

CJIS Support Center—TIBRS Newsletter

August 2020 | Volume 25 Issue 8, P. 1



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ARZO CARSON T.B.I.
STATE OFFICE BUILDING
THAT GUILT SHALL NOT ESCAPE
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TIBRS TRAINING

As you know, COVID-19 has caused the cancellation of all “live” TIBRS classes since March. We have decided to cancel all live classes for the remainder of 2020.

I have had numerous calls and emails over the past few weeks, asking us to continue teaching live classes. Please let me assure you, we will continue to teach live classes regionally, we just have to wait until it is safe to do so.

More than twenty agencies have appointed new RACs in the past few months, and they are in dire need of introductory training.

To that end, we will begin teaching Introduction to TIBRS Data Collection online. The class schedule can be found on page eight of this newsletter. Because it is an eight-hour class, Abby will teach it over two consecutive days, four hours each day. We hope to be adding TNCOP software classes in September.



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TIBRS QUIZ

Take this quiz and see how you do! The answers can be found on page eight. Good luck!

Question 1:

If you enter “Unknown” in the Bias Motivation type field, it means it is a hate crime but you are unsure of the actual bias motivation type, pending further investigation. **True or False?**

Question 2:

An employee at the local Quickie Mart convenience store reported that she found a plastic bag in the parking lot, unattended. The bag also contained a small ceramic pipe with residue. Investigation determined that the baggie contained marijuana. For TIBRS, you should: **A** not report it, **B** Report a Drug/Narcotic Violation only, **C** Report a Drug Equipment Violation only, **D** Report a Drug/Narcotic Violation and a Drug Equipment Violation.

Question 3:

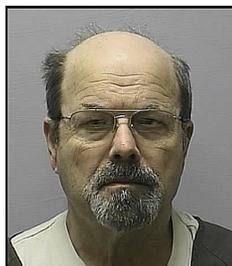
The primary TIBRS Location code in Question 2 is: _____, and the secondary TIBRS Location code in Question 2 is: _____.

Question 4:

I just submitted my data 20 minutes ago, but when I searched for one of the incidents, it wasn't there. Why? **A** The TIBRS repository lost my data, **B** Beyond 20/20 Perspective is down, **C** The data must process overnight, **D** I have no idea whatsoever.

Question 5:

Warrants served for Violation of Probation and/or Parole are reportable to TIBRS as 90Z, All Other Offenses. **True or False?**



Bonus Question:

Name the criminal in the photograph:

A Charles Manson, **B** Dennis Rader, **C** Ted Bundy, **D** Al Catraz



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AUGUST SHOUTOUTS

Shoutouts is a new feature in the TIBRS Newsletter. We'll recognize TBI staff, FBI staff, and TIBRS User Group members for an achievement, or we may just give a Shoutout for nothing at all! If you have someone to nominate for the September Shoutout, please send an email to Dale.King@tn.gov.

WEDNESDAY, AUGUST 26th IS WOMEN'S EQUALITY DAY!

Shoutout!!! Women's Equality Day is celebrated on the anniversary of the certification of the 19th Amendment, which prohibits discrimination in voting rights on the basis of sex.

TINA WEATHERBY!

WILLIAMSON COUNTY SHERIFF'S OFFICE

Shoutout!!!

Tina is the RAC for Williamson County Sheriff's Office. She started reporting UCR (Summary) in 1984, and has submitted TIBRS data since we began in 1995! She is an excellent RAC and a great person! Thanks for all you do, Tina!



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AUGUST SHOUTOUTS

(continued)

Shoutout!!! We are also giving a shoutout to our own Abby Claud. Abby has worked very hard to transition TIBRS classes to an online format. Since we have been working from home, Abby has also pitched in and assisted with audits! Please take a minute and email Abby for a “job well done!”



WELCOME BACK, STEVEN! WE MISSED YOU!!!



From all of us in the CJIS Support/Statistical Analysis Center, a hearty **Welcome back Steven!** Steven has been on extended leave but is back part-time on August 3rd, and full-time on August 10th! To commemorate his return, we decided to bring back an “oldie but a goodie” picture. This picture was photo-shopped in 2002, as part of a Star Trek “cast” made up of members of the TIBRS unit. We figured Steven would be perfect as Mr. Spock.



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TIBRS FILE SUBMISSIONS FREQUENTLY ASKED QUESTIONS & CONCERNS ASHLEY ANDERSON, CJIS SUPPORT SPECIALIST

Q: I submitted a file in error, can you delete it?

A: No, once a file has been submitted in the repository it cannot be deleted. To correct this, upload the correct file.

Q: What does this error mean?

 warning	File submitted out of order. Submission date: 2020-07 Previous submission date: 2020-08 REDACTED

A: Actually, this is not an error, it's a warning.

This warning is reported when a file is not submitted in chronological order, and when there is a **possibility** of this happening. **Warnings do not necessarily mean you have done something wrong, it's just an alert for you to double check to make sure you have submitted the correct file.** *This warning will be generated for each file already submitted that contains data with a submission date that is later than the submission date of the file being submitted.* It indicates that the file you submitted contains data with a submission date older than that of data previously submitted. Any incidents in multiple files submitted out of chronological order will be corrupt in the database. You will have to submit any file(s) with later submission date(s) again to correct this.

