2
TDOT Design Manager verifies <u>all</u> deliverables have been received to allow completion of plans in accordance with the roadway design checklist.	September 8, 2021	October 20, 2021	December 8, 2021	January 12, 2022	March 16, 2022	May 4, 2022	June 1, 2022	July 6, 2022	22 -1/2
Regional Resurfacing Coordinator furnishes PS&E report to Regional Project Development for development of resurfacing plans	September 24, 2021	November 5, 2021	December 23, 2021	January 28, 2022	April 1, 2022	May 20, 2022	June 17, 2022	July 22, 2022	20
Design Division or Regional Project Development begins "in house" checking of final Roadway Plans prior to turn-in for letting	October 6, 2021	November 17, 2021	January 5, 2022	February 9, 2022	April 13, 2022	June 1, 2022	June 29, 2022	August 3, 2022	18 -1/2
Regional Project Development to submit Preliminary Resurfacing Plans for review	October 20, 2021	December 1, 2021	January 19, 2022	February 23, 2022	April 27, 2022	June 15, 2022	July 13, 2022	August 17, 2022	16 -1/2
Consultant furnishes final roadway plans w/ estimate to TDOT Design Manager for review	November 3, 2021	December 15, 2021	February 2, 2022	March 9, 2022	May 11, 2022	June 29, 2022	July 27, 2022	August 31, 2022	14 -1/2
Regional ROW Office submits "removal of structures" letter to the Design Division or Regional Project Development	November 10, 2021	December 22, 2021	February 9, 2022	March 16, 2022	May 18, 2022	July 6, 2022	August 3, 2022	September 7, 2022	13 -1/2
Consultant furnishes Structures Division final structure plans w/ estimate for review	November 17, 2021	December 29, 2021	February 16, 2022	March 23, 2022	May 25, 2022	July 13, 2022	August 10, 2022	September 14, 2022	12 -1/2
Regional Utility Engineer furnishes utility plans to the Plans Assembly Section	November 24, 2021	January 5, 2022	February 23, 2022	March 30, 2022	June 1, 2022	July 20, 2022	August 17, 2022	September 21, 2022	11 -1/2
Design Division or Regional Project Development, Structures Division, Traffic Operations Division, Environmental Division, and Geotechnical Engineering Office submits final plans w/ estimate to the Plans Assembly Section	December 1, 2021	January 12, 2022	March 2, 2022	April 6, 2022	June 8, 2022	July 27, 2022	August 24, 2022	September 28, 2022	10 -1/2
Plans Assembly Section submits final plans to the Construction Division, Contracts & Specifications Office	December 22, 2021	February 2, 2022	March 23, 2022	April 27, 2022	June 29, 2022	August 17, 2022	September 14, 2022	October 19, 2022	7 -1/2

2023 LETTING SCHEDULE

Activity	LETTING Feb 10	LETTING Mar 31	LETTING May 12	LETTING June 23	LETTING Aug 18	LETTING Oct 6	LETTING *Nov 3 Mowing/litter Removal	LETTING Dec 8	WEEKS BEFORE LETTING
TDOT Design Manager schedules and distributes prints for construction field review	June 1, 2022	July 20, 2022	August 31, 2022	October 12, 2022	December 7, 2022	January 25	February 22	March 29	36 -1/2
TDOT Design Manager verifies <u>all</u> deliverables have been received to allow completion of plans in accordance with the roadway design checklist.	September 7, 2022	October 26, 2022	December 7, 2022	January 18	March 15	May 3	May 31	July 5	22 -1/2
Regional Resurfacing Coordinator furnishes PS&E report to Regional Project Development for development of resurfacing plans	September 23, 2022	November 10, 2022	December 22, 2022	February 3	March 31	May 19	June 16	July 21	20
Design Division or Regional Project Development begins "in house" checking of final Roadway Plans prior to turn-in for letting	October 5, 2022	November 23, 2022	January 4, 2023	February 15	April 12	May 31	June 28	August 2	18 -1/2
Regional Project Development to submit Preliminary Resurfacing Plans for review	October 19, 2022	December 7, 2022	January 18	March 1	April 26	June 14	July 12	August 16	16 -1/2
Consultant furnishes final roadway plans w/ estimate to TDOT Design Manager for review	November 2, 2022	December 21, 2022	February 1	March 15	May 10	June 28	July 26	August 30	14 -1/2
Regional ROW Office submits "removal of structures" letter to the Design Division or Regional Project Development	November 9, 2022	December 28, 2022	February 8	March 22	May 17	July 5	August 2	September 6	13 -1/2
Consultant furnishes Structures Division final structure plans w/ estimate for review	November 16, 2022	January 4, 2023	February 15	March 29	May 24	July 12	August 9	September 13	12 -1/2
Regional Utility Engineer furnishes utility plans to the Plans Assembly Section	November 23, 2022	January 11	February 22	April 5	May 31	July 19	August 16	September 20	11 -1/2
Design Division or Regional Project Development, Structures Division, Traffic Operations Division, Environmental Division, and Geotechnical Engineering Office submits final plans w/ estimate to the Plans Assembly Section	November 30, 2022	January 18	March 1	April 12	June 7	July 26	August 23	September 27	10 -1/2
Plans Assembly Section submits final plans to the Construction Division, Contracts & Specifications Office	December 21, 2022	February 8	March 22	May 3	June 28	August 16	September 13	October 18	7 -1/2