**DBE Company Profile**

*(To be completed by the Local Government DBE Liaison or Civil Rights Coordinator
on DBE Goal Projects, provide a copy to the Local Government Project Supervisor)*

|  |  |
| --- | --- |
| Date: |       |
| Contract No.: |       |
| Project No.: |       |
| PIN No.: |       |
| County: |       |
| Contract Description: |       |
| Prime Contractor: |       |
| DBE Firm: |       |
| Areas of Certification: |       |

|  |
| --- |
| **Type of Operation:** |
| Contractor | [ ]  | Trucker | [ ]  | Regular Dealer | [ ]  | Manufacturer | [ ]  |

|  |  |  |  |
| --- | --- | --- | --- |
|  | **YES** | **NO** | **N/A** |
| Is the business’ primary function to manufacture construction products? **(If no, this is a red flag)** | [ ]  | [ ]  | [ ]  |
| Does the regular dealer have an established storage facility and inventory? **(If no, this is a red flag)** | [ ]  | [ ]  | [ ]  |
| Legal contract executed by the DBE to perform a distinct element of work is on file in the Civil Rights Office (DBE Goal Contracts Only)? **(If no, this is a red flag)** | [ ]  | [ ]  | [ ]  |
| **If no, has construction field office been contacted?** | [ ]  | [ ]  | [ ]  |
| Subcontract Date:       |
| Has the Regional Construction Office submitted an approved TDOT Subcontract Form? **(If no, this is a red flag)** | [ ]  | [ ]  | [ ]  |
| **If no, has construction field office been contacted?** | [ ]  | [ ]  | [ ]  |
| DBE on-site representative/contact for hiring, firing, or modifying the contract:       |
| Has a two party/joint check been approved by the Civil Rights Office? | [ ]  | [ ]  | [ ]  |
| **Has a 2nd-Tier Subcontract been approved by the Civil Rights Office?** | [ ]  | [ ]  | [ ]  |