

**ADDENDUM NO. 4**  
**Airfield Pavement and Marking Maintenance**  
**Middle Tennessee Airports**  
**TAD # 99-555-1303-19**  
**AERO-21-999-00**

The following additional project information and clarifications are hereby incorporated into the bidding requirements for the referenced project:

1. Revised Project Manual Sections:
  - a. Instructions to Bidders

**Please see Verification of Receipt form, next page.**

**END OF ADDENDUM NO. 4**

**VERIFICATION OF RECEIPT**

Receipt of Addendum No. 4 for the referenced project shall be acknowledged by signing below and immediately returning this verification of receipt via email to [michelle.howell@bargedesign.com](mailto:michelle.howell@bargedesign.com) and [john.greaud@bargedesign.com](mailto:john.greaud@bargedesign.com). A copy of this addendum **must** also be submitted with the bid proposal.

**COMPANY:** \_\_\_\_\_

**NAME:** \_\_\_\_\_

**TITLE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

(December 12, 2012)  
(June 14, 2013)  
(April 3, 2017)  
(February 25, 2019)

**STATE OF TENNESSEE**  
**DEPARTMENT OF TRANSPORTATION**  
**TENNESSEE STATE CONTRACT #AERO-21-999-00**  
**INSTRUCTIONS TO BIDDERS**  
**BIDS TO BE RECEIVED**  
**FEBRUARY 26, 2021**

Bids will be received until 2:00 P.M. CST, *Friday, February 26, 2021* and opened publicly, virtually and read aloud. Contractors wanting to attend should send an email to Jacob Brooks ([jacob.brooks@tn.gov](mailto:jacob.brooks@tn.gov)) no later than 4:00 P.M. local time, *Thursday, February 25, 2021* requesting a virtual meeting invitation. The Virtual Bid-Opening will be conducted using the Microsoft Teams virtual meeting platform. Letting results, along with other resources noted in this document, will be available upon requesting them from Jacob Brooks, [Jacob.brooks@tn.gov](mailto:Jacob.brooks@tn.gov).

Proposed construction shall be performed in accordance with the Standard Specification for Construction of Airports, Federal Aviation Administration, Advisory Circular 150/5370-10H, dated 12/21/2018, portions of which are incorporated herein as applicable. In addition, reference to any Special Provision not contained within the applicable Proposal Contract shall be disregarded. All questions related to the Proposal Contract, Plans, Specifications or Special Provisions shall be directed to the Tennessee Department of Transportation Aeronautics Division, (615) 741-2848. Information received from other offices of the Tennessee Department of Transportation is strictly advisory.

**IMPORTANT NOTICE TO BIDDERS:**

Prospective bidders should read the following instructions carefully before submitting their bids. Special attention is called to the regulations of the Tennessee Department of Transportation (Department) that total bids, rather than unit prices, will be provided. Proposals shall be rejected as being irregular if they fail to contain a unit price for each item listed.

After a bidder has submitted a bid, it can be withdrawn up until the time set for the opening of bids.

The awarding of the contract or rejection of all proposals will be made within thirty (30) days after the bid opening. Upon award, instructions along with appropriate contract documents will be forwarded to the awarded bidder. Award will be based on the Bid Total.

On all projects which are financed in whole or in part by funds received through Federal agencies and other third parties, the awarding of contracts by the Department will be subject to approval by the party or parties through which funds are received. The Department reserves the right to reject any bid proposal which is not acceptable to any such third party set out above, although such bid proposal would otherwise qualify as the lowest and best bid under the Standard Specifications of the Department. In addition, should the Department be unsuccessful in obtaining concurrence and/or a deposit, it could be necessary to cancel the award of the contract. It shall be the responsibility of the bidder to determine which projects are so financed in part by third parties, such information being available upon request from the Department.

The Tennessee Department of Transportation hereby notifies all bidders, that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the basis of age, race, color, religion, national origin, sex or disability in consideration for an award.

The Tennessee Department of Transportation is an equal opportunity affirmative action employer, drug-free, with policies of nondiscrimination on the basis of race, sex, religion, color, national or ethnic origin, age, disability, or military service. For more information call: (615) 741-5996.

#### **PREQUALIFICATION OF BIDDERS:**

Each prospective bidder and subcontractor will be required to file the "Prequalification Questionnaire" form provided on the Construction Division's website. The form must be filled out completely, and the truth and accuracy of the information provided must be certified by a sworn affidavit signed by an officer, partner, owner or other authorized representative of the applicant who has authority to sign contracts or other legal documents on behalf of the applicant. A prospective bidder must be prequalified by and in good standing with the Department prior to being given authorization to bid. A prospective subcontractor must be prequalified by and in good standing with the Department prior to being approved as a subcontractor. Each prospective bidder or subcontractor shall notify the Department if there is any subsequent change in the name, organization or contact information provided.

Prospective bidders' "Prequalification Questionnaire" shall be filed with the Department at least fourteen (14) days prior to the date of opening bids on any letting in which the applicant intends to submit a bid to the Department, or at least fourteen (14) days prior to the date on which the applicant requests approval as a subcontractor under a contract awarded by the Department. Bidders intending to submit proposals consistently shall complete and submit the prequalification application annually; however, this document may be changed during such period upon submission of additional favorable reports or upon receipt by the Department of substantiated evidence of unsatisfactory performance. The Department reserves the right to request additional information and documentation to clarify and/or verify any information submitted in an applicant's prequalification application.

