



# Crime Statistics Newsletter

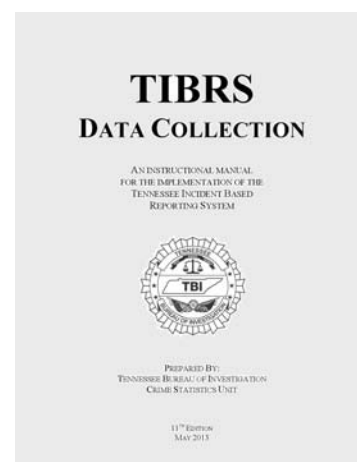
### Inside this issue:

Hotel Reservations for 2013 TIBRS Conference	2
FBI & N-Dex Audits	2
In 2014, Publications No Longer on CD	2
TIBRS Fall 2013 Changes	3
2013 TIBRS Training Schedule	4
CSU Contact Info	5

## New Data Collection Manual, 11th Ed. Now Online

The most recent version of the TIBRS Data Collection Manual, 11th Ed. is now available online via the *Law Enforcement Only* portion of the of the [www.tbi.tn.gov](http://www.tbi.tn.gov) website (username: **lawenforcement**; password: **Tennessee1**).

One hard copy of the Data Collection Manual will be sent to each agency's RAC during the first weeks of May via post mail. Should you require additional copies, agencies are encouraged to download and/or print the electronic version of the new TIBRS Data Collection Manual from the *Law Enforcement Only* portion of the TBI website.



## Please Provide Updated E-mail Addresses

### Special points of interest:

- New Data Collect Manual Available Online
- Hotel Accepting Reservations for 2013 TIBRS Conference
- FBI & N-Dex Audits the Week of May 20th
- Openings for June 21st *TIBRS Overview & Offense Definitions Class* for Officers and Supervisors

As the Crime Statistics Unit continues to make enhancements to the TIBRS program in an effort to better serve our agencies, it is imperative that the CSU has updated e-mail addresses on file for ALL agencies. This is very important, as the CSU often utilizes the ListServ to provide agencies with time sensitive information relevant to TIBRS and its users.



Moving forward, the CSU will utilize e-mail as a primary form of communication with all TIBRS agencies. Please provide updated e-mail addresses for TIBRS RACs, Alt. RACs, and CLEOs to Steven Jancarek of the Crime Statistics Unit as soon as possible. Please see page 5 of the newsletter for contact information.

## Hotel Now Accepting Room Reservations for 2013 TIBRS Conference



Music Road Inn and Conference Center  
314 Henderson Chapel Road,  
Pigeon Forge, TN 37863

Individuals wishing to reserve a hotel room for the 2013 TIBRS conference may do so now. The Music Road Inn and Conference Center in Pigeon Forge, TN is currently accepting hotel room reservations for TIBRS conference attendees. Hotel reservations for the 2013 conference may be made online or by telephone.

To make reservations online, click on link and enter Group ID and Password provided below.

<https://secure.musicroadhotel.com/V1WebControls/GroupComments.aspx>

**Group Name: TIBRS Fall Conference**

**Group ID: 4177**

**Password: 37000124**

Individuals making reservations via telephone may call (800) 429-7700 and provide the Group ID number to the representative.

If you have any questions about hotel reservations, please contact Lisa Capps of the CSU.

## FBI & N-Dex Audits the Week of May 20th

During the week of May 20th, the FBI will be conducting audits of TIBRS data for several agencies in the state of Tennessee. The audits will be on-site, and agencies subject to these audits were given advanced notification and are aware of the upcoming audit. A member of the Crime Statistics Unit will be present during each FBI audit.

N-Dex audits will also be conducted during the week of May 20th. All N-Dex audits will be completed via tele-

phone. Again, agencies being audited were notified well in advance. The CSU wants to sincerely thank all participating agencies for your cooperation during the FBI and N-Dex auditing processes.



**“...agencies subject to these audits were given advanced notification and are aware of the upcoming audit.”**

## Beginning 2014, Publications No Longer on CDs

The Crime Statistics Unit will no longer mail out publication CDs to TIBRS reporting agencies. This change is effective next year, 2014, for the 2013 TIBRS publications. This is a direct result of the Crime Statistics Unit's effort to improve our efficiency and service.

The CSU is currently working on identifying an alternative method to deliver electronic versions of the publications to all TIBRS agencies prior to the release dates. We will keep you informed on this issue as developments occur.