Here's an example:

Let's assume you already submitted a file containing data with a submission date of July. If you submit a file containing data with a submission date of June of the same year, this warning will be generated because data with a June submission date is older than data with a July submission date.

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TIBRS FILE SUBMISSIONS FREQUENTLY ASKED QUESTIONS & CONCERNS (continued)

Q: How do I view my Submission period?

A: You can view the Submission period column on your Upload History page.

Upload history

Agency	Uploaded by	Upload date	File name	Submission period	Status
--------	-------------	-------------	-----------	-------------------	--------

Q: How do I know if my file went through?

A: If the file status shows completed, the file was processed correctly through the repository. If you have concerns as to what specific data was received you can check the [Reporting Site > Monthly \(now weekly\) Submission Tracker](#).

Status
Completed with 18 errors and 1 warning
Completed with 1 warning
Completed



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TIBRS TRAINING SLIDES OF THE MONTH

BIAS MOTIVATION/HATE CRIME

When it is determined that an offender's actions were motivated, in whole or in part, by bias against a racial, religious, ethnic/national origin, physical or mental disability, gender, or sexual orientation group, the incident must be reported as a "Hate Crime." Incidents which do not involve any evidence indicating bias motivation are to be reported with a Bias Motivation code of "None."



BIAS MOTIVATION/HATE CRIME

If you select "Unknown" for the Bias Motivation type in an incident, you are reporting it as a hate crime!

"Unknown" for the TIBRS Bias Motivation type means that the incident is a hate crime, but the motivation type is unclear, pending further investigation.



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TIBRS AUDIT TIPS OF THE MONTH

Bias Motivation, Continued

In Quality Assurance Reviews (QARs) during the current audit cycle, we have seen numerous agencies with incorrect information regarding Bias Motivation type.

Can this be remedied? Yes, and it's easy!

Just review your hate crime incidents in TNCOP, or your agency's RMS.

If you find such an incident, simply edit the Bias Motivation type from "Unknown" to "None" and resubmit the incident.

Reporting 90Z All Other Offenses

Recently there has been some confusion about reporting some offenses that would be classified as a 90Z All Other Offenses for TIBRS. The definition for a 90Z offense as stated in the TIBRS manual is: *All crimes which are not Group A offenses and are not included in one of the specifically named Group B crime categories listed on pages 84-86 of the manual.*

Examples of offenses which will meet this definition include Contempt of Court, Failure to Appear, and Violation of Probation and Violation of Parole, and many other possible offenses. This has been taught in every Introduction to Data Collection class since 1995!

It should also be noted that the TIBRS manual does not provide exact recommendations for all possible TCA codes. While there is a conversion table on pages 116-151 of the manual this should be used a ***guide*** for reporting, not a definitive list of all applicable TCA codes.

ALL OTHER OFFENSES (90Z)

Definition: All crimes which are not Group A offenses and are not included in one of the specifically named Group B crime categories listed above.

Possible examples include Contempt of Court, Failure to Appear, **Violation of Probation/Parole,** etc.



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THIS MONTH FROM CRIMEINSIGHT

LEOKA INCIDENTS

(2016-2019)

LEOKA Data: Offender Weapon Type (Firearms Only), 2016-2019					
YEAR	2016	2017	2018	2019	2016-19 AVERAGE PER YEAR
Firearms (All Types)	163	194	163	223	186



The use of firearms has increased **36.8%** in LEOKA incidents from 2016 to 2019.

As of July 23, 2020, **109** LEOKA incidents have involved a firearm!

Injuries in LEOKA incidents have increased **28.1%** from 2016 to 2019.

Responding to a Disturbance, including Domestic Violence calls, continues to be the Officer Activity type most likely to result in a LEOKA incident. From 2016 to 2019, **29.6%**.

PLEASE SHARE THIS INFORMATION WITH YOUR DEPARTMENT!



Tennessee TIBRS August 2020 Tennessee TIBRS Tennessee TIBRS Tennessee TIBRS Tennessee TIBRS

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TIBRS ONLINE TRAINING SCHEDULE

AUGUST 2020	CLASS TYPE	TIME
Wednesday, August 12 th	RAC Orientation/Crimelnsight	1300-1700
Wednesday, August 19 th	RAC Orientation/Crimelnsight	0830-1230
Tuesday, August 25 th	1 st Part of Intro to Data Collection	0830-1230
Wednesday, August 26 th	2 nd Part of Intro to Data Collection	0830-1230
Thursday, August 27 th	RAC Orientation/Crimelnsight	1300-1700
SEPTEMBER 2020	CLASS TYPE	TIME
Wednesday, September 2 nd	Intro to Data Collection, Part 1	1230-1630
Thursday, September 3 rd	Intro to Data Collection, Part 2	1230-1630
Wednesday, September 9 th	Intro to Data Collection, Part 1	0830-1230
Thursday, September 10 th	Intro to Data Collection, Part 2	0830-1230
Wednesday, September 23 rd	Intro to Data Collection, Part 1	1230-1630
Thursday, September 24 th	Intro to Data Collection, Part 2	1230-1630

ALL CLASS TIMES ARE CENTRAL STANDARD TIME (CST)

SIGNING UP FOR TIBRS TRAINING

All TIBRS online classes are limited to the first 15 participants to sign up.

