



**TENNESSEE**  
STATE BOARD OF EDUCATION

# **AUTHORIZER CONNECT**

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JULY 20, 2022

ANNUAL REPORTING & LEGISLATIVE UPDATES

# OUR PURPOSE

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- Create a reoccurring time and space for Tennessee's authorizers to **share resources, successes and lessons learned** with each other.
- Provide **professional development** opportunities for authorizers which centers around high-quality authorizing.
- **Build a community** of authorizers who share the same goal of providing high-quality public school options to students across Tennessee.

# AGENDA

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- Welcome and Whip Around
- Authorizer Spotlight: Memphis-Shelby County Schools
- Annual Reporting
- Legislative Updates
- Resources and Wrap Up

# WELCOME & WHIP AROUND

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Please unmute yourself to share the following:

- Name, District and Role
- What is one skill that you believe everyone should have?

# Memphis-Shelby County Schools Spotlight



# Discussion: Professional Development

**By the end of our short time today:**

1. Identify new areas of professional developments for your team.
2. Reflect on your current system for training and begin to think through adjustments.
3. Learn areas where we may be able to lean on each other for trainings/development.





## Who & What?



# Professional Development

Who?	What?
The Audience	Skill or Knowledge
<i>Fill these in</i>	<i>Fill these in</i>
<i>Fill these in</i>	<i>Fill these in</i>
<i>Fill these in</i>	<i>Fill these in</i>
<i>Fill these in</i>	<i>Fill these in</i>



## Who & What?

# Professional Development

Who?	What?
<b>Authorizing Office</b>	<ul style="list-style-type: none"><li>- Onboarding</li><li>- NACSA / NAPCS</li><li>- Internal Department/District Trainings</li><li>- SchoolWorks</li><li>- Authorizer Connect</li><li>- Process Trainings</li><li>- Other skills trainings</li></ul>
<b>Advisors</b> (Extended Support Staff paid for by the Authorizer Fee)	<ul style="list-style-type: none"><li>- Quarterly Meetings</li><li>- Monthly Check-ins</li><li>- Process Trainings (i.e., site visits, application review)</li><li>- Individual PD by department</li><li>- Monthly Charter Leaders Meeting</li></ul>
<b>Board Members</b>	<ul style="list-style-type: none"><li>- Onboarding (new)</li><li>- Updates in processes via notices</li></ul>
<b>Charter Leaders</b>	<ul style="list-style-type: none"><li>- Monthly meetings</li><li>- Content specific supports</li><li>- Executive Leader/Board Trainings</li></ul>



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**What type of professional development is executed for your Authorizing Office?**

ⓘ Start presenting to display the poll results on this slide.

# slido



**Rate your office on your training/professional development provided to 'support staff' (people supported by the Charter Authorizer Fee).**

ⓘ Start presenting to display the poll results on this slide.

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**List the top 3 topics that you train your School Board on.**

ⓘ Start presenting to display the poll results on this slide.

# How do we keep people *current* with 'charter school' news?



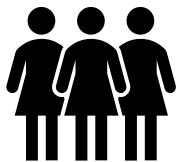
Google Alerts

Sending  
Articles

Policy  
Updates

Commissioner  
Reports

## How do you cascade information to stakeholders?



Board



Colleagues



Schools



Families



# BEST FOR ALL

We will set all students on a path to success.

## Authorizer and Charter School Reporting July 14, 2021



# BEST FOR ALL

We will set all students on a path to success.

## ACADEMICS

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ALL TENNESSEE STUDENTS WILL HAVE  
ACCESS TO A HIGH-QUALITY EDUCATION,  
NO MATTER WHERE THEY LIVE

## STUDENT READINESS

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TENNESSEE PUBLIC SCHOOLS WILL BE  
EQUIPPED TO SERVE THE ACADEMIC  
AND NON-ACADEMIC NEEDS OF ALL  
STUDENTS IN THEIR CAREER PATHWAYS

## EDUCATORS

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TENNESSEE WILL SET A NEW PATH FOR  
THE EDUCATION PROFESSION AND BE  
THE TOP STATE TO BECOME AND REMAIN  
A TEACHER AND LEADER FOR ALL



# Agenda

- I. Overview of Reporting
- II. Reporting Requirements
  - A. Authorizer Reporting
  - B. Charter School Reporting
  - C. TDOE Reporting
- III. Updates and Changes for FY22
- IV. Questions



