

Prohibited Practices

- Denying services or segregating clients solely because of race, color or national origin.
- Refusing to grant equal privileges to clients or staff members based on race, color or national origin.
- Impairing human dignity by manner of address, or treatment based on race, color, or national origin.
- Applying different standards for the same types of services based on race, color or national origin.
- Failing to make allowances for language or educational difficulties.



TITLE VI OF THE CIVIL RIGHTS ACT OF 1964

“NO PERSON IN THE UNITED STATES SHALL, ON THE GROUND OF RACE, COLOR, OR NATIONAL ORIGIN, BE EXCLUDED FROM PARTICIPATION IN, BE DENIED THE BENEFITS OF, OR BE SUBJECTED TO DISCRIMINATION UNDER ANY PROGRAM OR ACTIVITY RECEIVING FEDERAL FINANCIAL ASSISTANCE.”

The Tennessee Commission on Children and Youth (TCCY) is an independent state agency that administers various federal funds to agencies across the state.

TCCY monitors agencies for Title VI compliance through self-surveys and on-site monitoring visits. TCCY also distributes posters and pamphlets to these agencies and requires them to abide by the Title VI requirements outlined above.



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Discrimination Is Prohibited



TENNESSEE COMMISSION ON CHILDREN AND YOUTH



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615-741-2633
Fax 615-741-5956
www.tn.gov/tccy

Who Can File?

People or organizations feeling they have been victims of discrimination based on race, color, or national origin may file a complaint with the agency in question and the local TCCY representative, or with the U.S. Department of Justice*

Where to File:

Agency

Agency Contact/Number

Local TCCY Contact/Number

The TCCY Title VI Coordinator can be reached at 615.741.2633.



*If a complaint is filed internally with TCCY and externally with the U.S. Department of Justice (202.514.2152), the internal complaint procedures will be suspended pending the outcome of the federal complaint.

Title VI Complaint Process

- Fill out a complaint form in writing within 30 days of the alleged discrimination.
- TCCY's Title VI working group will review the complaint and complete an investigation.
- Findings will be reported to the highest ranking official of the agency in question with recommendations for remedial action if needed.
- Within five business days after the findings are reported, written findings will be mailed to complainant and the appeal process will be outlined.
- Appeals should be made within 30 calendar days. Appeals are reviewed by the executive director of TCCY, the Juvenile Justice and Minority Issues chair and the Title VI work group.
- Findings will be reported to the full Commission for Action.
- The complainant will be notified in writing of the finding.
- A copy of the findings will be sent to the agency in question.
- If the complainant is still unsatisfied, he or she may notify the U.S. Department of Justice.



Equal Opportunity is the Law

If you feel you have been discriminated against because of your race, color, or national origin, then you may contact the agency and the TCCY Title VI Coordinator or the U.S. Department of Justice.