

TDOT DBE Program

TDOT Small Business Development Program

****#1****

Contact us
when issues
first start

DBE Payment

Prompt Pay

DBEs should:

Be Paid on Time

**Check and verify
payments each month**

TDOT Progress Payments Website



Public Documents

Construction\Progress_Payments

-  2010-2016 Contracts
-  CMGC Contracts
-  CNR Contracts
-  CNS Contracts
-  CNT Contracts
-  CNU Contracts
-  CNV Contracts
-  CNW Contracts
-  DB Contracts
-  ER Contracts

https://www.tdot.tn.gov/APPLICATIONS/Documents?pathName=%5CConstruction%5CProgress_Payments

Print Date: 08/15/2022
JJ09618

STATE OF TENNESSEE
DEPARTMENT OF TRANSPORTATION
Estimate Summary to Contractor Report



Project Number	Cat #	Line Item #	Item Code	Units	Primary/ Supplemental Description	Total Item Quantity	Total Amount
41S048-F8-004	0100	9004	407-07	DOLL	DENSITY DEDUCTION	Bid: 0.000	Unit Price: \$1.00
						This Est: 0.000	This Est: \$0.00
						Total: 0.000	Total: \$0.00
41S048-F8-004	0100	9005	407-09	DOLL	ASPHALT CEMENT CONTENT & GRADATION DEDUCTION	Bid: 0.000	Unit Price: \$1.00
						This Est: 0.000	This Est: \$0.00
						Total: 0.000	Total: \$0.00
41S048-F8-004	1110	0250	411-03.12	TON	ACS MIX(PG64-22) THIN LIFT D ASPHALT	Bid: 4,554.000	Unit Price: \$83.50
						This Est: 4,814.690	This Est: \$402,026.62
						Total: 4,814.690	Total: \$402,026.62
41S048-F8-004	1110	9000	411-03.20	DOLL	PRICE ADJUSTMENT FOR ASPHALT CEMENT CONTENT	Bid: 0.000	Unit Price: \$1.00
						This Est: 0.000	This Est: \$0.00
						Total: 0.000	Total: \$0.00
	1110	9000	ADJUSTMENT		411 AC Content Adjustment	Adj This Est 7,177.930	Adj This Est 7,177.93
						Adj Total: 7,177.930	Adj Total: 7,177.93
41S048-F8-004	1110	9006	411-05.40	DOLL	LIQUID ANTI-STRIP AGENT PAYMENT	Bid: 0.000	Unit Price: \$1.00
						This Est: 0.000	This Est: \$0.00
						Total: 0.000	Total: \$0.00
	1110	9006	ADJUSTMENT		411 Anti-Strip Adjustment	Adj This Est 2,778.300	Adj This Est 2,778.30
						Adj Total: 2,778.300	Adj Total: 2,778.30
41S048-F8-004	0100	0040	411-12.03	L.M.	SCORING FOR RUMBLE STRIPE (NON-CONTINUOUS) (8IN WIDTH)	Bid: 10.400	Unit Price: \$450.00
						This Est: 10.400	This Est: \$4,680.00
						Total: 10.400	Total: \$4,680.00

DBEs should:

***Not have payment
withheld for***

Liquidated Damages

DBEs should:

***Not* have payment
withheld from one job
for issues on another**

**Offsite hauling /
supplying =
24 hour's notice**

TDOT SP 1247

<https://www.tn.gov/content/dam/tn/tdot/construction/special-provisions/Const-1247.pdf>

Communication between prime and DBE

Contact DBE Program
if being removed
or added to a contact
+ 5-day letter to DBE

Commercially Useful Function

A DBE performs a commercially useful function (CUF) when it is:

“Responsible for execution of the work of the contract or a distinct element of the work. . . by actually performing, managing, and supervising the work involved.”

