Budget and Data Committee

Location: WEBEX

Date: Tuesday, 8/16/2022

Time: 10:00 A.M. CDT

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|   | **TCCY Staff**  | **Absent** |   | **Commission Members** | **Absent** |
| 1 | Executive Director | Richard Kennedy |  | 1 | Allan Sterbinsky, Chair |  |
| 2 | Deputy Executive Director | Craig Hargrow |  | 2 | Altha Stewart |  |
| 3 |  | Bill Latimer |  | 3 | Ashley Dunkin | **X** |
| 4 |  | Jonquil Newland |  | 4 | Sharon Green |  |
| 5 |  | Kylie Graves |  | 5 | Petrina Jones-Jesz |  |
| 6 |   | Lea Brandon |  | 6 | Rob Philyaw |  |
| 7 |   | Rose Naccarato |  | 7 |  Trey Jones | **X** |
| 8 |   | Sherry Isom |  |  |  | **`** |
| 9 |   | Steve Petty |  |  |   |  |
| 10 |  | Sujit Das |  |  |  |  |
| 11 |  | *Rob Burke* |  |  |  |  |
| 12 |  | *Melissa McGee* |  |  |  |  |
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1. **Call to Order & Introductions – Allan Sterbinsky**

Sterbinsky called the meeting to order at 10:06 a.m. after a quorum was established.

Rob Burke was introduced to the committee as the new Director of HVLA (Home Visiting Leadership Alliance) & YCWC (Young Child Wellness Council).

***Sterbinsky asked for a motion to approve the May meeting minutes. Green moved to approve. Stewart seconded. Unanimously Approved.***

1. **Staff Updates**

**Budget Updates – Richard Kennedy**

Kennedy gave an overview of the TCCY budget. Kennedy discussed fiscal year 2022 year end closing, grant contract spending, budget improvement requests for the upcoming fiscal year, staff funding, and reducing office space.

**Budget & Grant Updates – Sherry Isom**

Isom reported on budget and grant updates. Isom discussed a meeting regarding salary upgrades with DOHR (Department of Human Resources). Isom reported the fiscal year ended June 30th and year end closing tasks are almost complete. 95% of state appropriations has been spent and $157,000 will be reverted to the general fund. The annual budget submission is due by September 9th with a 1% requested reduction. $1.2 million is available to be rewarded in federal grants over the next two years. CASA (Court Appointed Special Advocates) contracts for fiscal year 2023 have been distributed. The TN CASA contract will be amended due to receiving an additional $200,000 in CASA funding. The kidcentral contract has been renewed for two years.

***Sterbinsky asked for a motion to approve the budget updates. Philyaw moved to approve. Stewart seconded. Unanimously Approved.***

**Kids Count-Rose Naccarato**

Naccarato discussed the national Kids Count book in which Tennessee was ranked 36th.

**Resource Mapping-Rose Naccarato**

Naccarato discussed data collection for resource mapping and working with the Children’s Funding Project.

**kidcentral tn-Jonquil Newland**

Newland discussed the renewed kidcentral contract and the new search engine being used by STS (Strategic Technology Solutions) for all state websites. Newland reported on statistics for page views, individual users, email subscribers and social media followers for the quarter. Social media followers and email subscribers have increased. The Content Steering committee will meet again in September.

**Website Statistics-Sujit Das**

Das reported on website statistics for the quarter. Pageviews have decreased due to COVID-19 pages being removed.

**The Advocate-Kylie Graves**

Graves reported on the Advocate newsletter statistics for the quarter. The Advocate is transitioning to Constant Contact from Mail Chimp.

**Media Report-Kylie Graves**

Graves updated the Commission on social media and Google statistics for the quarter. BSB (Building Strong Brains) social media is being moved from Mail Chimp to Constant Contact.

**Additional Items-Richard Kennedy and Kylie Graves**

Kennedy and Graves discussed in detail the budget recommendations for Fiscal Year 2023-2024.

1. **Motion To Adjourn**

***Sterbinsky asked for motion to*** ***adjourn. Stewart moved to adjourn. Green seconded. Unanimously Approved.***

Prepared by: Lea Brandon