## TIBRS Fall 2013 Changes

Identity Theft Flag	
	Identity Theft Flag – Yes or No Required for specific property offenses: <ul style="list-style-type: none"> <li>120, 220, 250, 270, 26A-E, 23A, 23B, 23D, 23F, 23H, 240, 210, Att. 510</li> </ul>
Property Segment	
	Property Value Over \$500 Flag – Yes or No <ul style="list-style-type: none"> <li><b>Edit</b> - Property Value over \$500 <b>Y or N</b> is entered by the agency. If “Y”, total property value entered as anything but recovered or “none” must be over \$500 or an error is thrown.</li> </ul>
Group B Arrest Segment	
	DUI – Alcohol, Drugs, Both – one character field – <b>code value</b> - Alcohol, Drugs, or Both. Field would be blank for all other Group B Arrest Offenses.
New Code Values	
	Separate <i>Pharmacy</i> into separate location <b>code value - 71</b> Separate <i>Doctor's office</i> into separate location <b>code value - 72</b> <i>Hospital</i> will remain location <b>code value - 09</b> Add <i>Cemetery</i> as location <b>code value - 73</b> Add <i>Prescription Drugs</i> as a new property description – code value – 90 <ul style="list-style-type: none"> <li>Would not be captured in a Drug Narcotic offense – must be a theft, burglary or robbery</li> </ul>
Additional Officer Involved Shooting Fields	
	Law Enforcement Assignment Type – Uniform, Plain Clothes, Special Assignment <ul style="list-style-type: none"> <li><b>Code value</b> – Uniform, Plain clothes, Special assignment</li> </ul> Number of shots fired by Law Enforcement Official <ul style="list-style-type: none"> <li><b>Numeric field – 3 whole numbers</b></li> </ul> Distance between law enforcement official and suspect <ul style="list-style-type: none"> <li><b>Numeric field – 3 whole numbers in feet</b></li> </ul> Incident investigated by outside agency? <b>Y/N</b> (at admin level?)
Edits	
	Transportation Edit in Victim Segment – delayed from fall 2012 Transported to Safe Place? <ul style="list-style-type: none"> <li><b>Valid codes:</b> Y = transported, N = not transported</li> <li><b>Mandatory</b> for offenses: 11A-11D, 13A-13D, 09A, 36A, 36B, 100; <b>when</b> Victim/Offender Relationship(s) is one of following: SE, PA, CH, GC, SP, SS, XS, CF, CS, SB, GP, IL, SC, OF, HR, BG, VO (if other relationship/offense combination is qualifying one).</li> </ul> Violation of Order of Protection Edit in Victim Segment - delayed from fall 2012 <ul style="list-style-type: none"> <li><b>Valid Codes</b>– Y=YES, N=NO. Indicates if Violation of Order of Protection is involved when there is Domestic Violence. (When Transportation field is not blank.)</li> <li><b>Mandatory</b> when Transported to Safe Place is “Y” or “N”. Otherwise must be blank.</li> </ul> Require valid address or valid lat/long for Group A Administrative and Group B Arrest data <ul style="list-style-type: none"> <li>Activate address validation – requiring street number, street, city, state, zip – delayed from spring 2013</li> <li>Activate lat/long validation – valid TN latitude/longitude if reported – delayed from spring 2013</li> </ul>

## 2013 TIBRS Training Schedule

MAY		
Tuesday, May 14	TIBRS Overview & Offense Definitions	TBI Headquarters, Nashville
Tuesday, May 21	Data Collection	TBI Headquarters, Nashville
Wednesday, May 22	TnCOP Software	TBI Headquarters, Nashville
JUNE		
Wednesday, June 5	Data Collection	TBI Headquarters, Nashville
Thursday, June 6	TnCOP Software	TBI Headquarters, Nashville
Wednesday, June 12	Data Collection	Music Road Inn & Conference Center, Pigeon Forge
Thursday, June 13	TIBRS Review	Music Road Inn & Conference Center, Pigeon Forge
Friday, June 14	TIBRS Review for Colleges & Universities	Music Road Inn & Conference Center, Pigeon Forge
Tuesday, June 18	Data Collection	Union University, Jackson
Wednesday, June 19	TIBRS Review	Union University, Jackson
Thursday, June 20	TIBRS Review for Colleges & Universities	Union University, Jackson
*Friday, June 21	*TIBRS Overview & Offense Definitions	Union University, Jackson
JULY		
Wednesday, July 10	TIBRS Review	TBI Headquarters, Nashville
Wednesday, July 24	Data Collection	TBI Headquarters, Nashville
Thursday, July 25	TnCOP Software	TBI Headquarters, Nashville
AUGUST		
Tuesday, August 6	Data Collection	TBI Headquarters, Nashville
Wednesday, August 7	TIBRS Review	TBI Headquarters, Nashville
Wednesday, August 14	Data Collection	TBI Headquarters, Nashville
Thursday, August 15	TnCOP Software	TBI Headquarters, Nashville
Wednesday, August 21	Data Collection	Music Road Inn & Conference Center, Pigeon Forge
Thursday, August 22	TIBRS Review	Music Road Inn & Conference Center, Pigeon Forge
Friday, August 23	TIBRS Overview & Offense Definitions	Music Road Inn & Conference Center, Pigeon Forge
SEPTEMBER*		
Monday-Wednesday, September 16-18	Annual TIBRS Conference	Pigeon Forge

