Manager, TDOT Local Programs Office

JKP Building, Suite 600

505 Deaderick Street

Nashville, TN 37243-0341

RE:  **COMPLETION notice**

|  |  |  |  |
| --- | --- | --- | --- |
| PIN: |       | State Project No.: |       |
| County: |       | Contract No.: |       |
| Federal Project No.: |       | Reference No.: |       |
| Description: |       |

To Whom it May Concern:

The above project was inspected and accepted as complete on  by  representing the Tennessee Department of Transportation.

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| **THE HISTORY OF THE PROJECT IS AS FOLLOWS:** |
| Notice to Proceed Date: |       |
| Work Begin Date: |       |
| Substantial Work Complete Date: |       |
| Original Completion Date: ON/BEFORE |       |
| Adjusted Completion Date:ON/BEFORE |       |
| Actual Number of days used: |       |
| Contractor: |       |
| **S.P. 108B:** | [ ]  No [ ]  Yes |
| Did contract have a **Notice Of Coverage** from TDEC? | [ ]  No [ ]  Yes (If yes, a copy of the **Notice Of Termination** submitted to TDEC must be sent to Local Programs before sending a Completion Notice.) |
| If any exceptions, date completed: |       |

Sincerely,

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| cc: | Contract file | Contractor |
|  | Regional Construction Engineer | Surety |
|  | Regional Materials & Tests Engineer |       |
|  | Regional Environmental Coordinator |       |
|  | Director, Material & Tests Division |       |
|  | Director, Small Business Development Office |       |