TO EXPEDITE PROCESSING INFORMATION PLEASE SUBMIT YOUR LETTER OF INTEREST IN PARTICIPATING IN THE CONSTRUCTABILITY REVIEW PROGRAM IN THIS EXAMPLE FORMAT. Thank You!

Please submit this Letter to Ms. Jamie Waller @ [Jamie.waller@tn.gov](mailto:Jamie.waller@tn.gov)

# EXAMPLE

**LETTER**

Date \_\_\_\_\_\_\_\_

Ms. Jamie Waller, P.E.

Assistant Director

TDOT Construction Division

505 Deaderick Street, Suite 700

Nashville TN 37243-0236

REF: Letter of Interest to Participate in Coffee Co. Campground Lane Constructability Review

Dear Ms. Waller:

In response to the Department’s upcoming Constructability Review at Campground Lane in Coffee County on January 25 – 27, we are pleased to submit this Letter of Interest to participate in the review process:

**Expertise:**

A current Prequalification Questionnaire is on file in your office meeting the eligibility requirements for this Program. It is understood that participation in the review is voluntary, non-compensable, held individually with one contractor, and will not prevent our company from submitting a bid for the project.

If you have any questions or need additional information, please let me know.

Sincerely,

John Doe, PE

XYZ Construction

John.Doe@ xyzconstruction.com

(800) 123-4567

12/16/21