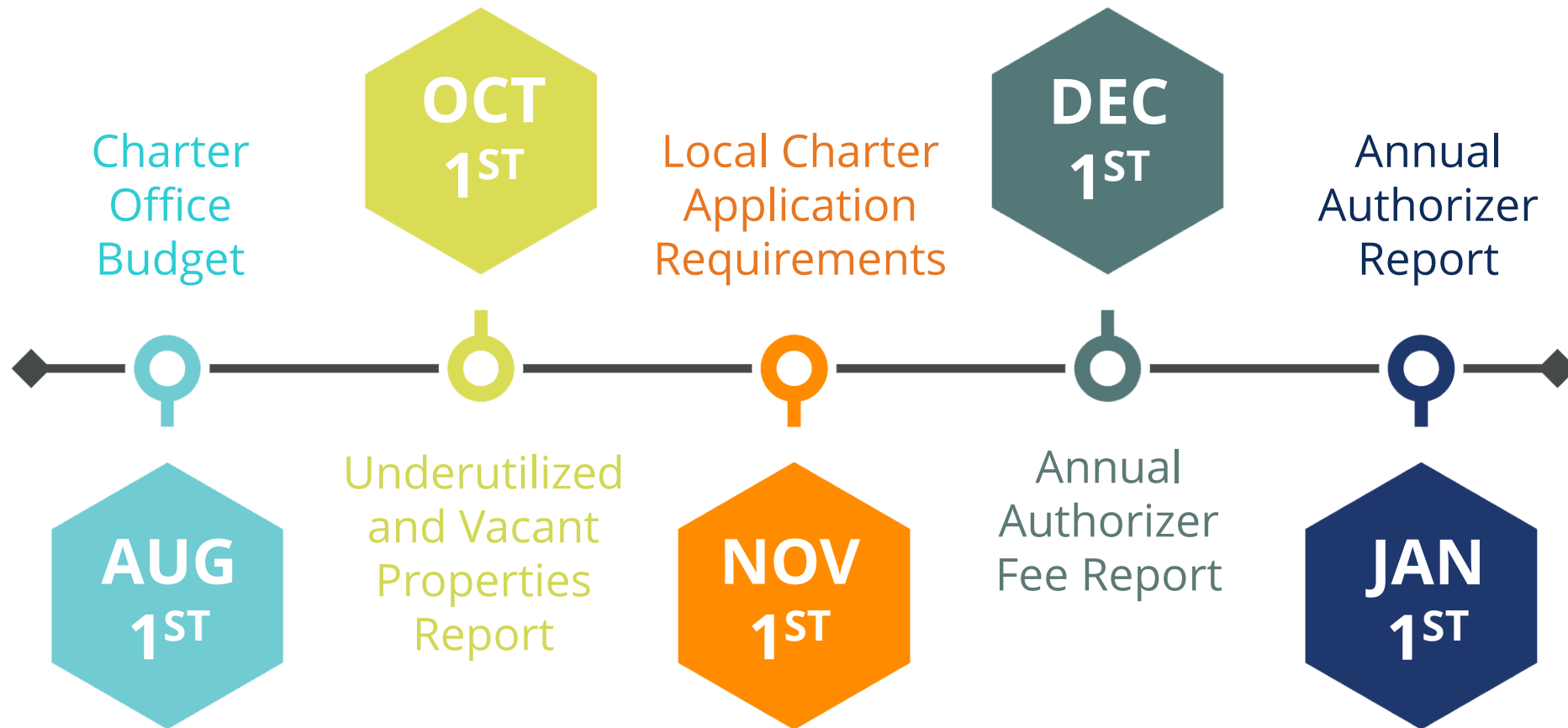
# Overview of Reporting

- All reporting requirements are found in State law ([T.C.A § 49-13](#)) and SBOE Rule ([0520-14](#))
- Authorizers, charter schools, and the Department all have requirements and often support one another
- We will focus on requirements that require a submission of a formal report





# Authorizer Reporting Timeline



# Authorizer Reporting

- Charter School Office Budget
  - **Source:** SBE Chapter 0520-14-01-.05
  - **Deadline:** August 1
  - **Reporting:** Authorizer must provide a projected charter school office budget for the upcoming school year to the Department by August 1.
  - **Requirements:** The Department posts each projected budget to its website by August 15.



# Authorizer Reporting



- Underutilized and Vacant Properties Report
  - **Source:** T.C.A. § 49-13-136(c)
  - **Deadline:** October 1
  - **Reporting:** The LEA submits a comprehensive listing of all underutilized or vacant properties to the Department and the comptroller of the treasury.
  - **Requirements:** The Department must make an LEA's list available to any charter school operating in the LEA or to any sponsor seeking to establish a public charter school in the LEA.

