



# CJIS Support Center–TIBRS Newsletter

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## Reporting BIAS Motivation

Bias Motivation is to be reported “only if the investigation reveals sufficient objective facts to lead a reasonable and prudent person to conclude that the offender’s actions were motivated, in whole or in part, by bias against a racial, religious, ethnic/national origin, physical or mental disability, or sexual orientation group.” Up to five (5) Bias Codes may be reported per incident.

If the facts in the incident are inconclusive or vague, the bias motivation may be entered as *Unknown*. However, upon completion of the investigation, the incident should be edited to *None* or to the proper bias motivation code.

*If Unknown is entered in an incident and submitted, the incident is counted as a Hate Crime in your agency’s statistics.* Please refer to the TIBRS Manual, 14<sup>th</sup> edition, pages 11-12. As always, if you have additional questions, please contact your auditor!

## Crime on Campus

The 2018 Crime on Campus publication will be posted on the TBI Sharepoint site prior to release the date. Tentative posting and release dates for all publications are on page 2 of this newsletter. Some dates have changed so please be sure to go over the schedule listed on the next page!

You will need to use the same login credentials you use to access your account in CrimeInsight. A Listserv will be sent out when the Crime in TN publication is posted on Sharepoint. If you have any questions regarding your Crimeinsight account login please contact Steven Jancarek.





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## 2019 TIBRS Publication Schedule

Date	Tentative Deadline
04/15/2019	2018 Crime on Campus preliminary publication posted on Sharepoint for college/university agencies to review.
04/22/2019	2018 Crime on Campus publication release date.
05/06/2019	2018 Crime in Tennessee preliminary publication posted on Sharepoint for agencies to review.
05/13/2019	2018 Crime in Tennessee publication release date.
06/10/2019	2018 Hate Crime and LEOKA publication release date.
06/28/2019	2018 School Crime publication release date.

If you have any questions regarding TIBRS publication deadlines, please contact our CJIS Support Center Publications Specialist, Yeselin Melendrez. *For all other questions, please contact your TIBRS Auditor or contact anyone in the CJIS Support Center. Thank you for all that you do to help make TN the best incident based reporting state in the country!*



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## TIBRS Incidents—Expungements

TIBRS incidents are not affected by court dispositions, including Expungements. However, if you receive notice that a case has been expunged, you should edit the arrestee's name to (first name) CASE, (last name) EXPUNGED.

- Please do not use names such as: John Doe, John Smith, Jane Doe, Jane Smith, etc. because they are names of actual persons and may cause confusion for those searching THOR.
- In addition to editing the name, make sure to edit all segments that include the arrestee's personal identifiers (SSN, DL number, etc.) including the narrative.
- Do not edit the date of birth. It is not unique to that person-many people share the same DOB.
- Do not edit descriptors such as eye color, hair color, height, weight, etc.
- Do not edit the arrest status. It should remain "Arrested: YES."
- The entire incident should never be deleted from TIBRS.

## NIBRS Initiative Update—Georgia



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We continue to assist our border states with their transition to NIBRS. On March 25-26th, Dale taught two eight-hour classes in Carrollton, GA. On the left Dale is pictured with Lisa Weaver-Johnson. Lisa is the CJIS Operations Manager for the Georgia Bureau of Investigation.

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## Reporting LAT/LONG:

As of **April 1<sup>st</sup>**, Latitude/Longitude is now mandatory for the incident address. All of the vendors are aware of the change and should reflect the change in their software. If you notice that your vendor doesn't require you to use Latitude/Longitude, please inform them and your auditor. If you have any questions regarding the entry of Latitude/Longitude, please contact Abby Claud at [Abby.S.Claud@tn.gov](mailto:Abby.S.Claud@tn.gov) or Zack Frisbee at [Zack.Frisbee@tn.gov](mailto:Zack.Frisbee@tn.gov).



## Signing up for TIBRS Training—As a Friendly Reminder

- TIBRS Overview & Report Writing class does not count toward initial or recertification training requirements for Reporting Agency Coordinators (RACs) or Alternate RACs.
- CrimeInsight class does not count toward initial or recertification training requirements for RACs or Alternate RACs. However, due to the many advantages of using CrimeInsight, we highly recommend that RACs and Alt. RACs attend the class if at all possible.
- Due to limited seating, TnCOP Software classes are for new users only.

