STATE OF TENNESSEE
DEPARTMENT OF TRANSPORTATION
Construction division
SUITE 700, JAMES K. POLK BUILDING
505 DEADERICK STREET
NASHVILLE, TN 37243
(615) 741-2848

JOHN C. SCHROER
COMMISSIONER

BILL HASLAM
GOVERNOR

June 27, 2018

ADDENDUM #1

Re: I- 75 Interchange @I-24
Hamilton County
Contract No. DB1801

To Whom It May Concern:

This addendum revises the RFQ. Attached is the revised RFQ.

You must acknowledge this addendum by completing the "Addendum Letter Acknowledgement form C within your SOQ. It is the bidder's responsibility to notify all affected manufacturers, suppliers and subcontractors of this change.

Sincerely,

Assistant Director of Construction
Construction Division

DESIGN–BUILD PROJECT

REQUEST FOR QUALIFICATIONS (RFQ)

TENNESSEE DEPARTMENT OF TRANSPORTATION

Interstate 75 Interchange AT Interstate 24
Hamilton County
Tennessee

Project Federal Number: IM/NH-75-1(131)
Contract Number: DB1801

TN TDOT Department of Transportation

June 8, 2018

ADVERTISEMENT DATE

REQUEST FOR QUALIFICATIONS SUBMITTAL PACKAGE

STATEMENTS OF QUALIFICATIONS DUE: (July 13, 2018)

Addendum #1 June 27, 2018

will take all necessary and reasonable steps in accordance with 49 CFR Part 26 to ensure that DBEs have the maximum opportunity to compete for and perform the contract.

- The assigned DBE goal for this Project is TBD

TDOT's updated directory of DBEs can be viewed at the following website: http://www.tn.gov/tdot/topic/small-business

9. RESTRICTED FIRMS AND AFFILIATES

A list of restricted firms and affiliates known at this time include:

- Neel Schaffer
- RS&H, Inc.
- KS Ware, LLC

C. CONTENT OF SOQS AND EVALUATION PROCESS

This section describes specific information that must be included in the SOQ. SOQs must follow the outline of **Section C**. Design-Builders shall provide brief, concise information that addresses the requirements of the Project consistent with the evaluation criteria described in this RFQ. Documents submitted pursuant to this RFQ will be subject to the Tennessee Open Records Law, Tennessee Code Annotated Sections §§ 10-7-503 to 10-7-506, *et. seq.* Information submitted will be kept confidential until award by TDOT, unless otherwise provided by law.

The information required by this section will be used in the assessment of the SOQ. TDOT will evaluate the capabilities of the Design-Builder to effectively deliver the Project.

1. INTRODUCTION

The introduction of the SOQ must include a "Title Page" and "Table of Contents." This information will be used to identify the Design-Builder and its designated contacts, and will be reviewed on a pass/fail basis only and not as part of the assessment of the SOQ criteria. Information provided in response to this section will not count towards the overall page limitation defined in **Section D.2**. The SOQ package shall include:

(a) An introductory letter (Letter of Interest) addressed to the Design-Build Program Manager, as stated in **Section B** and the SOQ. The introductory letter shall be limited to two (2) pages. This introductory letter shall be signed and should include:

(1) An expression of the Design-Builder's interest in being selected for the project.

(2) Identification of the prequalified ~~ROW and~~ Utility Coordination firm~~s~~ the Design-Builder will utilize.

(3) A confirmation statement of the commitment for Key Personnel and Major Participants identified in the submittal to the extent necessary to meet TDOT's quality and schedule expectations.

(b) **Key Personnel and Organization (20 Points)**

(1) Key Personnel

a. Level "1" personnel to staff these key functions listed below shall be identified in the required organizational charts (as described in **Section C.2 (b)(1)(e)** within the SOQ.

Level "1" Personnel

- Design-Builder's Project Manager
- Design Manager
- Construction Manager/Superintendent
- Traffic Engineer Manager
- Traffic Control Supervisor
- Environmental Compliance Manager

b. Level "2" personnel will not be identified in the SOQ; however, the Department will require that personnel to staff these positions be identified in the required organizational chart identified within the RFP.