CUF:

- make sure that we have approved you as a DBE
- **Do not sub your work out**
- Work only in work areas where you are certified
- **Read your contract**
- Make sure you are prequalified (unless supplying)
- **Keep in good contact with your prime**
- Go out and meet primes – work will not come to you if the primes do not know you

LINKS

[TDOT Labor Compliance](#) – must register for AASHTOWare (Click **External Access Registration Form**)

TDOT Labor Compliance

TDOT began the implementation of AASHTOWare Project Civil Rights & Labor (CRL) in 2018. The External Access Registration Form must be filled out by all primes, subs, material suppliers and haulers in order to gain access to the system. Currently, the prompt payment functionality is live and certified payrolls functionality is being implemented. For more information, please visit the [prompt payment](#) and [certified payrolls](#) pages.

If you have questions or encounter any problems, please email TDOT.CONSTRUCTIONLaborUsers@tn.gov.

AASHTOWare Project Resources:

[AASHTOWare Project Website](#)

[External Access Registration Form](#)

[Instructions for External Access](#)

[Frequently Asked Questions](#)

<https://www.tn.gov/tdot/tdot-construction-division/transportation-construction-division-resources/tdot-labor-compliance.html>

**TDOT Registration Form
AASHTOWare Project Civil Rights & Labor (CRL)
Request for External Access**

Company Name

Address City, State, Zip

Please enter all requested information below for person(s) requiring access. Be sure to indicate if you are adding a new user (A), changing an existing user (C), or deleting a user that is no longer authorized to submit on your company's behalf (D).

Add Change Delete	Name	Email Address	Phone	Prompt Payment	Prime Payroll	Sub Payroll	DBE Commitments & Bid Quotes

Permissions Above Defined:

1. Prompt Payment – Payer (e.g., prime contractor) enters and signs all payments
Payee (e.g., subcontractors, material suppliers and haulers) reviews and verifies
2. Prime Payroll – Submits and signs payrolls where your company is the prime. Reviews and approves your subcontractor's payrolls
3. Sub Payroll – Submits and signs payrolls where your company is a subcontractor
4. DBE Commitments & Bid Quotes – Prime enters commitments & bid quotes into AASHTOWare Project CRL – Future Implementation

This form should be completed, signed by an authorized representative from your firm and emailed to TDOT.ConstructionLaborUsers@tn.gov. Users will receive an email with further instructions once they have been set up in the system by TDOT.

Authorized Signature	Print/Type Name	Date
Title	Email Address	Phone

Prompt Payment – (once registered) keep track of and verify payments each month

TDOT Labor Compliance

TDOT began the implementation of AASHTOWare Project Civil Rights & Labor (CRL) in 2018. The External Access Registration Form must be filled out by all primes, subs, material suppliers and haulers in order to gain access to the system. Currently, the prompt payment functionality is live and certified payrolls functionality is being implemented. For more information, please visit the [prompt payment](#) and [certified payrolls](#) pages.

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AASHTOWare Project Resources:

[AASHTOWare Project Website](#)

[External Access Registration Form](#)

[Instructions for External Access](#)

[Frequently Asked Questions](#)

<https://www.tn.gov/tdot/tdot-construction-division/transportation-construction-division-resources/tdot-labor-compliance/prompt-payment.html>

Prompt Payment – (once registered) keep track of and verify payments each month

Prompt Payment

TDOT requires all prime contractors to enter prompt payment into AASHTOWare Project for all contracts let on or after August 17, 2018. Please see the 2015 Supplemental Specifications ([SS100](#)) and the [2021 Standard Specifications](#) for more details. Resources on how to enter a prompt payment entry, how to sign prompt payments, how to review prompt payment entries and frequently ask questions are provided below.

If you have questions or encounter any problems, please email TDOT.CONSTRUCTIONLaborUsers@tn.gov.

Prompt Payment Resources:

[Instructions for Payer \(Prime to First Tier\) - Revised 10/20/20](#)

[Instructions for Payer \(First Tier to Second Tier\)](#)

[Instructions for Payee - Revised 10/20/20](#)

[Frequently Asked Questions](#)

<https://www.tn.gov/tdot/tdot-construction-division/transportation-construction-division-resources/tdot-labor-compliance/prompt-payment.html>

- Select the Subcontract Payments Tab then click **“Verify Payment”** from the small actions menu located on the appropriate row to begin reviewing and verifying payment information.

