

For immediate release
May 28, 2015

**NOTICE TO CONSULTANT ENGINEERS
REGARDING A REQUEST FOR LETTERS OF INTEREST
May 28, 2015
(Construction Division)**

The Tennessee Department of Transportation (TDOT), an Equal Opportunity/Affirmative Action Employer, seeks to retain the services of professional engineering consulting firms to provide expertise in ***construction engineering and inspection (CEI) services*** as described below. The scope of work will include but not be limited to:

- construction engineering,
- inspection,
- surveying,
- materials testing, and
- Communications and public outreach*.

*Interested firms shall have one (1) employee on-staff, who is available on an as-needed basis, with prior experience in communications and public outreach. This employee will provide support to TDOT's Community Relations Division. Employee qualifications should be commensurate to that of media and communication occupations.

The method of payment shall be cost plus percentage net fee. The item may be withdrawn if anticipated funding does not become available.

Item No. 1

I-55 Interchange Modification at Crump Boulevard, Shelby County.

Firms may request consideration by submitting a letter of interest to:

**Mr. Will Reid, P.E.
Construction Division Director
Suite 700, James K. Polk Building
505 Deaderick Street
Nashville, Tennessee 37243-0236**

Or **G* Paperless** by submitting electronically by email to:
john.saalwaechter@tn.gov

All letters of interest must be received on or before **4:00 p.m. (Central Time) Thursday June 18, 2015**. For additional details regarding these items, please contact Mr. John-Paul Saalwaechter at (615) 741-0780 or by email at john.saalwaechter@tn.gov.

Additional information, including an example letter of interest and Prequalification Form (DT-0330, Part 1) can be found at: <http://www.tdot.state.tn.us/ConsultantInfo.htm>. Interested firms without internet access may obtain this information by calling Ms. Chris Smotherman at (615)741-4460 or

Christine.Smotherman@tn.gov. The letter of interest shall not specifically identify sub-consultant(s), but rather indicate the scope of services anticipated to be completed by any sub-consultants. The sub-consultant shall be one that is prequalified by TDOT to perform the specific tasks required. A pending prequalification status will be acceptable. **Please include a valid email address and phone number for the point-of-contact.**

The Department will evaluate the **current prequalification statements** on file for those submitting letters of interest and choose several firms who would make viable candidates from which to invite proposals and/or presentations. Please note: New or updated prequalification forms must be received before the deadline for letters of interest. The factors that will be considered in evaluation of proposals are:

- a. Past experience in the required disciplines with TDOT and other clients.
- b. Qualification and availability of staff.
- c. Demonstrated ability to meet schedules without compromising sound engineering practice.
- d. Evaluations on prior TDOT projects, if available.
- e. Size of prior TDOT projects.
- f. Amount of work under contract with TDOT.
- g. Whether the consultant can perform the work efficiently without compromising sound engineering practice.
- h. Other factors approved by the applicable Chief.

Evaluation proceedings will be conducted within the established guidelines regarding equal employment opportunity and nondiscriminatory action based upon the grounds of race, color, religion, national origin, sex, creed, age, and disability. Interested certified Disadvantaged Business Enterprise (DBE) firms as well as other minority- and/or women-owned firms are encouraged to respond to all advertisements by TDOT. For more information on DBE certification, please contact the Civil Rights Office Small Business Development Program at (615) 741-3681. Details and instructions for DBE certification can be found at the following website: <http://www.tdot.state.tn.us/civil-rights/smallbusiness/>.

John C. Schroer
Commissioner

JCS/WWR/JPS