July 2012

Volume 16, Issue 3

Crime Statistics Newsletter

Inside this issue:

Special points of interest:

- CSU needs updated e-mail addresses for agency contacts

- Testing in progress for new repository

- Online registration open for 2012 TIBRS Conference

Six Month TIBRS Data Review

It is time for the six month data review. Every six months, the Crime Statistics Unit reviews each agency's Crime in Tennessee page. This page is a summary of the year's TIBRS data and will include submissions from January 1, 2012 through June 30, 2012. Along with your Crime in Tennessee page, the CSU will include a Hate Crime & LEOKA six month data page and a review sheet identifying any data-related issues.

Agencies may run their own Crime in Tennessee pages at any time using the www.tncrimeonline.com website. The reports used for the data review are also available on the website so that agencies can periodically review their own data for quality control issues and/or data errors.

Changes to Agency Contact Information

Please notify CSU of any changes in contact information as soon as possible—particularly e-mail addresses. In the coming months, the CSU will be increasing the amount of communications sent via e-mail and decreasing mailed correspondence. As such it is critical that we have accurate e-mail addresses to ensure timely receipt of important memos, updates, etc. Please contact Steven Jancarek or Jackie Vandercook with updated e-mail addresses.

Testing New Repository

Testing of the new repository has begun! The CSU is currently testing all agencies' data. Those agencies utilizing vendor software may receive "test" error reports beginning in mid-July. These reports will show errors identified with the new repository that were not flagged by the system used in the production environment currently.

Please provide these error reports to your vendor for system correction. Please notify your vendor to send us

test files with the Cargo Theft field and the property/location codes. Test files should be e-mailed directly to Jackie.Vandercook@tn.gov and indicate New System Test File in the subject line.

Also on schedule to begin in mid-July is the testing of the new additions such

as Cargo Theft as well as the new property and location codes .

We are on target to deploy the new repository in production on September 1st to accept August data with the changes.

More changes to the repository are expected in early 2013. These will be discussed in detail at the upcoming annual TIBRS conference, and letters will be sent to all vendors and agencies using vendors around the first of September.

Register Now for 2012 TIBRS Conference

Online registration for the TIBRS 2012 Conference is now open! Early Registration ends August 27, 2012; registration and/or payment must be postmarked by this date in order to qualify for the early conference fee amount of $90 per person. Any registration submitted after the given deadline will be subject to the late registration fee amount of $120 per person. The very last day to cancel registration and receive a full refund is September 4, 2012.

The CSU strongly encourages agencies to register online at www.tbi.tn.gov. The link for registration along with the pdf version of the conference registration packet is posted on the TIBRS homepage. Click on the Law Enforcement Only link (username— lawenforcement; password—Tennessee1) and then click on the Tennessee Incident Based Reporting System link on

the right. The conference registration link will be on that page.

In order to receive the conference rate on hotel rooms at the Music Road Inn and Conference Center, reservations must be made by August 16, 2012.

The conference will be held Monday September 17th through Wednesday September 19th .

9/17/2012—Registration

9/18/2012—Conference

9/19/2012—Conference

We hope to see you in Pigeon Forge!

When Is Monthly TIBRS Data Due?

TnCOP Agencies

For agencies utilizing TnCOP software, the CSU staff begins extracting monthly data submissions on the 1st working day of the month. The date range used for data extraction is always the entire previous month. As such, any data entry completed from the first through the last day of the month will be included in the extraction file. Any data entered after the month has ended will be included in the next month's file.

Example: It is July 6th and you are frantically trying to enter June incidents so the TBI will get them by July 10th. STOP! We will not get any data entered from July 1st forward until we extract the July data file beginning on August 1st.

Vendor Agencies

Agencies utilizing vendor software are required to submit monthly data files by the 10th of each month; however it would be a tremendous help to the CSU staff if data files are received by the 5th of the month if at all possible. This allows us sufficient time to ensure the data is processed and made available at the www.tncrimeonline.com website as quickly as possible.

The TIBRS data has become an invaluable resource for crime statistics information used by a wide range of policy makers. The CSU provides data on a monthly basis to a state subcommittee on crime. We want to provide as complete a monthly crime picture as possible and data submissions by the 5th allows us to meet that goal.

If you have any questions about TIBRS monthly data file submissions, please contact Lisa Capps or Jackie Vandercook. Please see CSU contact list on page 3 (below).

Crime Statistics Unit Contact Information

NAME	TITLE	PHONE	E-MAIL	WORK HOURS
Jackie Vandercook	Statistics Assistant Director	(615) 744-4014	Jackie.Vandercook@tn.gov	7:00 - 4:30
Steven Jancarek	Statistical Analyst 4	(615) 744-4024	Steven.Jancarek@tn.gov	7:30 - 4:30
Jennifer Brooks	West Tennessee LEIC	(731) 984-6677	Jennifer.Brooks@tn.gov	8:00 - 4:30
Lisa Capps	Quality Control LEIC	(615) 744-4030	Lisa.Capps@tn.gov	7:00 - 3:30
Jim Clabo	East Tennessee LEIC	(865) 549-7853	James.Clabo@tn.gov	7:00 - 3:30 EST
Lynn Snoddy	Middle Tennessee LEIC	(615) 744-4016	Lynn.Snoddy@tn.gov	8:00 - 4:30
Dale King	Training LEIC	(615) 744-4026	Dale.King@tn.gov	7:00 - 3:30
Shardae Dawkins	Statistics LEIC	(615) 744-4136	Shardae.Dawkins@tn.gov	8:00 - 4:30
CSU	Fax Number	(615) 744-4662		

TIBRS 2012 Fall Training Schedule

JULY		
All classes rescheduled		
AUGUST		
All classes rescheduled		
SEPTEMBER		
September 17-19	2012 TIBRS Conference	Pigeon Forge
OCTOBER		
Tuesday, October 9	Data Collection	Nashville
Wednesday, October 10	TnCOP Software	Nashville
Thursday, October 25	TIBRS Review	Nashville
NOVEMBER		
Friday, November 2	TIBRS Review for Colleges & Universities	Nashville
Thursday, November 8	Data Collection	Nashville
Friday, November 9	TnCOP Software	Nashville
Monday, November 26	TIBRS Review	Nashville

The TIBRS Training Schedule for the remainder of the 2012 year is printed above. As the previous newsletter detailed, there will be no TIBRS training classes held during the months of July and August. These classes have been rescheduled following the annual TIBRS conference held in September. An electronic version of the updated training schedule can also be found on the Law Enforcement Only portion of the www.tbi.tn.gov website.

If you have any questions concerning training or if you would like to sign up for a training class, please contact Steven Jancarek. A complete CSU contact list can be found on page 3 of the newsletter.