# Authorizer Reporting



- [Annual Authorizer Fee Report](#)
  - **Source:** T.C.A. § 49-13-128(f)
  - **Deadline:** December 1
  - **Reporting:** Authorizer reports to the Department total authorizer fees received from charter schools and obligations fulfilled using the fees.
  - **Requirements:** The Department provides a standard document for this report and posts the reports on its website.

# Authorizer Reporting



- [Annual Authorizer Report](#)
  - **Source:** T.C.A. § 49-13-120(c)
  - **Deadline:** January 1
  - **Reporting:** Authorizer submits annual report to the Department and SBOE.
  - **Requirements:** For each charter school, the authorizer report must include:
    - the operating status of all charter schools;
    - the oversight and contracted services provided by the authorizer; and
    - a performance report for each charter aligned to the authorizer's School Performance Framework.
  - [State Letterhead](#)

# Authorizer Reporting



- Charter School Renewal Process
  - Authorizer submits a performance report to the charter school seeking renewal three months prior to the renewal application deadline. (T.C.A. § 49-13-121(c))
  - By April 1 of the ninth year, a charter school submits renewal application to authorizer using form developed by the Department. (T.C.A. § 49-13-121(a))
  - By February 1 of the tenth year, the authorizer shall approve or deny the renewal application and report its decision to the Department no later than 10 days after its determination. (T.C.A. § 49-13-121(d) and (i))
  - Authorizer conducts interim review in fifth year under guidelines developed by the Department. (T.C.A. § 49-13-121(k))

# Authorizer Reporting

- Charter School Application Process

- By November 1, local boards of education must submit all local application requirements to the Department. (SBE Chapter, 0520-14-01.01)
- Ten days after the approval or denial of a charter school application by the local board of education, the authorizer must report the determination to the Department, together with a copy of the resolution. (T.C.A. § 49-13-108(g))



# Authorizer Reporting

- Charter School Revocation
  - Authorizer shall notify the charter school 30 days prior to any decision of the possibility of revocation and reasons for it. (T.C.A. § 49-13-122(c))
  - Authorizer reports revocation decision to the Department no later than 10 days after decision. (T.C.A. § 49-13-122(e))
- Charter School Closure
  - Each authorizer and transition team shall ensure that all agencies, employees, insurers, contractors, creditors, debtors, and management organizations are properly notified of the closing of a charter school. (T.C.A. § 49-13-130(7))



# Questions?



# Charter School Reporting

- Annual Audit Report
  - **Source:** T.C.A. § 49-13-127(b)
  - **Deadline:** As soon as practical after June 30
  - **Reporting:** Charter schools provide audit report to authorizer, the Department, and comptroller of the treasury.
  - **Requirements:** Notifying the Department that the audit has been provided to and posted by comptroller suffices as delivery to commissioner.



# Charter School Reporting

- Annual CMO Financial Report
  - **Source:** T.C.A. § 49-13-127(a)
  - **Deadline:** August 31
  - **Reporting:** CMOs file annual financial report with the comptroller of the treasury.
  - **Requirements:** The report must detail transactions between the CMO and any charter school operated in TN for the fiscal year ending June 30 in a form prescribed by the comptroller of the treasury.



# Charter School Reporting

- Charter School Annual Report
  - **Source:** T.C.A. § 49-13-120(a)
  - **Deadline:** October 1
  - **Reporting:** Charter school's governing body submits annual progress report to authorizer and the Department.
  - **Requirements:** The report must contain:
    - progress towards achieving the goals outlined in the school's charter agreement;
    - financial records of the charter school, including revenues and expenditures; and
    - a detailed accounting, including the amounts and sources, of all funds received by the charter school (outside of funds received under T.C.A. § 49-13-112(a)).



# Charter School Reporting

- Annual Board Training Documentation
  - **Source:** T.C.A. § 49-13-111(o)
  - **Deadline:** Annually
  - **Reporting:** Charter school governing board provides documentation of annual training to authorizer.
  - **Requirements:** Trainings must be certified by the TCSC and approved by the SBOE.



# Charter School Reporting

- Lottery Certification
  - **Source:** T.C.A. § 49-13-113(d)(6)(A)
  - **Deadline:** Before the lottery/After the lottery
  - **Reporting:** Charter schools provide their lottery process to the Department for pre-approval or provide certification of their lottery process to the Department after the lottery is conducted.
  - **Requirements:** Charter schools must have their lottery process certified by an independent accounting firm or by a law firm and provide proof of certification following their lottery or may request the Department review and pre-approve the lottery process.

