

Juvenile Justice Committee

Location: WebEx Address: <https://tngov.webex.com/meet/blatimer>
Call in number: 415-655-0003
Date: Friday, 2/14/2020
Time: 11:00 A.M. CDT

Present: Craig Hargrow, Dep. Exec. Dir., Zanira Whitfield, Vicki Taylor, Latasha Mitchell, Russette Sloan

Staff Absent: Richard Kennedy, Exec Dir

Commission Members: Rob Mortenson, Chair, Sharon Green, Amy Jones, Altha Stewart, Rob Philyaw

Guests: Ericka Thomas, Lobbyist Representing Wayne's Halfway House and Middle Tennessee Detention Center

1) **Call to Order – Rob Mortenson, Chair**

After ascertaining there was a quorum, Mortenson called the meeting to order at 11:05 a.m. Mortenson asked Commission Members and staff to introduce themselves.

2) **Approval of November Juvenile Justice Meeting Minutes (ACTION)**

Mortenson asked for a motion to approve the Juvenile Justice Committee minutes from the November Commission Meeting.

Amy Jones moved to approve the minutes from November 7, 2019. Altha Stewart seconded. Unanimously Approved.

3) **Staff Updates**

CASA Grants Manager – Craig Hargrow

TCCY recently filled its CASA Grant Manager position. In addition to other duties, that person will be responsible for the following duties:

- Distribute CASA application requests,
- Help ensure contracts are signed and returned in a timely manner,
- Review and process quarterly progress (via form stack) and expenditure reports, and
- Maintain appropriate documentation database and files.

The committee members welcomed Russette Sloan as the new CASA Grants Manager.

Federal Formula Grant Update- Vicki Taylor

Taylor reported the OJJDP FY 2020 Title II solicitation was released in December 2019. Category 1 submission is due February 14th and Category 2 submission deadline is March 30, 2020. This is year three update of the three-year plan. JJ staff is working on the solicitation. Whitfield reported Category I part of the Title II solicitation was submitted on February 13, 2020. Whitfield stated JJ staff will be sending SAG a copy of the updated three year plan and Tennessee's Compliance Monitoring Policies and Procedures Manual for input and feedback prior to final submission.

CPO- Latasha Mitchell

Mitchell reported, TCCY received approval for the 2020 CPO Plan at the end of November 2019. There were no requests for revision. A few subrecipients are still in the process of satisfying their requirements for 2019 Monitoring, which was noted in the 2020 Plan. Once all requirements have been satisfied or otherwise resolved, Mitchell will send an update to the CPO office regarding the 2020 plan. Mitchell reported a change with CPO process to do site visits on all grantees who have a change in leadership.

Monitoring- Latasha Mitchell

Mitchell reported most of 2019 Monitoring has been completed, with the exception of some Reimbursement Account grants and Family & Children's Services. Mitchell is in the process of sending scheduling letters and conducting

monitoring reviews. Mitchell reported she updated some of the templates used in the monitoring process. All reviews should be completed by the end of August.

Racial and Ethnic Disparities- Craig Hargrow

Hargrow stated he is working with Davidson, Madison and Shelby counties. Hargrow also stated Montgomery County is interested in getting an update regarding the new laws and direction of addressing racial and ethnic disparities.

Grants Management System- Craig Hargrow

Hargrow stated the governor's budget included money so TCCY could participate in a collaborative effort with other agencies to develop and purchase a grants management system. Members of the JJ team are meeting with the project lead to determine how the grants management system can meet the agency's needs.

4) Additional Items or Comments

Whitfield gave an overview of Juvenile Justice Reform Act of 2018 (JJRA) regarding the core requirements. She discussed amendments to the JJRA that TCCY will have to address, starting with the 2020 monitoring period. Hargrow stated legislative changes may be needed to help with the amendments. Whitfield gave an update on the compliance monitoring process. There are four DSO violations for the period of October 1, 2019 to December 31, 2019.

Mortenson stated TCCY needs to meet and look at ways to implement new requirements of the JJRA.

Thomas stated she was attending the meeting to see if solitary confinement and educational standards would be discussed and see if there was anything they needed to be doing to be in compliance with the State.

5) **Motion to Adjourn**

Amy Jones moved to adjourn the meeting. Sharon Green seconded and all approved

Meeting ended at 11:34 a.m.

Prepared by: Zanira Whitfield