



**STATE OF TENNESSEE
DEPARTMENT OF TRANSPORTATION**

ROADWAY DESIGN DIVISION
SUITE 1300 JAMES K. POLK BUILDING
505 DEADERICK STREET
NASHVILLE, TENNESSEE 37243-3848
(615) 741-2221

JOHN C. SCHROER
COMMISSIONER

BILL HASLAM
GOVERNOR

INSTRUCTIONAL BULLETIN NO. 13-21

Regarding Technical Studies Cover Letter

PURPOSE: This Instructional Bulletin adds a new cover letter for the designer to attach to the plans when submitting for Technical Studies.

Effective immediately, Section 3-410.03 is added to the Design Guidelines. Projects that have already submitted plans for Technical Studies are exempt.

3-410.03 TECHNICAL STUDIES COVER LETTER

The designer shall attach the [Project Description Form](#) to the plans when submitting plans to Environmental Division NEPA Section for technical studies (PPRM Activity 365).


Carolyn Stonecipher, PE
Civil Engineering Director
Roadway Design Division

9/12/13
CS:AH:MC