#### **PRIME CONTRACTOR LICENSING REQUIREMENTS**

The Department shall require that all prime contractors, except mowing and litter removal contractors, are to be licensed with the State of Tennessee, Department of Commerce and Insurance (TDCI), Board for Licensing Contractors (BLC) per Tenn. Code Ann. § 62-6-119. The prime contractor must be licensed in the general classification (e.g. Heavy Construction (HC), Highway, Railroad, Airport Construction (HRA), Specialty (S), Municipal and Utility Construction (MU), or Electrical Contracting (CE)) for the type of work in the project which they will perform. Bidders may submit a proposal without having a license and will be considered for award for twenty-one (21) days after proposals are opened. If the Bidder does not have a license with the TDCI, on or before twenty- one (21) days after proposals are opened, the Bidder will be considered non-responsive and their proposal will be rejected.

#### **SECRETARY OF STATE REQUIREMENTS**

Title 48 of Tenn. Code Ann. requires all contractors and subcontractors that are domestic or foreign Corporations, Limited Liability Companies, Limited Partnerships, or Limited Liability Partnerships to be in good standing with the Secretary of State. This includes being duly incorporated, authorized to transact business, and/or in compliance with other requirements as

detailed by the Secretary of State. Please contact the Secretary of State should you have any questions at (615) 741-2286 or visit [www.sos.tn.gov/business-services](http://www.sos.tn.gov/business-services).

The Department will not execute any contracts or approve subcontracts with contractors that are domestic or foreign Corporations, Limited Liability Companies, Limited Partnerships, or Limited Liability Partnerships, who are not in good standing with the Secretary of State (i.e. have a valid Certificate of Existence/Authorization). If a Bidder is not in good standing with the Secretary of State (i.e. have a valid Certificate of Existence/Authorization) on or before twenty-one (21) days after proposals are opened then the Bidder will be considered non-responsive and their bid will be rejected.

#### **ISSUANCE OF BIDDING DOCUMENTS**

Contact John Greaud, [john.greaud@bargedesign.com](mailto:john.greaud@bargedesign.com), (901) 244-5528, to receive a copy of the bid documents. You must purchase bid documents to be eligible to bid as a prime contractor. Addenda will be sent to all plan holders. Addenda will be acknowledged by all bidders on the addendum form(s) in the contractor's bid package. Failure to acknowledge receipt of each Addendum issued is grounds for bid rejection. Electronic copies of the Proposal Contract without Bid Form and Plans are available at <https://www.tn.gov/tdot/aeronautics/apmm-contract.html>.

When two or more contractors wish to bid together in a joint venture, each contractor will be required to make a written request to the Construction Division. This request shall be signed by an authorized signatory of each firm. In addition, a Bid Authorization Form must be submitted in the name of the joint venture.

#### **COMPLETE BID**

The proposal contains a bid that includes eight (8) airports.

BIDS shall be on the forms included in the Bidding Documents and submitted in an opaque sealed envelope clearly identified on the outside as follows:

STATE OF TENNESSEE  
 TDOT AERONAUTICS DIVISION  
 BID FOR AIRFIELD PAVEMENT AND MARKING MAINTENANCE OF MIDDLE TENNESSEE  
 AIRPORTS  
 TAD PROJECT # 99-555-1303-19  
 NASHVILLE, TN 37210  
 SUBMITTED BY: (Name of Bidder with Bidder's Current TN Contractor's License No.)

The BID shall be addressed to: Tennessee Department of Transportation, Aeronautics Division, ATTN: Jacob Brooks, 7335 Centennial Boulevard, Nashville, TN 37209, and marked for which project the proposal pertains. Also, the Contractor's name, classification, address, license number, expiration date and date & time of the bid opening shall be indicated on the envelope. BIDS submitted by mail shall be registered.

Bidders shall be properly licensed per Tenn. Code Ann. § 62-6-119.

#### **CERTIFICATION REGARDING SUBCONTRACTOR BID QUOTES**

The apparent low bidder for each project must provide a list of all subcontractors who provided a quote to perform work. The list shall be provided electronically on the TDOT form "Certification Regarding Subcontractor Bid Quotes" (Bidders List). The apparent low bidder shall submit this form before the close of business (4:30 PM, Central Time) five (5) calendar

days after the date on which bids are required to be submitted (e.g., if bids are required to be submitted on a Friday, then the completed form is due by 4:30 PM on the following Wednesday). Emergency contracts will not require a bidders list. Failure to complete and submit this form within the time period required may result in the rejection of the bid.

#### **BID GUARANTY**

Each bid must be accompanied by a bid bond or a Cashier's or Certified Check made payable to the Department of Transportation, in an amount equaling not less than five percent (5%) of the amount bid.

If the bidder's bond is offered as guaranty, the bond must be made by a surety company qualified and authorized to transact business in the State of Tennessee and must be acceptable to the Department.

If a check is offered as guaranty, the check must be included in the bid package and must be attached to the signed Proposal Guarantee form. The check of the successful bidder will be cashable at the discretion of the Commissioner, pending the satisfactory execution and acceptance of the contract and the contract bond.

Clay Bright  
Commissioner

The following information applies to Federal-Aid construction projects:

#### **NOTICE TO ALL BIDDERS**

To report bid rigging activities call:

1-800-424-9071

The U.S. Department of Transportation (DOT) operates the above toll-free "hotline" Monday through Friday, 8:00 a.m. to 5:00 p.m. eastern time. Anyone with knowledge of possible bid rigging, bidder collusion, or other fraudulent activities should use the "hotline" to report such activities.

The "hotline" is part of the DOT's continuing effort to identify and investigate highway construction contract fraud and abuse and is operated under the direction of the DOT Inspector General. All information will be treated confidentially and caller anonymity will be respected.