**Project Utility Diary**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| CONTRACT NO: |       | RECORDED BY: |       | UTILITY COMPANY: |       |
|  |  |  |  |  |  |
| PROJECT NO: |       | PROJECT ENGINEER: |       | UTIL. CONTRACT NO.: |       |
|  |  |  |  |  |  |
| REF. NO: |       | UTILITY REPRESENTATIVE |       |  |  |
|  |  |  | (For “Work Order” Reimbursable Projects) |
| DATE: |       |  |  |  |  |
|  |  |  |  |  |  |
|  |  | LABOR | MATERIALS REMOVED |

|  |
| --- |
| DESCRIPTION OF WORK PERFORMED |
|       |
|       |
|       |
|       |
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|  |  |  |
| --- | --- | --- |
| NAME | CLASSIFICATION | HOURS |
|       |       |       |
|       |       |       |
|       |       |       |
|       |       |       |
|       |       |       |
|  |  |  |
| LABOR USED TO RESTORE RECOVERED MATERIAL TO SUITABLE CONDITION FOR REUSE SHOULD BE INCLUDED ON THIS REPORT |

|  |  |  |
| --- | --- | --- |
| ITEM | U.S. | QUANTITY |
|       |       |       |
|       |       |       |
|       |       |       |
|       |       |       |
|       |       |       |
|       |       |       |
| IF BOTH PARTIES AGREE THAT MATERIAL IS NOT SALVAGEABLE, A CHECK IS TO BE ENTERED IN THE U.S. COLUMN |

 MATERIALS USED TRANSPORTATION AND EQUIPMENT

|  |  |  |
| --- | --- | --- |
| TYPE | HOURS | MILES |
|       |       |       |
|       |       |       |
|       |       |       |
|       |       |       |
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|       |       |       |

|  |  |
| --- | --- |
| ITEM | QUANTITY |
|       |       |
|       |       |
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|       |       |
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|       |       |

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