



CRIME STATISTICS NEWSLETTER

VOLUME 16, ISSUE 8

December 2012

INSIDE THIS ISSUE:

TIBRS Changes 2013	1
RAC vs. RMS Administrator	1
2013 Training Schedule	2
Tell CSU What You Think	2
2012 Publication Schedule	3
Training Issues	4
Training Issues	5
Reporting Smurfing Offenses	6
Cargo Theft/School Code Errors	6
CSU Contact Info	7

TIBRS Changes for 2013

Changes for 2013 were recently distributed to agencies using vendors and Records Management System (RMS) vendors. The changes will be effective with the March 2013 submission due by April 10th. We will begin collecting three new offenses as part of national Human Trafficking legislation. The offenses are Human Trafficking—Commercial Sex Acts, Human Trafficking—Involuntary Servitude, and Prostitution—Patronizing. Specifics about the offenses, and edits were included in the documentation. The Hate Bias category will include the separate categories of Asian and Hawaiian/Other Pacific Islander. Additionally, Tennessee will add specific data related to officer involved shooting incidents. We are also adding new edit checking to the system for robbery and credit card fraud among others. A new location code for movie theater will be added as well as information on repeat domestic violence victims and arrestees.



Season's greetings and warm wishes to each and every one of you from the Crime Statistics Unit. We look forward to the opportunity to continue working with you in the new year!

- Jackie, Steven, Dale, Lisa, Jim, Jennifer, Lynn & Shardae

Are the Reporting Agency Coordinator (RAC) and the RMS Administrator the same?

The Reporting Agency Coordinator (RAC) is the person responsible for the agency's TIBRS program and the first point of contact for the Crime Statistics Unit staff. This person is responsible for ensuring data quality and timely entry and submission of data. Notification of a change in this role should be submitted on the RAC/Alt RAC Change Notification Form. The RMS Administrator is the person responsible for the agency's access to the Tennessee Fusion System including CRMS and TnCOP. This person is responsible for reviewing usage by the agency and administration of the agency's user accounts. Notification of a change in this role is submitted on the MOU Contact Change Form. Both forms are available at www.tbi.tn.gov.

TIBRS Training Schedule



Additional 2013 TIBRS Training Classes will be scheduled soon. If you would like to attend one of the classes being held in January or February of 2013, please contact either:

Dale King

615-744-4026

or

Steven Jancarek

615-744-4024

JANUARY		
Tuesday, January 29	Data Collection	Nashville
Wednesday, January 30	TnCOP Software	Nashville
FEBRUARY		
Tuesday, February 19	Data Collection	Nashville
Wednesday, February 20	TnCOP Software	Nashville
Wednesday, February 27	TIBRS Review	Nashville

Note: All classes begin at 8:30. Additional classes will be posted to the web site before the end of the year. Class locations, directions and additional details may be found at the web site as well.

Survey: Tell CSU What You Think

The CSU is utilizing an online survey to ask your opinion of the QAR process, training, and technical assistance visits. Collecting feedback will allow the CSU to assess TIBRS agencies' satisfaction with our various activities. This data collection will be done through a tool called **Survey Monkey**. Each activity will have a specific survey.

Individuals who have attended a recent training class or recently completed the TIBRS Quality Assurance Review will receive an e-mail with a link inviting you to complete a survey via the *Survey Monkey* website. You may remain anonymous, but we would appreciate knowing the identity of the rater in case we have any follow-up questions. CSU values your feedback and greatly appreciates your participation in our upcoming surveys.



Start Survey!

2012 Publication Schedule

January 18, 2013	Send preliminary Crime on Campus pages to Colleges/Universities
January 22, 2013	Send preliminary Crime in Tennessee, Hate Crime, and LEOKA pages to agencies with possible data issues identified
February 11, 2013	All data submitted by agencies/colleges/universities to TBI.
February 22, 2013	Final Crime on Campus page mailed to agency
March 11, 2013	Final day to submit changes for Crime in TN, Hate Crime, LEOKA
March 12, 2013	Freeze database for all annual Crime publications
March 22, 2013	Release Crime on Campus
April 8, 2013	Send final Crime in Tennessee report/CD to agencies
April 17, 2013	Release Crime in Tennessee Send Hate Crime/LEOKA to agencies
April 25, 2013	Release Hate Crime/LEOKA
May 10, 2013	Release School Crime Report



Please carefully review the above established deadlines for TBI publications. All data must be submitted correctly to the TBI according to the schedule in order to be included in annual publication for 2012 data. Though CSU will review your data for accuracy, we strongly encourage you to review your reports online via www.tncrimeonline.com between now and the given deadlines.

