

Emails/Appointments shall be sent for each distribution listed in numbers 1 to 4 **unless** otherwise noted within Table 1-12.

1. Preliminary, Site, R.O.W., and Construction Field Reviews
2. R.O.W. Plans Submittals and R.O.W. Revisions
3. Construction Plans Submittal for Lettings and Letting Revisions
4. Construction Revisions

Groups	Email Address
<p>Bid Analysis and Estimating Office</p> <p>#3 and #4, Revisions Only. For R.O.W. revisions, submit updated estimate when significant changes occur in R.O.W. estimate.</p>	<p>This is not the email name that will show in Outlook. After the email addresses have been entered, Outlook should switch the address to the email name. If it does not update, select "Check Names" in Outlook. If there are any addresses that do not switch to an email name, then the email address was typed in wrong.</p> <p>TDOT.EstimatingOffice@tn.gov</p>
<p>Business Development PlanGrid Team</p> <p>#3 Revisions Only and #4</p>	<p>TDOT.R1BusinessDev@tn.gov TDOT.R2BusinessDev@tn.gov TDOT.R3BusinessDev@tn.gov TDOT.R4BusinessDev@tn.gov</p>
<p>Consultant Projects (TDOT Managed)</p> <p>HQ Roadway Design Manager (if consultant project with HQ Oversight)</p>	<p>Use individual email address</p> <p>Use individual email address</p>
<p>Construction (HQ)</p> <p>#1 Only</p>	<p>TDOT.HQ.Construction@tn.gov</p>
<p>Construction (HQ) Estimates</p> <p>#3 Only</p>	<p>TDOT.Construction.Estimates@tn.gov</p>

TABLE 1-12
Email Distribution List

<p>District Operations</p> <p>Refer to Regional District Maps to locate appropriate district by county location. If a project is in two counties thus in two districts, contact regional Operations Directors to verify which district office will oversee the project.</p>	<p>TDOT.R1.D17@tn.gov TDOT.R1.D18@tn.gov TDOT.R1.D19@tn.gov</p> <p>TDOT.R2.D27@tn.gov TDOT.R2.D28@tn.gov TDOT.R2.D29@tn.gov</p> <p>TDOT.R3.D37@tn.gov TDOT.R3.D38@tn.gov TDOT.R3.D39@tn.gov</p> <p>TDOT.R4.D47@tn.gov TDOT.R4.D48@tn.gov TDOT.R4.D49@tn.gov</p>
<p>All Except #2</p>	
<p>Environmental Coordinator (Regional)</p>	<p>R1.EnvTechOffice@tn.gov R2.EnvTechOffice@tn.gov R3.EnvTechOffice@tn.gov R4.EnvTechOffice@tn.gov</p>
<p>Environmental Division (HQ)</p>	<p>TDOT.Env.AirNoise@tn.gov TDOT.Env.Archaeology@tn.gov TDOT.Env.Ecology@tn.gov TDOT.Env.HazmatOffice@tn.gov TDOT.Env.Historic@tn.gov TDOT.Env.Mitigation@tn.gov TDOT.Env.NEPA@tn.gov TDOT.Env.Permits@tn.gov</p>
<p>Geotechnical Engineering Section</p>	<p>TDOT.Geotech@tn.gov</p>
<p>Maintenance</p>	<p>TDOT.HQ.Maintenance@tn.gov TDOT.RG1.Maintenance@tn.gov TDOT.RG2.Maintenance@tn.gov TDOT.RG3.Maintenance@tn.gov TDOT.RG4.Maintenance@tn.gov</p>
<p>#1 Construction Field Review Only</p>	

TABLE 1-12, Continued
Email Distribution List

Operations Director *Regional Directors are included in this email account All Except #2	TDOT.R1.OD@tn.gov TDOT.R2.OD@tn.gov TDOT.R3.OD@tn.gov TDOT.R4.OD@tn.gov
Pavement Design #1 Only, Exclude Site Review	TDOT.PavementDesign@tn.gov
Plans Assembly #3 Only	Eplans.Turnins@tn.gov
Printing Services Superintendent #3 Only	TDOT.PrintShopLettingInfo@tn.gov
Program Development & Scheduling Office #2 and # 3, Submittal Only on #2	TDOT.PDSO@tn.gov
Project Development Director	TDOT.R1.PDD@tn.gov TDOT.R2.PDD@tn.gov TDOT.R3.PDD@tn.gov TDOT.R4.PDD@tn.gov
Quality Assurance/Quality Control #1 Only	TDOT.QualityAssurance@tn.gov
Right of Way/Utilities (HQ)	TDOT.HQ.ROW@tn.gov

TABLE 1-12, Continued
 Email Distribution List

<p>Right of Way/Utilities (Regional)</p>	<p>TDOT.RG1.ROW@tn.gov TDOT.RG2.ROW@tn.gov TDOT.RG3.ROW@tn.gov TDOT.RG4.ROW@tn.gov</p> <p>TDOT.R1.UTIL@tn.gov TDOT.R2.UTIL@tn.gov TDOT.R3.UTIL@tn.gov TDOT.R4.UTIL@tn.gov</p>
<p>Roadway Design Division File Room</p> <p>#4 Only</p>	<p>TDOT.DesignFileRoom@tn.gov</p>
<p>Roadway Design Division Revisions</p> <p>#2, #3 and #4 Revisions Only</p>	<p>TDOT.DesignRevisions@tn.gov</p>
<p>Safety Coordinators (Regional)</p> <p>#1 Only</p>	<p>Use individual email address</p>
<p>State Railroad Coordinator (HQ)</p> <p>If railroad involvement</p>	<p>HQRailroadCoordinator@tn.gov</p>
<p>State Work Zone Engineer (Roadway Design Division)</p> <p>Distribute #1 (ROW & Construction) and #2 - #4 ONLY if the TMP is Significant or if the project contains a Work Zone Deviation</p>	<p>TDOT.WZ-Review@tn.gov</p>
<p>Structures (hydraulics and structures) (retaining walls)</p> <p>Distribute for #'s 1-4 if structure and/or retaining wall is in plans</p>	<p>TDOT.Structures@tn.gov TDOT.StructuresRW@tn.gov</p>

**TABLE 1-12, Continued
Email Distribution List**

<p>Traffic Operations (HQ) (ITS Infrastructure) Traffic Operations (HQ) (Signals, Lighting) Traffic Operations (HQ) (Signing)</p>	<p>ITS TDOT.TrafficOps.ITS-Reviews@tn.gov</p> <p>Signs TDOT.TrafficOps.Sign-Reviews@tn.gov</p> <p>Signals and Lighting TDOT.TrafficOps.SNL-Reviews@tn.gov</p>
<p>Distribute for #1 (Prelim.) to the ITS and Signals and Lighting email accounts.</p>	
<p>Distribute for #1 (Site, ROW) to all three email accounts.</p>	
<p>Distribute #1 (Construction) and #2 - #4 only if ITS, signals, lighting, and/or signing is in plans.</p>	<p>Use individual email address</p>
<p>Traffic Engineer (Regional)</p>	
<p>#1 Only</p>	

**TABLE 1-12, Continued
Email Distribution List**