# Questions?



# Department Reporting

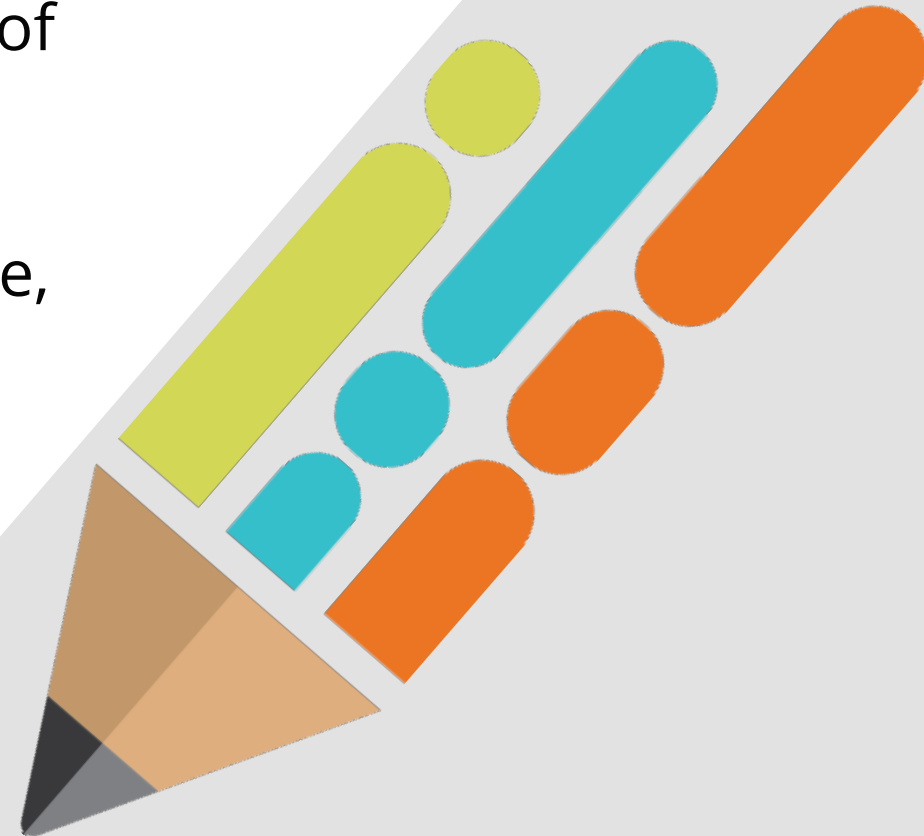
- Annual Charter School Report
  - Annual report on charter schools submitted to the Education Committees of the Senate and the House of Representatives.
- CSP Annual and Quarterly Reports
  - Interim and annual reporting on Charter Schools Program (CSP) grant to USDOE.





# Updates and Changes in FY23

- All posted authorizer reporting guidance is currently under review by the Division of School Choice. Updated guidance will be posted and webinar trainings will be scheduled in advance of due dates.
- Charter School Annual Report and Annual Authorizer Report must be submitted as a single, downloadable electronic document.



# Questions?



# Contact Information

## Serena Sayles

Director of Charter Schools, Division of School Choice

Andrew Johnson Tower

710 James Robertson Parkway, Nashville, TN 37243

[Serena.Sayles@tn.gov](mailto:Serena.Sayles@tn.gov)



# LEGISLATIVE UPDATES

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2022 PUBLIC CHAPTERS THAT DIRECTLY NAME AND/OR  
IMPACT CHARTER SCHOOLS

# 2022 PUBLIC CHAPTERS

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- **Public Chapter 707:** As enacted, specifies that a discipline policy or code of conduct adopted by a local board of education or charter school governing body may authorize a teacher to withhold a student's phone from the student for the duration of the instructional time if the student's phone is a distraction to the class or student.
- **Public Chapter 744:** As enacted, enacts the "Age-Appropriate Materials Act of 2022"; requires each public school to maintain, and post on the school's website, a list of the materials in the school's library collection; requires each local board of education and public charter school governing body to adopt a policy to establish procedures for the development and review of school library collections.

