



**Tennessee Department of Transportation Right-of-Way Division
Outdoor Advertising Office
Outdoor Advertising New Device Permit Application**

Application # _____

Please Type or Print		Type of Application (<i>Check One</i>)		Original Application:		Application for Expired Permit:		
Owner #	1. Name of Applicant			2. Mailing Address				
3. City/State/Zip			4. Email		5. Phone Number		6. Application Date	
7. Property Owner Name and Mailing Address (<i>Required State and Zip Code</i>)								
Location of Outdoor Advertising Device								
8. Physical Address of the sign (<i>If not available, then please complete item #9</i>)								
9. Parcel Information: (<i>CMAP, GP, and Parcel ID</i>)				10. Coordinates: Latitude: _____ Longitude: _____				
11. Interstate Route: _____ Primary Highway/ NHS State Route: _____				12. Is this a Fully Controlled Access Highway? YES NO				
13. County Name		14. Is the sign within 1,000 ft. of an entrance or exit ramp? YES NO		15. Is the sign within the corporate limits of a City or Town? YES NO If YES, name of City or Town				
16. Nearest Intersecting Highway or Road and Distance:			17. Present Zoning of Site		18. Name of qualifying business activity if Unzoned Commercial or Unzoned Industrial			
19. Distance to nearest outdoor advertising device in each direction on the same side of the road: (<i>Two Directions Required</i>) _____ Feet South _____ Feet North _____ Feet East _____ Feet West								
20. Is this application for an existing sign? YES NO If YES, then when was the sign erected?				21. Previous Permit or Tag Number		22. Will the Outdoor Advertising Device be a back to back or V-Type structure? YES NO		
Face Type, Materials and Configuration – You are required to build whatever you apply for on your application if issued permit.								
23. Is this Application for transferring a permitted Stacked Device? YES NO If YES, list tag #:		24. Sign Face Dimensions: Height Ft. Width Ft. Total Sign Face Area: Sq. Ft.		25. Sign Face Shape: Square Rectangular Triangular Other		26. Sign Face Material: Wood Metal Combination Other		27. Display Type: (Choose only one) Stretched Vinyl Mechanical Changeable Digital Display or LED Painted
28. Lighted Sign Face: YES NO				29. Direction Sign Faces: (<i>choose only one</i>) North South East West				
NOTE: The following Must Accompany This Application – Whatever is stated on application will be required to be built if permitted.								
1) A check or money order in the amount of \$200.00 payable to TDOT for application fees and any additional fees for expired permits.								
2) A copy of a signed notarized affidavit by the property owner stating permission has been given to erect a sign. <u>Property owner's signature must be notarized. A copy of property owner's recent property record from the Assessor of Property Office. If this record is available on-line, a printout is acceptable.</u>								
3) A map or scaled drawing on a separate piece of paper which shows the location of the proposed outdoor advertising device on private property. It is mandatory to show the property lines and the State's highway right-of-way and to include any cross roads. Please refer to TDOT's Rules for the Control of Outdoor Advertising before applying for this permit.								
Field Inspection Requirement: The applicant must mark the proposed sign location with an easily visible flag or stake. Failure to properly mark a proposed location will result in the rejection of this application; the application fee will be retained as required by law.								
This application is for a permit for one face of an Outdoor Advertising Device. Please submit a separate application for each sign face. The permit is not transferable to another Outdoor Advertising Device. I hereby certify that I have personally examined and understand TDOT's Rules for the Control of Outdoor Advertising, Tenn. Comp. R. & Regs. Ch. 1680-06-03-.01 through .09 (2024), and this application is made in compliance with same. I further certify that the statements made on the application are accurate and true to the best of my knowledge and understand that if investigation reveals that any of the information on the application is false, the permit will be voided, the tag confiscated, and the Outdoor Advertising Device will be declared illegal. I also certify that the only Vegetation Control to be performed at this location, for signs erected after April 20, 1983, will be to maintain the visibility as it existed on the date of erection. Applicant's Name (<i>Printed</i>) _____ Signature _____								
Tennessee Department of Transportation				Central Office Use Only				
REFERENCE ID	COUNTY NAME	ROUTE	SIDE OF HWY	GPS LOG MILE	DIRECTION OF INV	SIGN FACE DIRECTION		
ISSUED BY	DATE ISSUED	PERMIT STATUS	TAG NUMBER					
Return Application to: TDOT Outdoor Advertising Office, James K. Polk Building Suite 400, 505 Deaderick St., Nashville, TN 37243-0333 (Please send the original application, \$200 Application Fee along with all supporting documentation to address above and NOT a copy.)								