

MEETING NOTES

Date of Meeting: 2/2/2021
Project: Airfield Pavement and Marking Maintenance, M TN Airfields (Phase II)
Subject: Pre-Bid Conference
Meeting Location: MS Teams Meeting
Barge Project No.: 36821-04

PARTICIPANTS: Jacob Brooks, John Paul Saalwaechter, Bill Burney, Steve Upshaw, Adam Guy, Katherine Finks, Dennis Haefner, Nathan Hunt, Jason Corby, Tory Davis Griffin, Justin Pittman, Charlie Miller, Tim Hurtibus, Tad McDonald, Jeff Marshall, Shaun Kukuzke, Danny Morrow, Mike Oliver, Kyle Paulson, Jeremy Green, Jake Campbell, Ben Malone, and John Greaud

Copy to: Participants and Meeting Invitees

ITEMS FOR DISCUSSION:

1. Opening – Jacob Brooks, TDOT
 - a. Introductions
 - b. Roll call of attendees for bidding purposes
 - c. The purpose of the meeting is to provide an overview to potential bidders of the project and to identify the key items required for a successful bid

2. Project Scope Overview – Jacob Brooks, TDOT
 - a. 8 Airports are included in the Base Bid
 - b. TDOT anticipates an economy of scale
 - c. Addendum planned for this week
 - i. Moves the bid opening to Friday, February 19th at 2:00 p.m.
 - ii. Expands the area where P-623 can be used, P-608 will only be required on runways
 - iii. Liquidated Damages - \$1,600/day
 - iv. Working calendar days
 1. Runway
 2. Other work
 - v. John C. Tune – Type III beads only

- d. Allows the contractor to price the most cost-effective seal coat, P-608 or P-623, for the seal coat line item
 - e. Once work begins at an airport, work must continue at that airport until all work through temporary markings are complete
 - f. Maury County – all work through temporary markings must be completed before work begins at other airports
 - g. Smyrna
 - i. Timing – no work may take place between May 16th and June 6th
 - ii. Runway Xs are available to use if needed but must be maintained by the contractor if use
 - h. Work must be completed by October 1, 2021
 - i. Project Funding Source – TDOT
 - j. Bids due at 2:00 p.m. February 19th at Tennessee Department of Transportation, Aeronautics Division 7335 Centennial Boulevard Nashville, TN 37209
3. Contractor Requirements – General Requirements – John Greaud, Barge
- a. “Prequalification Questionnaire” form must be submitted not later than Friday, February 5th, 14 days prior to bid opening
 - b. Prime Contractors must have a TN contractor’s license
 - c. Prime contractors and subcontractors must be in good standing with the Secretary of State
 - d. Please contact John Greaud, john.greaud@bargedesign.com, (901) 244-5528 to receive a copy of the bid documents. You must purchase bid documents to be able to bid as a prime contractor.
 - e. Addenda will be sent to all plan holders
 - f. Electronic copies of the Proposal Contract without Bid Form and Plans are available at <https://www.tn.gov/tdot/aeronautics/apmm-contract.html>
 - g. Award will be based on the total base bid
 - h. The apparent low bidder must provide a list of all subcontractors who provided a quote to perform work. The list shall be provided via email to Jacob Brooks, jacob.brooks@tn.gov, on the TDOT form “Certification Regarding Subcontractor Bid Quotes” (Bidders List)
 - i. Bid Guarantee – each bid must be accompanied by a bid bond or a Cashier's or Certified Check made payable to the Department of Transportation, in an amount equaling not less than five percent (5%) of the amount bid
4. Special Provisions – John Greaud, Barge
- a. Unbalanced Bids
 - b. Employing and Contracting with Illegal Immigrants
 - c. Debarment, Suspension, and Other Responsibility Matters

- d. Labor
 - e. Non-discrimination in Employment
5. Proposal – John Greaud
- a. Work to begin within 10 days of Notice to Proceed
 - b. Bid Form, will be modified with Addendum 1
 - c. Acknowledgment of Addenda
 - d. Proposal Certification
6. Project Manual – John Greaud, Barge
- a. General Provisions based on FAA standard
 - b. Technical Specifications based on FAA standard
 - i. C-100, Contractor Quality Control Program based predominantly for pavement projects; however, a quality control plan is expected for the items the contractor will be utilizing
 - ii. C-105, Mobilization limits
 - 1. 10% of project cost
 - 2. Payment schedule
 - a. With first pay request, 25%.
 - b. When 25% or more of the original contract is earned, an additional 25%.
 - c. When 50% or more of the original contract is earned, an additional 40%.
 - d. After Final Inspection, Staging area clean-up and delivery of all Project Closeout materials as required by Section 90, paragraph 90-11, Contractor Final Project Documentation, the final 10%.
7. Questions – John Greaud, Barge
- a. Questions and Clarifications should be submitted in writing to John Greaud, john.greaud@bargedesign.com and Benson Hadley, benson.hadley@bargedesign.com on or before Friday, February 12, 2021 at 4:00 p.m. CST.
8. Open discussion
- a. Debris removal
 - b. Night work
 - c. Hydrants and metering
 - d. Driver training
 - e. Type III beads

- f. Routing of cracks
 - g. Tower communication
9. These notes represent my understanding of items discussed and conclusions reached. Participants are requested to review these items and advise of necessary corrections or revisions.

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Signed:  **Date:** 2/2/2021
John Greud, PE, AAE