



STATE OF TENNESSEE
DEPARTMENT OF TRANSPORTATION
DIVISION OF MULTIMODAL TRANSPORTATION RESOURCES
SUITE 1200, JAMES K. POLK BUILDING
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CLAY BRIGHT
COMMISSIONER

BILL LEE
GOVERNOR

September 28, 2020

Dear Transit Agencies:

TDOT is pleased to announce the allocation of Urban Operating Assistance Program (UROP) funds for State Fiscal Year 2021 (July 1, 2020 – June 30, 2021). Allocations are based on UZA population reported in the 2010 Census. Gatlinburg and Pigeon Forge are taken off the top before the distribution by population, due to the high impact of tourism in those communities. The UROP program provides capital and operating assistance to support fixed route and complementary paratransit service in urban core areas of Tennessee. UROP funds are to supplement other available funds in support of urban transit agencies. The table below shows the allocated funds to each urban transit agency.

Agency	SFY21 Allocation
City of Bristol	\$223,900
Chattanooga Area Regional Transportation Authority (CARTA)	\$2,362,100
City of Clarksville (Clarksville Transit System)	\$983,300
Southeast Tennessee Human Resource Agency (CUATS)	\$413,900
Jackson Transit Authority (JTA)	\$445,500
City of Johnson City (Johnson City Transit System -JCTS)	\$746,300
City of Kingsport (Kingsport Area Transit System - KATS)	\$660,500
City of Knoxville (Knoxville Area Transit)	\$3,462,800
Memphis Area Transit Authority (MATA)	\$6,570,300
City of Murfreesboro	\$825,800
City of Gatlinburg (Gatlinburg Mass Transit System -GMTS)	\$389,700
City of Pigeon Forge (Pigeon Forge Fun Time Trolleys + Sevierville)	\$667,900
Nashville-Metropolitan Transit Authority (MTA)	\$5,098,600
Regional Transportation Authority (RTA)	\$633,400
Franklin Transit Authority (FTA)	\$277,500
Total	\$23,761,500

** Pigeon Forge receives Sevierville's allocation because Pigeon Forge provides service to Sevierville.*

Grantees may budget up to \$1 million in UROP funds for capital expenses. TDOT will reimburse at 80% the first \$500,000 in total expenses (80% state, 20% local). Above \$500,000 in total expenses, TDOT will reimburse expenses at a 50% match (50% state, 50% local).

Federal funds obligated under the 5307 program for capital and/or operating expenses must be drawn down before invoicing TDOT for UROP funds within the same reimbursement period. **Invoices must be submitted at least quarterly, but monthly is preferred.** TDOT Multimodal

has provided a Grantee Invoice Reimbursement Checklist to assist agencies in compiling the necessary documentation for invoice submissions.

To receive a UROP contract, grantees must submit the following documents to TDOT Multimodal, via email to TDOT.MultiModalAdmin@tn.gov:

- A PDF of the full final report from the agency's most recent FTA Triennial Review
- Documentation of the status of corrective actions associated with any findings from the most recent Triennial Review
- An indirect cost allocation plan, current indirect rate calculation, and a letter from the cognizant agency approving the plan. (Applies only if indirect costs are charged to UROP)

Please submit your contract request form as soon as possible in order for TDOT to initiate contracts. Due to the impact of the COVID-19 pandemic, and relief funds provided by the CARES Act, TDOT will date the SFY2021 contracts from July 1, 2020 - December 31, 2021. All contracts will be written for the entire allocated amount and there will be no contract extensions. Unspent funds will be reallocated based on TDOT discretion. If a grantee is unable to accept their SFY2021 UROP allocation, please notify TDOT as soon as possible.

If you have any questions, please contact Kaitlyn McClanahan via email at Kaitlyn.McClanahan@tn.gov, or by phone at 615-532-5835.

Best regards,



Suzanne Carlson
Multimodal Division Director

cc: Preston Elliott, TDOT Deputy Commissioner/Chief
Larry Sanborn, TDOT Multimodal Assistant Director
Kaitlyn McClanahan, TDOT Transit Manager
Jason Spain, TPTA Executive Director
Mike Patterson, TPTA President