

One half size set of plans and the Distribution letter shall be sent for each distribution listed in number 1.

1. Preliminary, Site, R.O.W., and Construction Field Reviews

Federal Highway Administration (FHWA)

<u>Area Engineer or Operations Program</u>

<u>Manager for ITS for projects as noted below:</u>

Use following link to obtain Area Engineer or Operations Program Contact: (https://www.fhwa.dot.gov/tndiv/staff.cfm)

Plans should be distributed on new and reconstruction projects on the Interstate System, Projects of Divisional Interest (PODI), or Appalachian Development Projects.

Distribute for #1 Only

City and/or County shall be contacted for each distribution to ensure information is correct and personnel have not changed.

City and/or County Mayor,
Director of Public Works, <u>AND</u>
Highway Chief Administrator Officer

Distribute for # 1 Only

UTILITIES

Cable

Electric

Fiber

Gas

Phone

Water/Sewer

(Other)

Distribute for # 1 Only

Project Development Personnel shall contact regional utilities offices to ensure utility contacts shown in the Survey.dgn file are correct prior to distribution of plans.