Training Issues

Reporting “Identity Theft” to TIBRS

Due to the nature of the crime, in many cases the offender and victim are in different locations/jurisdictions. In keeping with TIBRS jurisdictional reporting guidelines, if an agency knows that the crime occurred in their jurisdiction, then they are responsible for reporting the incident to TIBRS. In many cases, the victim will report the incident to law enforcement, but will not have any information as to where the actual theft took place. What they are actually reporting is the use of the card, as opposed to the theft of the card.

NEW TIBRS REPORTING GUIDELINES FOR FRAUDULENT USE OF A CREDIT/DEBIT CARD

If the card was used/transaction occurred over the internet or telephone, the reporting jurisdiction will be the victim’s jurisdiction. If the card was used/transaction occurred in person, it should be reported by the jurisdiction where the purchase was made, regardless of where the victim lives. If it cannot be determined whether the purchase was made over the internet, telephone or in person, the incident should be reported by the jurisdiction where the victim resides.



EXAMPLE 1:

Tim Griffin lives in Cookeville. While reading his credit card statement, he discovered a purchase that he had not made.

He called his credit card company. They told him to report the incident to law enforcement. Griffin’s card had been used by an unknown person who had made a \$50 purchase (winter coat) from Kmart in Cookeville. Griffin called Cookeville P.D. Initially, they did not know how the credit card information was obtained, so there is nothing to report regarding that incident at this time. However, they must report the incident involving the use of the card, which occurred in their jurisdiction.

How is this reported? Again, at this point, the only reportable incident/offense is the use of the card. The theft of the card cannot be reported yet because there is no way to determine how the card was stolen. For TIBRS, this incident is reported as Credit Card/ATM Fraud. The property segment will include the purchase (Clothes/Furs) but will not include the card itself. If the offender signed anything while making the purchase, add a Counterfeiting/Forgery offense.

So what about the theft of the card/account information? It still isn’t reportable until an investigation can determine how the card/account information was illegally obtained.

Training Issues (continued)

EXAMPLE 2:

Sally Burns lives in Sevierville. While reading her credit card statement, she discovered a purchase that she had not made.

Sally called her credit card company. They told her to report the incident to law enforcement. Her card had been used by an unknown person who made a \$125 purchase (purchase) over the internet. Burns called Sevierville P.D. Initially, they did not know how the credit card information was obtained, so once again, there is nothing to report regarding that incident at this time. However, they must report the incident involving the use of the card, because the victim resides in their jurisdiction.

For TIBRS, this incident is also reported as Credit Card/ATM Fraud. The property segment will include the purchase (Purses/Handbags/Wallets) but will not include the card itself.

REPORTING AN INCIDENT CONTAINING GROUP A AND OFFENSE(S), SAME OFFENDER

When an incident occurs involving a Group A offense and a Group B offense committed by the same offender, only the Group A offense is reported.

EXAMPLE:

A subject is arrested and charged with Simple Assault *and* Public Intoxication. In TIBRS, Simple Assault is a Group A offense, while Public Intoxication is a Group B offense. Per FBI/NIBRS rules, only the Group A Simple Assault offense is reported to us. The incident will be marked as alcohol related and the narrative will contain the information regarding the P.I. charge.

THERE IS ONE (AND ONLY ONE) EXCEPTION TO THIS RULE

When the same offender is charged with DUI and a Drug/Narcotic Violation (occurring in the same incident), you have the option of reporting BOTH offenses. However, if the incidents are submitted together, the system will only count the Group A offense. When choosing to report both offenses, you **MUST** create/assign a unique incident number when submitting the second incident of DUI.

Again, this exception ONLY applies to DUI and Drug/Narcotic Violations that are perpetrated by the *same offender in the same incident*. **Remember, you MUST report the Drug/Narcotic Violation, but reporting the DUI is optional.** Although we definitely encourage agencies to report the DUI as a separate incident, *it is not mandatory*.



Reporting Smurfing Offenses

After discussion of the drug-related reporting requirements, the following recommendation is made when reporting “smurfing” offenses (buying over the allotted amount of pseudo/ephedrine): This particular over-the-counter drug requires additional interaction with the pharmacist and we suggest that the “drug-related” information should be reported as “Other Prescription Drugs” with a drug origin code of “diverted”.



Cargo Theft/School Code Errors

We continue to receive questions concerning errors on cargo theft and the old School code. You only need to correct these fields on old incidents if the incident is opened for editing for other reasons such as adding recovered property or an arrest. At that point, you must edit the location code if the offense has the old school/college code to avoid an error. Additionally, if the incident has an offense requiring an entry for cargo theft, that entry must be included with the re-submission of the old incident.