Contract Payment Subcontract Payment

Verify Payment

▼ Verify Payment ?

Progress: **Review** Verify Receipt Submit

1 Review: 06/26/2018 10:24:32 AM

State Highway Agency AASHTOWare Project=E2-S4-A2 Version 4.0 Revision 192

Subcontract Payment Report Page 1 of 1

Contract

Contract ID: CNR265	Awarded Contract Amount: \$538,677.82
Description: The fence repair on various Interstate and State Routes.	Current Contract Amount: \$538,677.82
Prime Contractor: 0070036107 McKenzie Tree Service Inc.	Awarded Date:
Federal Project No: N/A	Closed for Civil Rights & Labor Date:
State Project No: 98049-4154-04	Prompt Payment Days: 30
Overall Fed. Funding Percent: 100.00%	Retainage Released by Prime: 30

Subcontract Payment

Paying Vendor: 0070036107 McKenzie Tree Service Inc.

Payee Payment Number: 2222

Payee ID: 1000000382 Payee Name: Superior Traffic Control, Inc. DBE Firm: No DBE Commitment: No

Payment ID No:

Payment Date: 06/12/2018 Payment Type: Progress

Paid Amount: \$25.00 Retainage Dollars Held:

Retainage Released: No Payee Work Complete Indicator: No Payment or Partial Amount Withheld: No Payer Comments: No

Amount Received: Payment Received: No Date Received: Payee Comments: Yes

Ref Item ID	Quantity Paid	Actual Payment	Payment / Partial Amt Withheld	Partial Payment Comments	Retainage Released	Retainage Dollars Held	Payee Work Complete
Item Line #	Ref Item Description						

Review Payment Information

Form 1273 Revision – (rev. 7/5/22) revised version must be in all federal contracts starting 9/6/22

13-page document that must be physically incorporated into the construction contract, subcontracts and lower-tier subcontracts.

<https://www.fhwa.dot.gov/construction/cqit/form1273.cfm>

REQUIRED CONTRACT PROVISIONS FEDERAL-AID CONSTRUCTION CONTRACTS

- I. General
- II. Nondiscrimination
- III. Non-segregated Facilities
- IV. Davis-Bacon and Related Act Provisions
- V. Contract Work Hours and Safety Standards Act Provisions
- VI. Subletting or Assigning the Contract
- VII. Safety: Accident Prevention
- VIII. False Statements Concerning Highway Projects
- IX. Implementation of Clean Air Act and Federal Water Pollution Control Act
- X. Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion
- XI. Certification Regarding Use of Contract Funds for Lobbying
- XII. Use of United States-Flag Vessels:

ATTACHMENTS

A. Employment and Materials Preference for Appalachian Development Highway System or Appalachian Local Access Road Contracts (included in Appalachian contracts only)

I. GENERAL

performed on the contract by the contractor's own organization and with the assistance of workers under the contractor's immediate superintendence and to all work performed on the contract by piecework, station work, or by subcontract. 23 CFR 633.102(d).

3. A breach of any of the stipulations contained in these Required Contract Provisions may be sufficient grounds for withholding of progress payments, withholding of final payment, termination of the contract, suspension / debarment or any other action determined to be appropriate by the contracting agency and FHWA.

4. Selection of Labor: During the performance of this contract, the contractor shall not use convict labor for any purpose within the limits of a construction project on a Federal-aid highway unless it is labor performed by convicts who are on parole, supervised release, or probation. 23 U.S.C. 114(b). The term Federal-aid highway does not include roadways functionally classified as local roads or rural minor collectors. 23 U.S.C. 101(a).

II. NONDISCRIMINATION (23 CFR 230.107(a); 23 CFR Part 230, Subpart A, Appendix A; EO 11246)

David Neese

David.Neese@tn.gov

TDOT.DBE.Program@tn.gov