

TIBRS Newsletter

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20th Annual TIBRS Conference

The 2016 TIBRS Conference will return to the Music Road Inn and Conference Center in Pigeon Forge, TN. This is the 20th anniversary of the TIBRS User Group. The conference dates are September 12th through the 14th.

All persons planning to attend the conference should have registered by this time. The agenda has been set and can be viewed at the TIBRS page by going to www.tn.gov/tbi and clicking on the Law Enforcement Resources section.

Conference Activities

The TIBRS User Group Officers held a planning meeting recently to discuss ways to commemorate the 20th anniversary. One of the activities that will occur is a “meet and greet” on Monday evening, September 12th from 5:00 to 7:00 after registration in the vendor area. Appetizers will be served and family members are welcome to attend. **Activities during the “Meet and Greet” will include a patch swap and photo booth. Gift cards will be given away every 15 minutes and you must be present to win. Each registered attendee will be given a ticket for door prizes during registration on Monday afternoon.**

Hope to see everyone there to celebrate the TIBRS User Group 20th Anniversary!

Changing Records Management System (RMS) Vendors

Occasionally, we will receive notifications from agencies that they plan to change records management system vendors—sometimes after the fact. We will work with you as you transition to a new vendor but we also need to ensure that your data submissions remain accurate and complete. We ask that the following process be followed to change RMS vendors.

Your agency must send TBI a letter (preferably a couple of months before you wish to change) on agency letterhead **signed by the Chief or Sheriff**. The letter must contain the following information: the date you plan to change or begin testing; the name of the new vendor; vendor contact information; and if your agency will continue submitting data with your current system as you test with the new vendor. Your agency has the option to waive dual submissions but the new vendor files could impact your TIBRS certification/compliance if the file will not process or the error rate is 4% or higher. Upon receipt of the letter, we will contact your agency with additional instructions. Please note that if your agency’s data is currently submitted to the Tennessee Fusion Center, the new vendor may not have that capability and will need further specifications for that process and we recommend that functionality be included with vendor contracts.

July 2016 TIBRS Changes and TnCrimeonline

TnCrimeonline contains the changes that were effective July 1, 2016. Data is current based upon the previous day's file processing. Many of your RMS vendors were prepared to deploy the changes on July 1 or shortly after that date. These vendors began testing the changes with us as early as March and we are very appreciative of their diligence to ensure the changes were ready at your agencies.

However, a few vendors were not ready to implement the changes on July 1. We waived the late and high error letters that would normally be sent to those agencies for the July data.

We notified vendors and their agencies of these changes in January 2016. We need your assistance whenever changes are announced to stay in contact with your vendors to ensure that changes are programmed and tested with TBI before the target date. If you know your technical person at the vendor has changed, please notify us just as you would for changes with your agency personnel. This notification will ensure we have the correct contact at your vendor to avoid delays implementing TIBRS changes in the future.

TIBRS Updated Manuals/Forms

The 13th edition of the TIBRS Data Collection Manual has been posted at <http://www.tn.gov/tbi/topic/tennessee-incident-based-reporting-system-tibrs>. The updated TIBRS incident report forms are also available at the same link. The latest version of the error manual is also available. These documents have been revised to reflect the new changes to TIBRS effective on July 1, 2016. Due to budget constraints, TBI will not be able to print any copies for agency distribution this year so please download the manual from the website.

2017 TIBRS Changes

We are aware of changes that will be necessary to TIBRS in 2017. The Tennessee General Assembly amended the crime reporting legislation to include the collection of deaths in custody and arrest related deaths. We try to time our change deployment to summer to avoid the first of the year when agencies are finalizing data for publication. We are mandated to begin collecting this information on January 1, 2017. Since these event occurrences are low, we will begin collecting the data on a form that will be developed and plan to deploy the changes to TIBRS in June or July. We will also be expanding the data currently collected for officer involved shooting to include use of force information. This specification is being developed by the FBI and as soon as we have the information, we will send out the change notification to vendors and agencies using vendor RMS products.

