



To: All Licensed Operators

From: Mary Beth Thomas
Executive Director

A handwritten signature in blue ink that reads "Mary Beth Thomas".

Date: June 11, 2025

Re: Level 1 Change Management Notifications

Rules 1350-03-.02(3)(a) and (b) of the Sports Wagering Council (“SWC”) require operators to report changes to their Sports Gaming Systems within specified periods of time, depending on the “level” of change involved.

Rule 1350-03-.02(b)1., in its current form, states that “a Licensee shall report Level 1 changes as part of its quarterly change management log submission.”

Rule 1350-03-.02(b)1. has been revised, and effective June 30, 2025 will state that “A Licensee shall submit Level 1 changes **to the Executive Director or designee within a timeframe agreed upon by the Executive Director or designee** and the Licensee shall also report Level 1 changes as part of the quarterly change management log submission. Level 1 changes do not require Council approval before implementation.” (emphasis added).

Pursuant to the new rule, the agreed upon timeframe for reporting Level 1 changes will be “upon request.” In other words, operators do not need to report Level 1 changes that occur in between submissions of the operator’s quarterly change management log unless specifically requested by the SWC. Operators should continue to report Level 1 changes in their quarterly change management logs.

Please let me know if you have any questions.