

NOTICE TO CONSULTANT ENGINEERS REGARDING A REQUEST FOR LETTERS OF INTEREST

May 20, 2026

(Passenger Transportation, Rail & Freight Division)

On-Call Engineering Services on various TDOT projects-Statewide LOI

Responses to questions/comments

June 1, 2026

Q1: Can you confirm when do subconsultants need to have their prequalification forms submitted?

A1: Subconsultants must have prequalified forms submitted by the first submission date. In the case of this advertisement those forms must be submitted by June 4, 2026.

Q2: For the Phase 1 letter of interest, can we use the qualifications and experience of our anticipated subconsultants without providing the actual subconsultant firm name? In other words, instead of just stating that our subconsultants will support x, y, z scope of work, can we mention in more detail the qualifications and experience that they will bring to the team?

A2: Yes, you can present this information in that format.

Q3: After being selected for the Phase 2 portion of the procurement, does any part of the content provided on the Phase 1 LOI carry over into the scoring of the Phase 2 submission?

A3: No, Phase 1 and Phase 2 are scored separately.

Q4: Is there an estimated percentage for how much in-person vs. virtual or hybrid meetings are anticipated for stakeholder engagement and outreach portions of the scope?

A4: If there is a high percentage of in-person meetings that will be revealed in the specific scope of work on a specific work order. The division doesn't estimate over 2 or 3 on a project.

Q5: Is there an estimated percentage for how much in-person vs. virtual or hybrid meetings are anticipated for the training and workshop portions of the scope?

A5: If there is a high percentage of in-person meetings that will be revealed in the specific scope of work on a specific work order. The division doesn't estimate over 2 or 3 on a project.

Q6: Will the scoring for any of the criteria in ii. and iii. be weighted by the comprehensiveness of the range of services that are demonstrated in prior experience? For example, will a maximum score depend on having something from each prospective service listed in the scope? Is there any numerical benefit to showing a large number of experiences in like services? Is there any numerical benefit to showing experiences in each of the team firms, even if the services are already addressed by the prime or another sub, or will the team be looked at comprehensively?

A6: Yes, overall experience, wide variety, team members, and experience will all be taken into consideration.

Q7: To maximize scoring, should the firm with the greatest range, number, and depth of freight quals be the Prime?

A7: That is their choice to bid on the on-call.

Q8: For scoring criteria v. (Evaluations of Prior TDOT Projects), do these score higher if they are also with the Passenger Transportation, Rail & Freight Division?

A8: No, it's an average of all evaluations.