Save the Date!

Mark your calendars! The TBI Crime Statistics Unit is planning another great TIBRS Annual Conference for September 16-18, 2013. In 2013, the conference will return to the Music Road Hotel and Convention Center located in Pigeon Forge, Tennessee. Registration will take place on Monday, September 16th with the actual conference to follow on the 17th and 18th. More details to come in future newsletters.

9/16/13 - Registration

9/17/13 - Conference

9/18/13 - Conference



Crime Statistics Unit Contact Information

West Tennessee LEIC- Jennifer Brooks (731) 984-6677 FAX (731) 668-9769, 121 Executive Drive Jackson, TN 38305 Email: Jennifer.Brooks@tn.gov

Benton	Gibson	Humphreys	Perry
Carroll	Hardeman	Lake	Shelby
Chester	Hardin	Lauderdale	Stewart
Crockett	Haywood	Lawrence	Tipton
Decatur	Henderson	Lewis	Wayne
Dickson	Henry	Madison	Weakley
Dyer	Hickman	McNairy	
Fayette	Houston	Obion	

Middle Tennessee LEIC- Lynn Snoddy (615) 744-4016 FAX (615) 744-4662, 901 R.S. Gass Boulevard, Nashville, TN 37216 Email: Lynn.Snoddy@tn.gov

Bedford	Franklin	Mauzy	Sumner
Bledsoe	Giles	Montgomery	Trousdale
Cannon	Grundy	Moore	Van Buren
Cheatham	Jackson	Putnam	Warren
Clay	Lincoln	Robertson	White
Coffee	Macon	Rutherford	Williamson
Davidson	Marion	Sequatchie	Wilson
DeKalb	Marshall	Smith	

East Tennessee LEIC- Jim Clabo (865) 549-7853 FAX (865) 549-7811, 1792 Neals Commerce Lane Knoxville, TN 37914 Email: James.Clabo@tn.gov

Anderson	Grainger	Loudon	Roane
Blount	Greene	McMinn	Scott
Bradley	Hamblen	Meigs	Sevier
Campbell	Hamilton	Monroe	Sullivan
Carter	Hancock	Morgan	Unicoi
Claiborne	Hawkins	Overton	Union
Cocke	Jefferson	Pickett	Washington
Cumberland	Johnson	Polk	
Fentress	Knox	Rhea	



TIBRS User Group Officers

President	Patrick Twele	Memphis Police Department	patrick.twele@memphistn.gov	(901) 636-4893
Vice President	Sharon Case	Kimball Police Department	scase@townofkimball.com	(423) 837-7040
Sec/Treas	Janet Brantley	Nashville Metro Police Department	janet.brantley@nashville.gov	(615) 862-7309
East Rep	Donna Patty	Knoxville Police Department	dpatty@cityofknoxville.org	(865) 215-7350
Middle East	Lois Evans	Marion County Sheriff's Department	loisevans@marioncosheriff.com	(423) 942-2525
Middle West	Kathy Ryan	Lawrenceburg Police Department	k.ryan@lawrenceburgpolice.org	(931) 762-0028
West	Amy Ferguson	Memphis Police Department	amy.ferguson@memphistn.org	(901) 636-3511
College	Lisa Lynch-Morris	Volunteer State Community College	lisa.lynch@volstate.edu	(615) 230-3595

Crime Statistics Unit Contact Information

NAME	TITLE	PHONE	E-MAIL	WORK HOURS
Jackie Vandercook	Statistics Assistant Director	(615) 744-4014	Jackie.Vandercook@tn.gov	7:00 - 3:30/4:30
Steven Jancarek	Statistical Analyst 4	(615) 744-4024	Steven.Jancarek@tn.gov	7:30 - 4:00/4:30
Jennifer Brooks	West Tennessee LEIC	(731) 984-6677	Jennifer.Brooks@tn.gov	8:00 - 4:30
Lisa Capps	Quality Control LEIC	(615) 744-4030	Lisa.Capps@tn.gov	7:00 - 3:30
Jim Clabo	East Tennessee LEIC	(865) 549-7853	James.Clabo@tn.gov	7:00 - 3:30 EST
Lynn Snoddy	Middle Tennessee LEIC	(615) 744-4016	Lynn.Snoddy@tn.gov	8:00 - 4:30
Dale King	Training LEIC	(615) 744-4026	Dale.King@tn.gov	7:00 - 3:30
Shardae Dawkins	Statistical Analyst	(615) 744-4136	Shardae.Dawkins@tn.gov	8:00 - 4:30
CSU	Fax Number	(615) 744-4662		