



STATE OF TENNESSEE  
**STATE BOARD OF EDUCATION**  
615-741-2966  
<http://www.tn.gov/sbe/>

## **Director's Report Regarding Licensed Teacher/Administrator**

Pursuant to Tennessee State Board of Education Rule 0520-02-03-.09(2), submit to:

Office of Educator Licensure  
State Department of Education  
12<sup>th</sup> Floor, 710 James Robertson Parkway  
Nashville, TN 37243  
FAX: 615-532-1448

Date of Action: \_\_\_\_\_

Name of Teacher/Administrator: \_\_\_\_\_

Teacher/Administrator License #: \_\_\_\_\_ S.S. # \_\_\_\_\_

School: \_\_\_\_\_ Grade Level \_\_\_\_\_

Last known address and phone number: \_\_\_\_\_

\_\_\_\_\_

Nature of LEA employment action (circle): Suspension | Termination | Resignation

Following allegations of conduct, which, if substantiated, would warrant consideration for license suspension or revocation (circle):

1. Conviction of a felony;
2. Conviction of possession of illegal drugs;
3. Being on school premises, at a school-related activity involving students, or on official school business, while possessing or consuming alcohol or illegal drugs;
4. Falsification or alerting of a license or documentation required for licensure;
5. Denial, suspension or revocation of a license or certificate in another jurisdiction for reasons which would justify denial, suspension or revocation under this rule;
6. Negligence in the commission of duties as educator that does not result in harm to student;
7. Negligence in the commission of duties as education that does result in the harm to student;
8. Inappropriate communication with a student that is non-explicit;

9. Inappropriate communication with a student that is explicit;
10. Inappropriate use of school property;
11. Inappropriate physical contact with a student that does not result in harm;
12. Inappropriate physical contact with a student that does result in harm; or
13. Other good cause. Conduct that calls into question the fitness of an educator to hold a license including, but not limited to, noncompliance with security guidelines for TCAP or successor tests pursuant to T.C.A. § 49-1-607, failure to report licensure actions as required under these rules, or violation of any provision in the Teacher Code of Ethics as contained in T.C.A. § 49-5-1001, *et seq.*

Details: \_\_\_\_\_  
\_\_\_\_\_

Status of investigation(s):

- LEA: \_\_\_\_\_  
\_\_\_\_\_

- DCS: \_\_\_\_\_  
\_\_\_\_\_

- Law enforcement (agency): \_\_\_\_\_  
\_\_\_\_\_

Further information may be obtained from the following people (include contact information, such as phone number and/or email address):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
[Director Signature]

\_\_\_\_\_  
[Date]

\_\_\_\_\_  
[Director's Printed Name]

LEA Filing Report: \_\_\_\_\_