#

**STATE OF TENNESSEE**

**DEPARTMENT OF TRANSPORTATION**

«Your\_Office\_Street\_Address»

«Your\_Office\_City\_State\_and\_Zip\_Code»

|  |  |  |
| --- | --- | --- |
| **JOSEPH GALBATO, III** |  |  **BILL LEE** |
|  INTERIM COMMISSIONER |  |  GOVERNOR |

Click here to enter a date.

Recipient's Name

Contractor Firm

Contractor Address

 Contract:

 Project No.:

 Reference No.:

 County:

On Click here to enter a date., we received a Critical Path Method (CPM) schedule. This schedule identifies and includes the required information stated in the *Tennessee Department of Transportation Standard Specifications for Road and Bridge Construction* **Section 108.03(C)**. Therefore, at this time, the schedule is acceptable to be used for measuring progress and monitoring change. It is your responsibility to schedule, sequence, and prosecute the Work to comply with the Contract requirements.

If you have any questions or concerns, please contact       at (XXX) XXX-XXXX or myself.

Sincerely,

Title

TDOT Operations Division