Please review the next page for schedule.



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## 2019 TIBRS Training

<b>April 2019</b>		
Tuesday, April 2 <sup>nd</sup>	NAC Orientation/N-DEX	TBI Headquarters
Wednesday, April 10 <sup>th</sup>	TIBRS Overview & Report Writing	TBI Headquarters
Tuesday, April 16 <sup>th</sup>	Introduction to Data Collection	TBI Headquarters
Wednesday, April 17 <sup>th</sup>	TnCOP Software	TBI Headquarters
Thursday, April 18 <sup>th</sup>	TIBRS Review (FULL)	TBI Headquarters
<b>May 2019</b>		
Tuesday, May 7 <sup>th</sup>	Introduction to Data Collection	Jackson, TN
Wednesday, May 8 <sup>th</sup>	TIBRS Review	Jackson, TN
Wednesday, May 15 <sup>th</sup>	Introduction to Data Collection	TBI Headquarters
Thursday, May 16 <sup>th</sup>	TnCOP Software	TBI Headquarters
Tuesday, May 21 <sup>st</sup>	RAC Orientation/CrimeInsight	TBI Headquarters
Thursday, May 23 <sup>rd</sup>	TIBRS Review	TBI Headquarters
<b>June 2019</b>		
Tuesday, June 4 <sup>th</sup>	Introduction to Data Collection	Sevierville, TN
Wednesday, June 5 <sup>th</sup>	TIBRS Review	Sevierville, TN
Thursday, June 6 <sup>th</sup>	TIBRS Overview & Report Writing	Sevierville, TN
Tuesday, June 18 <sup>th</sup>	Introduction to Data Collection	TBI Headquarters
Wednesday, June 19 <sup>th</sup>	TIBRS Review	TBI Headquarters

If anyone is interested in scheduling a class, please contact Zack.Frisbee@tn.gov or Abby.S.Claud@tn.gov



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Debbie Lamb East TN Point of Contact	Thomas Huffman Middle TN Point of Contact	Randall Hendrix West TN Point of Contact
Debbie Lamb 1791 Neals Commerce Lane Knoxville, TN 37914 (865) 549-7853 FAX: (865) 549-7811 Debbie.Lamb@tn.gov	Thomas Huffman 901 R.S. Gass Blvd. Nashville, TN 37216 (615) 744-4018 FAX: (615) 744-4555 Thomas.Huffman@tn.gov	Randall Hendrix 121 Executive Drive Jackson, TN 38305 (731) 984-6677 FAX: (731) 668-9769 Randall.G.Hendrix@tn.gov



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Anderson	Claiborne	Hamblen	Knox	Morgan	Scott	Washington
Bledsoe	Cocke	Hamilton	Loudon	Overton	Sequatchie	
Blount	Cumberland	Hancock	Marion	Pickett	Sevier	
Bradley	Fentress	Hawkins	McMinn	Polk	Sullivan	
Campbell	Grainger	Jefferson	Meigs	Rhea	Unicoi	
Carter	Greene	Johnson	Monroe	Roane	Union	

Middle Tennessee - Thomas Huffman			
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901 R.S. Gass Boulevard, Nashville, TN 37216			
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Bedford	Grundy	Putnam	White
Cannon	Jackson	Robertson	Williamson
Cheatham	Lincoln	Rutherford	Wilson
Clay	Macon	Smith	
Coffee	Marshall	Sumner	
Davidson	Maury	Trousdale	
DeKalb	Moore	Van Buren	
Franklin	Morristown PD	Warren	

West Tennessee - Randall Hendrix			
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Benton	Gibson	Houston	Montgomery
Carroll	Giles	Humphreys	Obion
Chester	Hardeman	Lake	Perry
Crockett	Hardin	Lauderdale	Shelby
Decatur	Haywood	Lawrence	Stewart
Dickson	Henderson	Lewis	Tipton
Dyer	Henry	McNairy	Wayne
Fayette	Hickman	Madison	Weakley

TIBRS User Group Officers			
President	Patrick Twele	Memphis Police Department	<a href="mailto:patrick.twele@memphistn.gov">patrick.twele@memphistn.gov</a>
Vice President	Donna Patty	Knoxville Police Department	<a href="mailto:dpatty@cityofknoxville.org">dpatty@cityofknoxville.org</a>
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