FBI NIBRS Technical Specification 3.0

The FBI released the latest technical specification for NIBRS in late August. It has been posted to the TIBRS portion of the TBI web site. The TIBRS information may be found under the Law Enforcement Resources section link located near the bottom of the home page.

2016 TIBRS Training Schedule

Monday, September 12	Annual TIBRS Conference	Pigeon Forge
Tuesday, September 13	Annual TIBRS Conference	Pigeon Forge
Wednesday, September 14	Annual TIBRS Conference	Pigeon Forge
Monday, September 19	TNCrimeOnline	TBI Computer Classroom
Tuesday, September 27	N-DEx	TBI Computer Classroom
Tuesday, October 11	Introduction to Data Collection	Roane State, Harriman
Wednesday, October 12	TIBRS Review	Roane State, Harriman
Thursday, October 20	Introduction to Data Collection	TBI Classroom 3
Friday, October 21	TnCOP Software	TBI Computer Classroom
Wednesday, November 9	Introduction to Data Collection	Union University, Jackson
Thursday, November 10	TIBRS Review	Union University, Jackson
Thursday, November 17	N-DEx	TBI Computer Classroom
Monday, November 21	Introduction to Data Collection	TBI Classroom 1
Tuesday, November 22	TIBRS Review	TBI Classroom 1

To sign up for a TIBRS class, please email Zack.Frisbee@tn.gov

Please include: first and last name of attendee(s), your agency's name and ORI number, and the date(s) you wish to attend.

Please note the following when signing up for classes:

TIBRS Overview & Report Writing classes do not count toward initial or recertification training requirements for Reporting Agency Coordinators (RACs) or Alternate RACs.

TNCrimeOnline classes do not count toward initial or recertification training requirements for Reporting Agency Coordinators (RACs) or Alternate RACs. However, due to the many advantages of using TNCrimeOnline, we highly recommend that RACs and Alt. RACs attend the classes if at all possible. Due to limited seating, TnCOP Software classes are for new users only.

Keeping Agency Contact Information Current

If you have any changes at your agency that have an impact on TIBRS, please make sure to let us know! This includes changes in personnel, physical address, email address, telephone numbers or FAX numbers. For all changes, please contact Steven Jancarek: Steven.Jancarek@tn.gov or 615-744-4024. We appreciate your timely notification of changes.



CJIS Support Center NCIC/TIES & TIBRS STAFF



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VACANT (TIBRS) PUBLICATIONS/ANALYSIS/TRAINING		

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**For issues concerning TnCOP or CRMS, please complete the Fusion Center
Issue form (located on the TBI web site) and email to tncop.helpdesk@tn.gov
For immediate TnCOP issues, call or send a text to 615-210-3726 (text messages are the preferred choice).**

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Benton	Fayette	Hickman	McNairy
Carroll	Gibson	Houston	Obion
Cheatham	Giles	Humphreys	Perry
Chester	Hardeman	Lake	Shelby
Crockett	Hardin	Lauderdale	Stewart
Decatur	Haywood	Lawrence	Tipton
Dickson	Henderson	Lewis	Wayne
Dyer	Henry	Madison	Weakley

Bedford	Jackson	Putnam	White
Cannon	Lincoln	Robertson	Williamson
Clay	Macon	Rutherford	Wilson
Coffee	Marion	Smith	
Davidson	Marshall	Sumner	
DeKalb	Mauzy	Trousdale	
Franklin	Montgomery	Van Buren	
Grundy	Moore	Warren	

East Tennessee - Debbie Lamb
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Anderson	Claiborne	Hamblen	Knox	Overton	Sequatchie
Bledsoe	Cocke	Hamilton	Loudon	Pickett	Sevier
Blount	Cumberland	Hancock	McMinn	Polk	Sullivan
Bradley	Fentress	Hawkins	Meigs	Rhea	Unicoi
Campbell	Grainger	Jefferson	Monroe	Roane	Union
Carter	Greene	Johnson	Morgan	Scott	Washington

TIBRS User Group Officers			
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