



**STATE OF TENNESSEE
DEPARTMENT OF TRANSPORTATION**

ROADWAY DESIGN DIVISION
SUITE 1300 JAMES K. POLK BUILDING
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JOHN C. SCHROER
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INSTRUCTIONAL BULLETIN NO. 16-02

Regarding New Email Addresses

Effective immediately, for all references in the Design Guidelines to the Print Shop/Copy Center, Environmental Division, Geotechnical Section of the Materials and Tests Division, and Rail Road Coordinator, please replace email addresses as shown below.

Print Shop/Copy Center:

TDOT.PrintShopLettingInfo@tn.gov

Currently, the Print Shop only receives emails for letting revisions. We are requesting that in addition to letting revisions, all initial email submittals for lettings which include the Construction Submittal Letter be sent to the new email address. The print shop will use information listed in the letter for the number of roadway sheets submitted for printing coordination. This address replaces TDOT.CopyCenter@tn.gov.

Environmental Division:

TDOT.Env.AirNoise@tn.gov
TDOT.Env.HazmatOffice@tn.gov
TDOT.Env.PermitsFilenet@tn.gov
TDOT.Env.Archaeology@tn.gov
TDOT.Env.Ecology@tn.gov
TDOT.Env.NEPA@tn.gov
TDOT.Env.Historic@tn.gov

These addresses replace TDOT.EnvironmentalDoc@tn.gov, Permits.Filenet.TDOT@tn.gov, Ecology.Plans@tn.gov, TDOT.Historians@tn.gov.

Geotechnical Section:

TDOT.Geotech@tn.gov

Replaces "individual email address"

Railroad Coordinator:

TDOT.HQ.ROW@tn.gov

Replace "Use Individual email address (*Only projects involving Railroads*)

Jennifer Lloyd, PE
Civil Engineering Director
Roadway Design Division

KJL:ARH
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