



CJIS Support Center–TIBRS Newsletter

January 2020 | Volume 25 Issue 1, P. 1



Inside this Issue:

- 2020 Training Schedule P. 1
- Find it Fast P. 2-3
- Shaking Hands and Shaping Lives P. 4
- Training Tip of the Month P. 5
- CJIS Support Contact List P. 6-7

Happy New Year!

2020 is here and the New Year brings some changes to the to CJIS Support Center’s TIBRS unit. While Abby remains in training, Zack has assumed the publication responsibilities for the unit. If you have questions concerning the training schedule or you would like to sign up for any of the classes listed below, please email Abby at Abby.S.Claud@tn.gov.

January 2020		
Thursday, January 16 th	RAC Orientation/CrimeInsight	TBI Headquarters
Wednesday, January 22 nd	TIBRS Overview & Report Writing	TBI Headquarters
February 2020		
Tuesday, February 4 th	Introduction to Data Collection	Jackson, TN
Wednesday, February 5 th	TIBRS Review	Jackson, TN
Thursday, February 6 th	TIBRS Overview & Report Writing	Jackson, TN
Wednesday, February 19 th	Introduction to Data Collection	TBI Headquarters
Thursday, February 20 th	TnCOP Software	TBI Headquarters
March 2020		
Tuesday, March 3 th	Introduction to Data Collection	Harriman, TN
Wednesday, March 4 th	TIBRS Review	Harriman, TN
Thursday, March 5 th	RAC Orientation/CrimeInsight	Harriman, TN
Tuesday, March 17 th	Introduction to Data Collection	TBI Headquarters
Wednesday, March 18 th	TnCOP Software	TBI Headquarters
Thursday, March 19 th	RAC Orientation/CrimeInsight	TBI Headquarters
Wednesday, March 25 th	TIBRS Review	TBI Headquarters





CJIS Support Center–TIBRS Newsletter

January 2020 | Volume 25 Issue 1, P. 2

Find it FAST!

One question we have been asked by several agencies is how we review incidents for both audits and offense classification requests. Specifically, how do we find things in the manual so fast? Actually, the answer is very simple. We use the TIBRS Data Collection manual. TIBRS auditors and trainers keep an electronic (PDF) version of the most recent version of the manual (14th Edition) on the desktop of their computer, and we highly recommend that you do, too!

When you access the PDF version, there is a great feature available. It is super-easy to use, takes only a second or two, and has the potential to improve your accuracy when entering your TIBRS incidents! We are sure that most of you are aware of the Ctrl F (find) feature. For those of you that may not have used it before, here's how it works:

Once you have opened the PDF version of the manual, press and hold the Ctrl key (bottom left corner of the keyboard) and press the F key.

A pop-up message will appear (see the picture the next page).

In the pop-up box, type the keyword that you're looking for, such as "Murder" and press enter.

If the word you searched for is in the manual, it will take you to the page and highlight the word for you. If the word appears more than once in the manual, just press "Next" to see your keyword on subsequent pages.

CONTINUED ON NEXT PAGE..





CJIS Support Center–TIBRS Newsletter

January 2020 | Volume 25 Issue 1, P. 3

Find it FAST!

Three benefits to using Ctrl F

Efficiency: You can quickly locate information in the manual. This is far more efficient than using the table of contents or flipping page by page searching through a hard copy of the manual.

Accuracy: Your classifications will be more accurate when using the manual!

Eco-friendly: Using a PDF copy of the manual saves your agency the time and expense of printing the entire manual (135 pages, including the Appendix).

STALKING (13D)

Definition: To intentionally and repeatedly follow or harass another person in a manner as would cause that person to be in reasonable fear of being harmed or suffering bodily injury or death.

HOMICIDE OFFENSES

Definition: The killing of one human being by another.

TIBRS Tip: Like assaults, all homicides are reported as completed offenses.

MURDER AND NON-NEGLIGENT MANSLAUGHTER (09A)

Definition: The willful (non-negligent) killing of one human being by another.

As a general rule, any death due to injuries received in a fight, argument, quarrel, assault, or commission of a crime is classified in this category. Although offenders may be charged with lesser offenses, e.g., manslaughter, if the killing was willful or intentional it must be reported as Murder and Non-negligent Manslaughter. The findings of a court, coroner’s inquest, etc., do not affect the reporting of offenses in this category; these are law enforcement statistics.

²Section 39-16-510. Retaliation for Past Action. (a) A person commits the offense of retaliation for past action who harms or threatens to harm a witness at an official proceeding, judge, juror or former juror by any unlawful act in retaliation for anything the witness, judge or juror did in an official capacity as witness, judge or juror.

Find ✕

murder

Previous Next

Replace with





CJIS Support Center–TIBRS Newsletter

January 2020 | Volume 25 Issue 1, P. 4

Shaking Hands and Shaping Lives

Our own Debbie Lamb participated as a judge in the Great Handshake Challenge.

5th grade students were rated on how they presented themselves in the following categories: Dress, Posture, Eye Contact, Tone of Voice, and of course, Hand-shake. Each student met with 4 judges. The students greeted the judge, introduced him/herself and were encouraged to lead the conversation during the one minute session. The top ten will compete in a county wide competition. Our congratulations to Debbie and the Hamblen County School System!