RAC Orientation/Crimelnsight does not count toward introductory or recertification training requirements for RACs and/or Alternate RACs.

However, due to the many advantages of using CrimeInsight, such as Mapping and details on how to run and build reports, we highly recommend that RACs and Alternate RACs attend this class!

Please remember, CrimeInsight is not voluntary.

It is mandatory, and a vital component to your TIBRS program!

If you have questions concerning TIBRS classes, or would like to sign up for a class, please contact: Abby.S.Claud@tn.gov.



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GET INVOLVED WITH THE TIBRS USER GROUP!

TIBRS User Group Officers			
President	Patrick Twele	Memphis Police Department	patrick.twele@memphistn.gov
Vice President	Donna Patty	Knoxville Police Department	dpatty@cityofknoxville.org
Secretary/Treasurer	Samantha McClain	Knoxville Police Department	smcclain@knoxvilletn.gov
East Representative	Barbie Watson	Cleveland Police Department	bwatson@clevelandtn.gov
Middle East Representative	Misty Christensen	Lebanon Police Department	Christensenm@lebanontn.org
Middle West Representative	Paige Jackson	Waynesboro Police Department	pjackson@cityofwaynesboro.org
West Representative	Angela Smith	Memphis Police Department	Angela.smith@memphistn.gov
Colleges/Universities	Jennifer Mayberry	East Tennessee State University	mayberrj@etsu.edu

ANSWERS TO THE TIBRS QUIZ

QUESTION #	ANSWERS
1	TRUE
2	D: REPORT A DRUG/NARCOTIC VIOLATION AND A DRUG EQUIPMENT VIOLATION.
3	PRIMARY: PARKING/DROP LOT/GARAGE, SECONDARY: CONVENIENCE STORE.
4	C: THE DATA MUST PROCESS OVERNIGHT
5	TRUE
BONUS	B: DENNIS RADER (B.T.K.)



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TIBRS AUDITORS BY REGION

East Tennessee Point of Contact Debbie Lamb						
Anderson	Claiborne	Hamblen	Knox	Morgan	Scott	Washington
Bledsoe	Cocke	Hamilton	Loudon	Overton	Sequatchie	
Blount	Cumberland	Hancock	Marion	Pickett	Sevier	
Bradley	Fentress	Hawkins	McMinn	Polk	Sullivan	
Campbell	Grainger	Jefferson	Meigs	Rhea	Unicoi	
Carter	Greene	Johnson	Monroe	Roane	Union	

Middle Tennessee Point of Contact Thomas Huffman			
Bedford	Grundy	Putnam	White
Cannon	Jackson	Robertson	Williamson
Cheatham	Lincoln	Rutherford	Wilson
Clay	Macon	Smith	
Coffee	Marshall	Sumner	
Davidson	Maury	Trousdale	
DeKalb	Moore	Van Buren	
Franklin	Morristown PD	Warren	

West Tennessee Point of Contact Randall Hendrix			
Benton	Gibson	Houston	Montgomery
Carroll	Giles	Humphreys	Obion
Chester	Hardeman	Lake	Perry
Crockett	Hardin	Lauderdale	Shelby
Decatur	Haywood	Lawrence	Stewart
Dickson	Henderson	Lewis	Tipton
Dyer	Henry	McNairy	Wayne
Fayette	Hickman	Madison	Weakley



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CJIS SUPPORT/STATISTICAL ANALYSIS CENTER

ASSISTANT DIRECTOR, CJIS DIVISION	PHONE	EMAIL
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CJIS SUPERVISOR, TIBRS & N-DEx		
Dale King	(615) 744-4026	Dale.King@tn.gov
CJIS DATA ANALYSIS & PUBLISHING		
Steven Jancarek	(615) 744-4024	Steven.Jancarek@tn.gov
Zack Frisbee	(615) 744-4214	Zack.Frisbee@tn.gov
CJIS DATA SUBMISSIONS & LAW ENFORCEMENT RELATED DEATHS		
Ashley Anderson	(615) 744-4030	Ashley.Anderson@tn.gov
CJIS SUPPORT SPECIALISTS: AUDITING		
Debbie Lamb	(865) 549-7853	Debbie.Lamb@tn.gov
Thomas Huffman	(615) 744-4018	Thomas.Huffman@tn.gov
Randall Hendrix	(731) 984-6677	Randall.G.Hendrix@tn.gov
CJIS SUPPORT SPECIALISTS: TRAINING		
Abby Claud	(615) 744-4290	Abby.S.Claud@tn.gov
VACANT		

EAST TENNESSEE POINT OF CONTACT INFORMATION	MIDDLE TENNESSEE POINT OF CONTACT INFORMATION	WEST TENNESSEE POINT OF CONTACT INFORMATION
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