**To sign up  
for a TIBRS  
training  
class, please  
contact :**

**Dale King  
(615) 744-  
4026**

**Or**

**Steven  
Jancarek  
(615) 744-  
4024**

**\*The TIBRS Overview & Offense Definitions Class being held Friday, June 21st in Jackson, TN has several openings for attendees. This training class caters specifically to officers and supervisors and their role in the TIBRS program. Agencies are strongly encouraged contact the CSU to sign up officers and/or supervisors for the June 21st class as soon as possible.**

## Crime Statistics Unit Contact Information

NAME	TITLE	PHONE	E-MAIL	WORK HOURS
Jackie Vandercook	Statistics Assistant Director	(615) 744-4014	Jackie.Vandercook@tn.gov	7:00 - 3:30/4:30
Steven Jancarek	Statistical Analyst 4	(615) 744-4024	Steven.Jancarek@tn.gov	7:30 - 4:00/4:30
Jennifer Brooks	West Tennessee LEIC	(731) 984-6677	Jennifer.Brooks@tn.gov	8:00 - 4:30
Lisa Capps	Quality Control LEIC	(615) 744-4030	Lisa.Capps@tn.gov	7:00 - 3:30
Jim Clabo	East Tennessee LEIC	(865) 549-7853	James.Clabo@tn.gov	7:00 - 3:30 EST
Dale King	Training LEIC	(615) 744-4026	Dale.King@tn.gov	7:00 - 3:30
Shardae Dawkins	Statistical Analyst	(615) 744-4136	Shardae.Dawkins@tn.gov	8:00 - 4:30
Vacant	Middle Tennessee LEIC			
CSU	Fax Number	(615) 744-4662		

**West Tennessee LEIC- Jennifer Brooks** (731) 984-6677  
 FAX (731) 668-9769, 121 Executive Drive Jackson, TN  
 38305 Email: [Jennifer.Brooks@tn.gov](mailto:Jennifer.Brooks@tn.gov)

Benton	Gibson	Humphreys	Perry
Carroll	Hardeman	Lake	Shelby
Chester	Hardin	Lauderdale	Stewart
Crockett	Haywood	Lawrence	Tipton
Decatur	Henderson	Lewis	Wayne
Dickson	Henry	Madison	Weakley
Dyer	Hickman	McNairy	
Fayette	Houston	Obion	

**East Tennessee LEIC- Jim Clabo** (865) 549-7853  
 FAX (865) 549-7811, 1792 Neals Commerce Lane Knoxville,  
 TN 37914 Email: [James.Clabo@tn.gov](mailto:James.Clabo@tn.gov)

Anderson	Grainger	Loudon	Roane
Blount	Greene	McMinn	Scott
Bradley	Hamblen	Meigs	Sevier
Campbell	Hamilton	Monroe	Sullivan
Carter	Hancock	Morgan	Unicoi
Claiborne	Hawkins	Overton	Union
Cocke	Jefferson	Pickett	Washington
Cumberland	Johnson	Polk	
Fentress	Knox	Rhea	

### Middle Tennessee LEIC- Vacant

Bedford	Franklin	Maury	Sumner
Bledsoe	Giles	Montgomery	Trousdale
Cannon	Grundy	Moore	Van Buren
Cheatham	Jackson	Putnam	Warren
Clay	Lincoln	Robertson	White
Coffee	Macon	Rutherford	Williamson
Davidson	Marion	Sequatchie	Wilson
DeKalb	Marshall	Smith	

## TIBRS User Group Officers

President	Patrick Twele	Memphis Police Department	patrick.twele@memphistn.gov	(901) 636-4893
Vice President	Sharon Case	Kimball Police Department	scase@townofkimball.com	(423) 837-7040
Sec/Treas	Janet Brantley	Nashville Metro Police Department	janet.brantley@nashville.gov	(615) 862-7309
East Rep	Donna Patty	Knoxville Police Department	dpatty@cityofknoxville.org	(865) 215-7350
Middle East	Lois Evans	Marion County Sheriff's Department	loisevans@marioncosheriff.com	(423) 942-2525
Middle West	Kathy Ryan	Lawrenceburg Police Department	k.ryan@lawrenceburgpolice.org	(931) 762-0028
West	Amy Simcox	Memphis Police Department	amy.ferguson@memphistn.gov	(901) 636-3511
College	Lisa Lynch-Morris	Volunteer State Community College	lisa.lynch@volstate.edu	(615) 230-3595