

PRE-CONSTRUCTION CONFERENCE NOTICE

PIN:	129888.00	State Project No.:	95LPLM-F3-011
County:	Wilson	Contract No.:	111887
Federal Project No.:	STBG-M-1234(00)	Reference No.:	15-00-00-0000
Description:	Hartsville Pike Resurfacing and Intersection Improvement Project		

To Whom it May Concern:

A pre-construction conference is to be held **Wednesday, December 19, 2018, at 10:00 AM**, at the **City Hall in Lebanon, Tennessee** for the contract referenced above. The discussion will include details relating to project construction. Your attendance and all pertinent subcontractors are requested to attend. Utility Companies involved will also need to be present.

By copy of this notice, all utility companies are advised to attend and provide a representative capable of presenting a workable relocation plan.

It is required that you bring the following information, if applicable, to the conference:

1. Plan of construction operation and work schedule as specified in Subsection 105.06 of the T.D.O.T. Standard Specifications.
2. Erosion Control Plan as specified in Subsection 209.05 of the T.D.O.T. Standard Specifications.
3. Name of the person in charge of the project, traffic control, erosion control and their home telephone, mobile and office phone number.
4. Plan for detouring/controlling traffic.
5. Material Suppliers List - including name and location of suppliers as specified in Subsection 106.07 of the T.D.O.T. Standard Specifications.
6. Listing of ALL subcontractors and the items and/or material they are involved with.
7. Letter certifying that all temporary traffic control items to be used, fully comply with the Department of Transportation requirements as specified in Subsection 712.02 of the T.D.O.T. Standard Specifications. This letter must be signed and notarized.
8. Contractor Employee Safety and Health Program (ESHP) Certification Letter (Spec. 107.10 & Circular Letter 107.01-01)
9. Proposed trainees and classifications as specified in Special Provision 1240.
10. A copy of the signed agreement between the prime contractor and each DBE subcontractor as specified in Special Provision 1247.
11. 407 Process Control Plan for asphalt as specified in Subsection 407.03 of the T.D.O.T. Standard Specifications (approved yearly in January).
12. 604 Process Control Plan for concrete as specified in Subsection 604.03 of the T.D.O.T. Standard Specifications.

If a subcontractor or utility company representative is not able to attend, please notify this office. If I may be of assistance or additional information is needed, please contact me at . Persons having a disability that require access to participate at the meeting may contact the Local Government at info@lebanon.com, TTY 615-999-8887, no less than (seven) days prior to the meeting.

Sincerely,

Ron Swanson

cc: Regional Construction Justin Poche
Regional Materials & Tests Brandi Lee
Regional Safety Aaron Fitzpatrick
Environmental Planning and Permits Robert Henry
Division
Regional ADA Coordinator Chris Town
Civil Rights Office Jennifer Liam
Environmental Ecology Section Bob Smith
Environmental Division Natural Resources Matthew Dave
Office
contract file