



**STATE OF TENNESSEE  
DEPARTMENT OF TRANSPORTATION**

**ROADWAY DESIGN DIVISION**  
SUITE 1200 JAMES K. POLK BUILDING  
505 DEADERICK STREET  
NASHVILLE, TENNESSEE 37243-3848  
(615) 741-2221

**CLAY BRIGHT**  
COMMISSIONER

**BILL LEE**  
GOVERNOR

**INSTRUCTIONAL BULLETIN NO. 21-01**

**REGARDING CHAPTER 5 – RIGHT-OF-WAY RELEASE**

**Effective immediately**, the Roadway Design Guidelines Chapter 5 has been released. This release contains new information and has re-structured the layout of the entire Roadway Design Guidelines. The focus of this chapter is Preparing Right-of-Way Plans, Roadside Design Criteria, Traffic Control Plan Design, Environmental Considerations, Non-Traditional Projects, and Right-of-Way Process. All information located in this new release supersedes any other areas in the Roadway Design Guidelines.

There is a significant change to how Environmental Notes will be required. The Environmental notes in Roadway Design Guidelines Chapter 9 have been moved to have all Environmental Notes listed in Section 4. There are four sub-sections listed for General and Special Environmental Notes and General and Special EPSC Notes. At the ROW Field Review and final ROW plan submittal, there will be a new Environmental Notes sheet that is required. This sheet series will be Sheet 2E series. These notes will come from the sub-sections 1 and 2. The EPSC Notes will still be listed as the first sheet of the EPSC series and will use notes from sub-sections 3 and 4. RDG Chapter 9 has been updated as part of this IB to reflect these changes.

Associated with this instructional bulletin is a CADD update that includes updated forms, updated checklists, updated FileNet Deliverables doc. The CADD update and revised Roadway Design Guidelines Chapter 5 are available online.

**Link for RDG Chapter 5:**

[https://www.tn.gov/content/dam/tn/tdot/roadway-design/documents/design\\_guidelines/DG-C5.pdf](https://www.tn.gov/content/dam/tn/tdot/roadway-design/documents/design_guidelines/DG-C5.pdf)

**Link for RDG Chapter 9:**

[https://www.tn.gov/content/dam/tn/tdot/roadway-design/documents/design\\_guidelines/DG-C9.pdf](https://www.tn.gov/content/dam/tn/tdot/roadway-design/documents/design_guidelines/DG-C9.pdf)

**Link for CADD Webpage:**

<https://www.tn.gov/tdot/roadway-design/design-standards/design-cadd-files.html>

**Link for Roadway Design Documents Webpage:**

<https://www.tn.gov/content/tn/tdot/roadway-design/design-standards/tdot-documents.html>

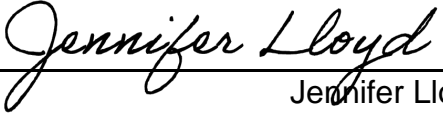
**Link for Environmental Permit Sketch Guide:**

[https://www.tn.gov/content/dam/tn/tdot/roadway-design/documents/design\\_guidelines/Permit%20Sketch%20Guide.pdf](https://www.tn.gov/content/dam/tn/tdot/roadway-design/documents/design_guidelines/Permit%20Sketch%20Guide.pdf)

**Link for FileNet Deliverable Document:**

[https://www.tn.gov/content/dam/tn/tdot/roadway-design/documents/design\\_guidelines/FileNet%20Project%20Deliverables.pdf](https://www.tn.gov/content/dam/tn/tdot/roadway-design/documents/design_guidelines/FileNet%20Project%20Deliverables.pdf)

As the Roadway Design Division continues to re-write the Roadway Design Guidelines, you might find references to sections that have not been released yet as well as PPRM numbers that are in the process of being created. We want to release Chapter 5 now so that you will be able to utilize some of the changes. Not having the other sections should not impair your ability or cause confusion but if it does, please feel free to contact me at [Jennifer.Lloyd@tn.gov](mailto:Jennifer.Lloyd@tn.gov) or James [James.D.Kelley@tn.gov](mailto:James.D.Kelley@tn.gov) or Laura at [Laura.Chandler@tn.gov](mailto:Laura.Chandler@tn.gov). Please continue to have patience with us as we continue to make progress on the DG.

  
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Jennifer Lloyd, PE  
Civil Engineering Director  
Roadway Design Division

KJL:JDK:ADP:LHC  
January 4, 2021