Level "2" Personnel

- Prequalified Utilities Design Engineering/Coordination Coordinator
- Design Lead Engineer – Structures
- Design Lead Engineer – Roadway
- Design Lead Engineer – Geotechnical
- Erosion Prevention and Sediment Control Inspector

c. Please provide the following information, at a minimum, in a table format for each of the Key Personnel listed below. Only Key Personnel information is necessary. Only submit information for one person per Key Personnel position. The Design-Builder may assign multiple positions to one person if allowed in this RFQ.

The table shall include the:

- Key Personnel Role;
- Name of Individual to fill the roles and responsibilities;
- Anticipated percent of each Individuals time that would be committed to the Project.
- Number of total years of experience;
- Number of years of experience on projects of similar size and scope;
- Number of years of experience on Design-Build Projects;
- Education;
- Licenses or Certifications;
- Include the length of employment with current employer and the title, roles, and responsibilities on any of the Projects listed in **Section C.2 (a)(1)** above.
- Additional qualifications as necessary.

contains more than 30 pages, only material on the first pages allowed under the limit will be considered. All printing, except for the front cover of the SOQ and resumes, must be single spaced, Times New Roman, 12-point font. All dimensional information must be shown in English units.

Any material modification to the forms may result in the SOQ package being declared non-responsive. The submission should provide brief, concise information that addresses the objectives and the requirements of the Project consistent with the evaluation factors described in **Section C**. Lengthy narratives containing extraneous information are discouraged.

The front cover of each SOQ package must be labeled with ***"Interstate 75 Interchange AT Interstate 24 Hamilton County*** *Design-Build Project (~~C~~DB1801)"* and "Statement of Qualifications" along with the date of submittal. The Design-Builder shall make every effort to present the information clearly and concisely. Documentation that is difficult to read may be rejected and may lead to disqualification.

The SOQ shall be organized into the following five (5) separate sections and appendix properly identified and referenced with bottom center page numbers:

(a) Section 1 – Introduction **(See Section C.1)**

(b) Section 2 – Design-Builder Experience **(See Section C.2(a))**

(c) Section 3 – Key Personnel and Organization **(See Section C.2(b))**

(d) Section 4 – Project Understanding and Approach **(See Section C.2(c))**

(e) Section 5 – Project Management and Approach **(Section C.2(d))**

(f) Appendix A – Company Brochures, Resumes, and other Information

3. QUANTITIES

Each Design-Builder must provide TDOT with one original bound copy (signed in blue ink) and eight (8) bound copies of the SOQ and one (1) electronic copy (in Adobe .pdf format) on CD.

Due to the ease of disassembly, binder clips, other forms of paper clips or three-ring binders are not acceptable. Each copy must be identified on its front cover, in the upper right-hand corner, as "Copy ___ of 8 Copies."

Each bound copy must be sent together in one sealed package for submittal to TDOT. If mailed, this package must be enclosed within another container for mailing. The outside of the sealed package (not the mailing container) must be clearly identified, labeled, and addressed as follows:

(a) "*Procurement Sensitive*"

(b) Return address: Design-Builder's name, contact person's name, mailing address;

(c) Date of submittal;

(d) Contents labeled as "Interstate 75 Interchange AT Interstate 24, Hamilton County *Design-Build Project (DB~~1701~~1801)*" and "*Request for Qualifications submittal package*"; and Recipient (TDOT) as specified in **Section D.1**.

E. PROCUREMENT PHASE 2

Form B
Summary of Comparable Contracts in Past Ten (10) Years

1. Design-Builder/Company Name:	2. Name of Project: (~~DB1701~~ DB1801)
3. Owner Contract No. or State Project No.:	4. Type (Check One): ☐ Construction ☐ Design-Build ☐ Design
5. Name of Prime:	6. Company Role: (joint venture partner, subcontractor, etc.)
7. Owner (Name): _____ Address: _____ _____ Phone: _____ Contact Person: _____	8. Original Project Budget: $ _____ Final Project Cost:$ _____ Work Carried by Own Forces (%):_____
9. Original Project Schedule Milestones: _____ Project Completion Schedule Milestones: _____	
10. Project Description and Nature of Work Performed by Your Company:	

[*Please make additional copies of this form as needed.*]