



**STATE OF TENNESSEE
DEPARTMENT OF TRANSPORTATION**

ROADWAY DESIGN DIVISION
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INSTRUCTIONAL BULLETIN NO. 13-26

Regarding Information Only Plan Set

PURPOSE: This Instructional Bulletin creates an Information Only Plan Set copy of the final construction plans that are in a format that can be used more easily digitally.

Effective immediately, Section 4-115.12 is added to the Design Guidelines.

4-115.12 INFORMATION ONLY PLAN SET

To allow easier digital use of the final construction plan set, the designer shall upload a single continuous (non-portfolio) set of the construction plan set at the time of construction turn-in. The file shall be named: nnnnnn-nn-Info.pdf. (Note: An Information Only Plan Set is not required for revisions after construction turn-in) The plan set shall be identical to the construction set but will not be signed by the engineer or digitally certified; instead the set will be stamped "Unofficial Set – Not for Bidding" (see below) on each sheet.



Carolyn Stonecipher

Carolyn Stonecipher, PE
Civil Engineering Director
Roadway Design Division

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CS:AH:MC