

One half size set of plans and the Distribution letter shall be sent for each distribution listed in number 1.

1. Preliminary, Site, R.O.W., and Construction Field Reviews

<p>Federal Highway Administration (FHWA) <u>Area Engineer or Operations Program Manager for ITS for projects as noted below:</u></p> <p>Plans should be distributed on new and reconstruction projects on the Interstate System, Projects of Divisional Interest (PODI), or Appalachian Development Projects.</p> <div style="border: 1px solid black; padding: 5px; width: fit-content; margin-left: 20px;">Distribute for #1 Only</div>	<p>Use following link to obtain Area Engineer or Operations Program Contact: (https://www.fhwa.dot.gov/tndiv/staff.cfm)</p>
<p>City and/or County Mayor, Director of Public Works, <u>AND</u> Highway Chief Administrator Officer</p> <div style="border: 1px solid black; padding: 5px; width: fit-content; margin-left: 20px;">Distribute for # 1 Only</div>	<p>City and/or County shall be contacted for each distribution to ensure information is correct and personnel have not changed.</p>
<p><u>UTILITIES</u> Cable Electric Fiber Gas Phone Water/Sewer (Other)</p> <div style="border: 1px solid black; padding: 5px; width: fit-content; margin-left: 20px;">Distribute for # 1 Only</div>	<p>Project Development Personnel shall contact regional utilities offices to ensure utility contacts shown in the Survey.dgn file are correct prior to distribution of plans.</p>

**TABLE 1-13
External Distribution List**