



CJIS Support Center—TIBRS

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New Employee



We would like to welcome Abby Claud to the CJIS Support Center. She is from Gallatin, Tennessee. She graduated from Austin Peay University where she earned her bachelor's degree in Criminal Justice with a concentration in Homeland Security. Abby has over two years of Criminal Justice experience

with the Tennessee Highway Patrol serving as a dispatcher. She will be joining Debbie Lamb and Randall Hendrix as a TIBRS auditor for Middle Tennessee agencies. Welcome Abby!! She can be contacted by email at Abby.S.Claud@tn.gov or by phone 615-744-4290.



**HAPPY HOLIDAYS
FROM THE
CJIS SUPPORT
CENTER**





The CJIS Support Center would like to thank you for your cooperation and patience during this transition with the new repository. We appreciate your hard work and dedication with ensuring that TIBRS is accurate and entered in a timely manner. Please read the following paragraphs regarding the Crime Insight Portal.

Monthly TIBRS File

We ask that you read all listserv messages that have been sent out. If you have any questions regarding your monthly files please contact Ms. Ashley Anderson by phone or email. If you are not receiving the listserv messages, please contact Steven Jancarek!!

Use of Force Utility- Coming Soon

Our vendor has been working diligently with us to ensure that everything is done in accordance to state and federal laws. We advise you to continue to read the listserv messages for any updates and instructions. A listserv message will be sent out when the Use of Force and Deaths in Custody web-entry utilities are available online.

Please keep in mind that three types of use-of-force events will be collected in the Use of Force Utility.

These events include:

1. When a fatality occurs connected to use of force by a law enforcement officer.
2. When there is serious bodily injury to a person connected to use of force by a law enforcement officer.
3. When a firearm is discharged by law enforcement at or in a direction of a person that did not otherwise result in death or serious bodily injury.

If you believe you will be responsible for submitting such incidents to the CJIS Support Center, please fill out the application available online obtain access to the Crime Insight Portal.

Deaths in Custody (Jail or Prison) Utility-Coming Soon

As mentioned earlier, a listserv message will be sent out to agencies when this reporting utility is available online. The listserv message will contain instructions and a deadline. Once the site is available, we eagerly request agencies to go ahead and make web entries for deaths that have occurred this year ONLY. If you have any questions concerning the reporting of Deaths in Custody or Use of Force incidents, please contact Ms. Yeselin Melendrez.



TIBRS Audit Tip: Credit for Arrest:

Arrests are reported by the agency where the original incident occurred, not necessarily where the arrest is made. For example, an officer with Knoxville PD serves an arrest warrant for robbery from Sparta PD. Even though the arrest was made by Knoxville PD the arrest for the robbery is reported by Sparta PD.

The purpose of TIBRS is not to “take credit” for the number of investigations, arrests, or serve as a workload measurement. The purpose is to show the nature and volume of crime in a particular community. If the agency needs to have a workload measurement the agency can maintain a separate record for departmental use only.

2017 Training Schedule

There is only one Introduction to Data Collection class, as well as one TnCOP Software class remaining this year. As one of the TIBRS Review courses is already full, there is only one available date to attend a Review class. If you are not sure if you have met your TIBRS Training Requirements for the year or not sure what classes you need to take, please contact Zack or Maggie. If you do not complete the required training by the end of the year, your agency will be decertified and we really don’t want to do that. We look forward to seeing you in class!

DECEMBER		
Wednesday, December 6	TIBRS Review	Training Room 2
Tuesday, December 12	Introduction to Data Collection	Training Room 1
Wednesday, December 13	TnCOP Software	TBI Computer Classroom
Tuesday, December 19	TIBRS Review	Training Room 1

TIBRS Overview & Report Writing classes do not count toward initial or recertification training requirements for Reporting Agency Coordinators (RACs) or Alternate RACs.

TNCrimeOnline classes do not count toward initial or recertification training requirements for Reporting Agency Coordinators (RACs) or Alternate RACs. However, due to the many advantages of using TNCrimeOnline, we highly recommend that RACs and Alt. RACs attend the classes if at all possible.

Due to limited seating, TnCOP Software classes are for new users only.

If you have signed up for a TIBRS class, but are unable to attend, please contact Zack or Maggie via email as soon as possible. Many of our classes meet the maximum number of participants and are then marked “FULL” on the TBI web site. Once the class is full, we cannot add anyone else to the roster.





