

Appendix C: Survey Questions

TACIR staff prepared an online survey to ask city and county governments about their real property ownership and management practices. The survey was distributed by email from August 16 to October 1, 2018, in partnership with the Tennessee Municipal League (TML) and University of Tennessee County Technical Assistance Service (CTAS). Officials from 15 cities and six counties completed the survey. To supplement the low number of online responses, additional jurisdictions were selected based on population and geographic location and interviewed via telephone to provide a more representative sample of cities and counties across the state.

Question 1:

How much total real property does your government own? Provide as much information as possible.

- Total number of parcels
- Total number of acres
- Total value: \$

Question 2:

Of the total real property, your government owns, how much of this real property is potential surplus property? Provide as much information as possible.

- Total number of parcels:
- Total number of acres:
- Total value (\$):

Please describe the potential surplus property.

Question 3:

Is your local government increasing, decreasing, or maintaining the size of your real estate holdings?

- Increasing (acquiring real property)
- Decreasing (disposing of real property)
- Maintaining (no net change in the amount of real property)

Please explain your choice.

Question 4:

Has your government adopted a formal, written surplus property policy that applies to the sale and disposal of real property?

- Yes
- No
- Other (please specify)

Question 5:

Does your government have an interest in acquiring any real property that is currently owned by the State of Tennessee (or the federal government)?

- Yes
- No

Please explain.

Question 6:

Has your government received real property from the State of Tennessee—by purchase or any other conveyance of title—in the last 10 years (2008 - 2018)?

- Yes
- No
- Unsure

If your government did acquire real property from the State of Tennessee in the last 10 years, please provide as much information about this property as possible.

- Total number of parcels
- Total number of acres
- Total value (\$)
- Property description
- Purpose

Question 7:

Do you have suggestions regarding the actions that state government should take to improve the overall management of surplus real property held by state and local governments in Tennessee?

Additional Questions asked during Phone Survey

Four additional questions were asked to the local jurisdictions contacted by staff for telephone interviews.

Question 8:

Please describe your process for determining the best use of local government real estate (purchase, management/utilization, and disposal).

Question 9:

Does your government have a written real estate or capital asset management policy (if yes can we get a copy)?

Question 10:

Does your government have challenges dealing with tax-delinquent, abandoned, or condemned properties?

Question 11:

Is there anything that the state or the legislature could do to help your government manage real estate more effectively (e.g., website to advertise, requirements for tax sales, etc.)?