



**STATE OF TENNESSEE
DEPARTMENT OF TRANSPORTATION
DESIGN DIVISION
NASHVILLE, TENNESSEE 37243-0348**

INSTRUCTIONAL BULLETIN NO. 07-06

Regarding Letting Schedules (2007)

Attached to this bulletin is the **2007 letting schedule (Revised 2/23/07)** with a chart showing dates to be met for various activities. Designers and managers should note that the separate turn-in dates for federally and state funded projects have been eliminated. An additional activity was recently been added to the schedule for the submittal of information and logs from the Regional Construction Office to Design for the preparation of resurfacing plans for state routes. This revision adds an activity for submitting .PDF files of the title sheet, estimated quantities sheet, EPSC plan, EPSC notes, contours, and drainage map to the Environmental Division for SWPPP application after the construction field review..

Plans and estimates for projects assigned to a letting should be turned in to the Estimates and Bid Analysis Office no later than the turn-in date shown on the attached chart.

This bulletin voids Instructional Bulletin 06-26. Instructional Bulletins 05-23 and 06-18 were previously voided by Instructional Bulletin 06-26.

Original signed by Jeff C. Jones
Jeff C. Jones, Civil Engineering Director
Design Division

February 23, 2007
JCJ:MJA:mja
Attachment

2007 LETTING SCHEDULE

ACTIVITY	LETTING Feb 2	LETTING Mar 16	LETTING Apr 27	LETTING Jun 1	LETTING Jul 13	LETTING Aug 31	LETTING Oct 19	LETTING Dec 7	WEEKS BEFORE LETTING
TDOT Design Manager verifies all deliverables have been received to allow completion of plans in accordance with the roadway design checklist	Aug 30	Oct 11	Nov 22	Dec 27	Feb 7	Mar 28	May 16	Jul 3	22-1/2
TDOT Design Manager schedules and distributes prints for construction field review	Sep 29	Nov 10	Dec 21	Jan 26	Mar 9	Apr 27	Jun 15	Aug 3	18
Regional Construction Office furnishes information and logs to Design for development of resurfacing plans for State Routes	Oct 18	Nov 29	Jan 10	Feb 14	Mar 28	May 16	Jul 3	Aug 22	15-1/2
Consultant furnishes final roadway plans w/estimate to Design Division for review and checking	Oct 25	Dec 6	Jan 17	Feb 21	Apr 4	May 23	Jul 11	Aug 29	14 1/2
Regional ROW Office submits "removal of structures" letter to the Design Division or Regional Design Office	Nov 1	Dec 13	Jan 24	Feb 28	Apr 11	May 30	Jul 18	Sep 5	13 1/2
Consultant furnishes Structures Division final structure plans w/estimate for review and checking	Nov 8	Dec 20	Jan 31	Mar 7	Apr 18	Jun 6	Jul 25	Sep 12	12-1/2
TDOT Design Manager furnishes .PDF files to the Natural Resources Office, Environmental Division	Nov 10	Dec 22	Feb 2	Mar 9	Apr 20	Jun 8	Jul 27	Sep 14	12
Design Division or Reg. Design Office begins "in house" checking of final Roadway Plans prior to turn-in for letting	Nov 15	Dec 27	Feb 7	Mar 14	Apr 25	Jun 13	Aug 1	Sep 19	11-1/2
Regional Utility Engineer furnishes Estimating and Bid Analysis Office w/utility plans (mylar only)	Nov 15	Dec 27	Feb 7	Mar 14	Apr 25	Jun 13	Aug 1	Sep 19	11-1/2
Design Division or Reg. Design Office submits final roadway plans w/estimate to the Estimating and Bid Analysis Office	Nov 29	Jan 10	Feb 21	Mar 28	May 9	Jun 27	Aug 15	Oct 3	9-1/2
Structures Division submits final structure plans with estimate to the Estimating and Bid Analysis Office	Nov 29	Jan 10	Feb 21	Mar 28	May 9	Jun 27	Aug 15	Oct 3	9-1/2
Estimating and Bid Analysis Office submits final plans to the Construction Division, Contracts & Specifications Office	Dec 6	Jan 17	Feb 28	Apr 4	May 16	Jul 3	Aug 22	Oct 10	8-1/2