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CJIS SUPPORT SPECIALISTS		
<i>Steven Jancarek</i> <i>Data Analyst and Data Maintenance</i>	<i>(615) 744-4024</i>	<i>Steven.Jancarek@tn.gov</i>
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<i>Maggie Hueneke</i> <i>TIBRS Trainer</i>	<i>(615) 744-4018</i>	<i>Maggie.Hueneke@tn.gov</i>
<i>Debbie Lamb</i> <i>TIBRS Lead Auditor, East Tennessee</i>	<i>(865) 549-7853</i>	<i>Debbie.Lamb@tn.gov</i>
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<i>Abby Claud</i> <i>TIBRS Auditor, Middle Tennessee</i>	<i>(615) 744-4290</i>	<i>Abby.S.Claud@tn.gov</i>
<i>Randall Hendrix</i> <i>TIBRS Auditor, West Tennessee</i>	<i>(731) 984-6677</i>	<i>Randall.G.Hendrix@tn.gov</i>

TIBRS East Tennessee Representative	TIBRS Mid-West Tennessee Representative	TIBRS Mid-East Tennessee Representative	TIBRS West Tennessee Representative
Debbie Lamb 1791 Neals Commerce Lane Knoxville, TN 37914 (865) 549-7853 FAX: (865) 549-7811 Debbie.Lamb@tn.gov	Abby Claud 901 R.S. Gass Blvd. Nashville, TN 37216 (615) 744-4290 FAX: (615) 744-4555 Abby.S.Claud@tn.gov	Ashley Anderson 901 R.S. Gass Blvd. Nashville, TN 37216 (615) 744-4290 FAX: (615) 744-4555 Ashley.Anderson@tn.gov	Randall Hendrix 121 Executive Drive Jackson, TN 38305 (731) 984-6677 FAX: (731) 668-9769 Randall.G.Hendrix@tn.gov



For issues concerning TnCOP or CRMS, please complete the Fusion Center Issue form (located on the TBI web site) and email to tncop.helpdesk@tn.gov

East Tennessee - Debbie Lamb (865) 549-7853 Fax (865) 549-7811 1791 Neals Commerce Lane, Knoxville, TN 37914 Email: Debbie.Lamb@tn.gov						
Anderson	Claiborne	Hamblen	Knox	Morgan	Scott	Washington
Bledsoe	Cocke	Hamilton	Loudon	Overton	Sequatchie	
Blount	Cumberland	Hancock	Marion	Pickett	Sevier	
Bradley	Fentress	Hawkins	McMinn	Polk	Sullivan	
Campbell	Grainger	Jefferson	Meigs	Rhea	Unicoi	
Carter	Greene	Johnson	Monroe	Roane	Union	

Middle Tennessee- Abby Claud (615) 744-4290 FAX (615) 744-4555 901 R.S. Gass Boulevard, Nashville, TN 37216 Email: Abby.S.Claud@tn.gov			
Bedford	Grundy	Putnam	White
Cannon	Jackson	Robertson	Williamson
Cheatham	Lincoln	Rutherford	Wilson
Clay	Macon	Smith	
Coffee	Marshall	Sumner	
Davidson	Maury	Trousdale	
DeKalb	Moore	Van Buren	
Franklin	Morristown PD	Warren	

West Tennessee - Randall Hendrix (731) 984-6677 FAX (731) 668-9769 121 Executive Park Drive, Jackson, TN 38305 Email: Randall.G.Hendrix@tn.gov			
Benton	Gibson	Houston	Montgomery
Carroll	Giles	Humphreys	Obion
Chester	Hardeman	Lake	Perry
Crockett	Hardin	Lauderdale	Shelby
Decatur	Haywood	Lawrence	Stewart
Dickson	Henderson	Lewis	Tipton
Dyer	Henry	McNairy	Wayne
Fayette	Hickman	Madison	Weakley

TIBRS User Group Officers			
President	Patrick Twele	Memphis Police Department	patrick.twele@memphistn.gov
Vice President	Donna Patty	Knoxville Police Department	dpatty@cityofknoxville.org
Secretary/Treasurer	VACANT	VACANT	VACANT
East Representative	Samantha Mclain	Knoxville Police Department	smclain@cityofknoxville.org
Middle East Representative	Billy Mason	Jasper Police Department	billymason@jasperpolice.com
Middle West Representative	Paige Jackson	Waynesboro Police Department	pjackson@cityofwaynesboro.org
West Representative	Amy Simcox	Memphis Police Department	amy.simcox@memphistn.gov
Colleges/Universities	Lisa Morris	Volunteer State Community College	lisa.morris@volstate.edu