CJIS Support Center–TIBRS Newsletter

January 2020 | Volume 25 Issue 1, P. 5

Training Tip of the Month

The TIBRS auditors have stated they have seen several reports containing Weapon Law Violations that have gone unreported. If you have an incident involving a weapon that meets the TIBRS definition, a Weapon Law Violation offense is also reportable. For example, if during the course of a Robbery, a subject displays a weapon or points a gun at the cashier, report *both* a Robbery and a Weapon Law Violation. Or, if a person assaults a victim with brass knuckles, report both an Aggravated Assault and a Weapon Law Violation.

WEAPON LAW VIOLATIONS

TIBRS DEFINITION

The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices, or other deadly weapons.





CJIS Support Center–TIBRS Newsletter

January 2020 | Volume 25 Issue 1, P. 6

CJIS Support Center

ASSISTANT DIRECTOR, CJIS DIVISION		
Pam Beck	(615)-744-4206	Pam.Beck@tn.gov
CJIS SUPERVISOR, TIBRS & N-DEx		
Dale King	(615) 744-4026	Dale.King@tn.gov
CJIS DATA ANALYSIS & PUBLISHING		
Steven Jancarek	(615) 744-4024	Steven.Jancarek@tn.gov
Zack Frisbee	(615) 744-4214	Zack.Frisbee@tn.gov
CJIS DATA SUBMISSIONS & LAW ENFORCEMENT RELATED DEATHS		
Ashley Anderson	(615) 744-4030	Ashley.Anderson@tn.gov
CJIS SUPPORT SPECIALISTS: AUDITING		
Debbie Lamb	(865) 549-7853	Debbie.Lamb@tn.gov
Thomas Huffman	(615) 744-4018	Thomas.Huffman@tn.gov
Randall Hendrix	(731) 984-6677	Randall.G.Hendrix@tn.gov
CJIS SUPPORT SPECIALISTS: TRAINING		
Abby Claud	(615) 744-4290	Abby.S.Claud@tn.gov
Vacant		

Debbie Lamb East TN	Thomas Huffman Middle TN	Randall Hendrix West TN
Debbie Lamb 1791 Neals Commerce Lane Knoxville, TN 37914 (865) 549-7853 FAX: (865) 549-7811 Debbie.Lamb@tn.gov	Thomas Huffman 901 R.S. Gass Blvd. Nashville, TN 37216 (615) 744-4018 FAX: (615) 744-4555 Thomas.Huffman@tn.gov	Randall Hendrix 121 Executive Drive Jackson, TN 38305 (731) 984-6677 FAX: (731) 668-9769 Randall.G.Hendrix@tn.gov



CJIS Support Center—TIBRS Newsletter

January 2020 | Volume 25 Issue 1, P. 7

East Tennessee - Debbie Lamb
 (865) 549-7853 Fax (865) 549-7811
 1791 Neal's Commerce Lane, Knoxville, TN 37914
 Email: Debbie.Lamb@tn.gov

Anderson	Claiborne	Hamblen	Knox	Morgan	Scott	Washington
Bledsoe	Cocke	Hamilton	Loudon	Overton	Sequatchie	
Blount	Cumberland	Hancock	Marion	Pickett	Sevier	
Bradley	Fentress	Hawkins	McMinn	Polk	Sullivan	
Campbell	Grainger	Jefferson	Meigs	Rhea	Unicoi	
Carter	Greene	Johnson	Monroe	Roane	Union	

Middle Tennessee - Thomas Huffman
 (615) 744-4018 Fax (615) 744-4555
 901 R.S. Gass Boulevard, Nashville, TN 37216
 Email: Thomas.Huffman@tn.gov

Bedford	Grundy	Putnam	White
Cannon	Jackson	Robertson	Williamson
Cheatham	Lincoln	Rutherford	Wilson
Clay	Macon	Smith	
Coffee	Marshall	Sumner	
Davidson	Maury	Trousdale	
DeKalb	Moore	Van Buren	
Franklin	Morristown PD	Warren	

West Tennessee - Randall Hendrix
 (731) 984-6677 Fax (731) 668-9769
 121 Executive Drive, Jackson, TN 38305
 Email: Randall.G.Hendrix@tn.gov

Benton	Gibson	Houston	Montgomery
Carroll	Giles	Humphreys	Obion
Chester	Hardeman	Lake	Perry
Crockett	Hardin	Lauderdale	Shelby
Decatur	Haywood	Lawrence	Stewart
Dickson	Henderson	Lewis	Tipton
Dyer	Henry	McNairy	Wayne
Fayette	Hickman	Madison	Weakley

TIBRS User Group Officers

President	Patrick Twele	Memphis Police Department	patrick.twele@memphistn.gov
Vice President	Donna Patty	Knoxville Police Department	dpatty@cityofknoxville.org
Secretary/Treasurer	Samantha McClain	Knoxville Police Department	smcclain@knoxvilletn.gov
East Representative	Barbie Watson	Cleveland Police Department	bwatson@clevelandtn.gov
Middle East Representative	Misty Christensen	Lebanon Police Department	Christensenm@lebanontn.org
Middle West Representative	Paige Jackson	Waynesboro Police Department	pjackson@cityofwaynesboro.org
West Representative	Angela Smith	Memphis Police Department	Angela.smith@memphistn.gov
Colleges/Universities	Jennifer Mayberry	East Tennessee State University	mayberrj@etsu.edu

