

Crime Statistics Newsletter

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Special points of interest:

- Beginning 2014, publications will be provided to agencies using a secure website as opposed to CDs.
- Be sure to send narratives for classification assistance

Data and Publication Deadlines for 2013 TIBRS Data

- January 10, 2014— Preliminary 2013 Data Submissions Due
- January 17, 2014—Preliminary 2013 Crime on Campus Data Available for Review
- January 24, 2014—Preliminary Crime in Tennessee/Hate Crime/LEOKA agency data sent to agencies
- February 10, 2014—Final Crime on Campus data submissions due
- February 24, 2014—2013 Crime on Campus Report posted for Colleges/Universities
- March 5, 2014—Tentative 2013 Crime on Campus released
- March 12, 2014—Final Crime in Tennessee/Hate Crime and LEOKA data submissions due
- March 31, 2014—2013 Crime in Tennessee report posted for agencies
- April 7 or 14, 2014—Tentative Crime in Tennessee release date
- April 7, 2014—2013 Hate Crime and LEOKA Reports posted for agencies
- April 14 or 21, 2014—2013 Hate Crime and LEOKA Reports released

Publications CDs Replaced with Secure Website

As mentioned in the September newsletter, TBI will not be sending the 2013 annual crime publications on CD for the first time. All TIBRS reporting agencies will still be able to view the publications prior to public release utilizing a secure website. Agencies will be able to access the documents on using a log-in and password provided by the CJIS Support Center in early 2014.

Annual Law Enforcement Employee Counts

We will be sending letters the first part of November providing information on how to submit your 2013 law enforcement employee numbers. This is an annual information collection. The employment numbers are included in FBI and TBI publications. To ensure the correct information is submitted, please complete the form online. The form may be located at: <http://www.tbi.tn.gov/FTemp/ftsheriff.aspx> . Employment numbers entered should be as of October 31, 2013. **In order to meet the FBI data submission deadline, the online form should be completed by November 22, 2013.** Please be sure to keep a copy of the completed form for your records. If you have any questions, you may contact Steven Jancarek at (615) 744 – 4024 or email stevan.jancarek@tn.gov .

2013 TIBRS Training Schedule

NOVEMBER		
DATE	CLASS TYPE	LOCATION
Monday, November 18	TIBRS Review <i>(THIS CLASS IS FULL)</i>	TBI Headquarters, Nashville
Wednesday, November 20	Data Collection	Civic Center, Sevierville
Thursday, November 21	TIBRS Review	Civic Center, Sevierville
DECEMBER		
DATE	CLASS TYPE	LOCATION
Tuesday, December 3	Data Collection	TBI Headquarters, Nashville
Wednesday, December 4	TnCOP Software	TBI Headquarters, Nashville

To sign up for a TIBRS training class, please contact Dale King

(615) 744-4026

Dale.King@tn.gov

Classification Questions

CJIS Support Center Staff are always happy to assist your agencies/colleges/universities with classification of offenses. Please remember that we must have the narrative sent to us so we can provide the most accurate classification guidance.



Narratives are Required Information

Just a reminder, we began requiring the entry of narrative information in TnCOP and your vendor RMS several years ago. Compliance with the requirement has been checked as part of the TIBRS audit process for many years. For agencies using TnCOP, the narrative information is submitted to the CRMS and is a very valuable tool to help solve cases. For agencies using vendor RMS products that provide data to the CRMS, the necessity for providing the narrative is equally important. Narratives should provide as much detail about the incident circumstances as possible.

Location Codes

We implemented several new location codes in 2012. Many of them provided much more specific choices when reporting an incident. Please remember that the most descriptive location code should be used. For example, if a shoplifting offense occurs at a department store in a shopping mall, the location code should be reported as 08—Department/Discount Store instead of the less specific code of 55—Shopping Mall. If several offenses of shoplifting occur at a shopping mall and investigation reveals that the offenses were committed by the same offender(s) without separation of time, they could be reported as one incident if the type stores involved would fall under the same specific location type such as Department/Discount Store. If the location type code is different, the offenses should be reported as separate incidents.

CJIS Support Center Contact Information for TIBRS

NAME	TITLE	PHONE	E-MAIL	WORK HOURS
Jackie Vandercook	Statistics Assistant Director	(615) 744-4014	Jackie.Vandercook@tn.gov	7:00 - 3:30/4:30
Steven Jancarek	Statistical Analyst 4	(615) 744-4024	Steven.Jancarek@tn.gov	7:30 - 4:00/4:30
Jennifer Brooks	West Tennessee LEIC	(731) 984-6677	Jennifer.Brooks@tn.gov	8:00 - 4:30
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Jim Clabo	East Tennessee LEIC	(865) 549-7853	James.Clabo@tn.gov	7:00 - 3:30 EST
Dale King	Training LEIC	(615) 744-4026	Dale.King@tn.gov	7:00 - 3:30
Ryan Spraggins	Middle Tennessee LEIC	(615) 744-4290	Ryan.Spraggins@tn.gov	8:00 - 4:30
Vacant	Statistical Analyst			
CSU	Fax Number	(615) 744-4662		

Happy Thanksgiving