# PUBLIC CHAPTERS CONTINUED

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- **Public Chapter 781:** As enacted, requires LEAs and public charter schools to submit the contact information of the LEA's or public charter school's child abuse coordinator and alternative child abuse coordinator to the department of children's services at the beginning of each school year; authorizes a person to report directly to the department and law enforcement when alleged child abuse involves someone who is affiliated with the school.
- **Public Chapter 782:** As enacted, allows the use of results from TCAP tests administered in the 2020-2021 school year in the TVAAS and to set the annual measurable objectives for schools and LEAs for the 2021-2022 school year; allows the use of annual measurable objectives using the results of those TCAP tests to assign letter grades to schools.
- **Public Chapter 841:** As enacted, clarifies that all employees working directly with students of an LEA or public charter school must complete an annual child abuse training program identified by the department of education or that meets the guidelines established by the department of children's services.

# PUBLIC CHAPTERS CONTINUED

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- **Public Chapter 932:** As enacted, prohibits the granting of a temporary permit to teach a physical education class, special education course, or course for which an end-of-course examination is required; authorizes endorsement exemption to a teacher to teach any course or subject area, except a physical education class or a special education course, for the 2022-2023 and 2023-2024 school years; revises other related provisions; requires the department of education to report certain information regarding endorsement exemptions and temporary permits.
- **Public Chapter 934:** As enacted, authorizes a local board of education or charter school governing body to implement, as part of the LEA's or public charter school's discipline policy, holistic programs of positive behavior reinforcement and reward-based behavior modification systems.
- **Public Chapter 936:** As enacted, requires LEAs to conduct remote learning drills; requires that teacher training programs provide instruction on strategies for virtual instruction to candidates seeking a license to teach or a license to serve as an instructional leader.

# PUBLIC CHAPTERS CONTINUED

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- **Public Chapter 950:** As enacted, prohibits an LEA or public charter school from knowingly entering into an agreement with an individual or entity that performs abortions, induces abortions, provides abortion referrals, or provides funding, advocacy, or other support for abortions.
- **Public Chapter 979:** As enacted, revises various provisions relative to computer science education. Requires all students to take a computer science course in order to graduate from high school. Requires the Department of Education to develop and submit to the state board for approval an additional endorsement pathway in computer science education.
- **Public Chapter 1005:** As enacted, generally, prohibits males from participating in public higher education sports that are designated for females. Section 1, specifically, provides a private cause of action, for a student, should a public school or public charter school deprive such student of an athletic opportunity, or causes the student harm, by violating a local or State Board policy adopted under TCA 49-6-310. TCA 49-6-310 requires students to use the gender indicated on their birth certificate, for purposes of interscholastic athletic activity.



# PUBLIC CHAPTERS CONTINUED

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- **Public Chapter 1021:** As enacted, requires that each LEA employee who works directly with students in the LEA, instead of only teachers, be trained at least once every three years on the detection, intervention, prevention, and treatment of human trafficking in which the victim is a child.
- **Public Chapter 1080:** As enacted, establishes the grading scale that must be used to assign letter grades to students enrolled in grades 9- 12 for purposes of reporting students' grades for postsecondary financial assistance; specifies that the state board or an LEA may develop a grading system for purposes other than reporting students' grades for postsecondary financial assistance.

# PUBLIC CHAPTERS CONTINUED

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- **Public Chapter 1085:** As enacted, revises provisions governing textbooks and instructional materials; authorizes the Tennessee public charter school commission to require a charter school authorized by the commission upon appeal to delay opening for up to one school year through the charter agreement; requires that learning loss bridge camps be available to students enrolled in a state-authorized public charter school, located within the geographic boundaries of the LEA; revises other various education-related provisions.
- **Public Chapter 1093:** As enacted, allows a teacher holding the teacher's second or third teaching permit to apply to the department of education for a limited license to continue teaching the course or subject area taught pursuant to the teacher's current temporary permit; not applicable to a limited license to teach a physical education class, a course for which an end-of-course examination is required, or a special education course; adds other related provisions.

# RESOURCES & WRAP UP

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# RESOURCES

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- Memphis-Shelby County Schools [Charter Schools](#) Page
- Department of Education's [Charter Schools](#) Page
- Department of Education's [Authorizer Files & Resources](#)
- SBE's [Charter Authorizers & Agency Contacts](#)
  - Email Ali (Ali.Reid@tn.gov) if any information needs to be updated.

# UPCOMING MEETINGS

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DATE	SPOTLIGHT	TOPIC
September 2022	Charter Commission	Engaging with Governing Boards with the TN Charter School Center
November 2022	Knox County Schools	Performance Framework Refresh with the Charter Commission & NACSA
January 2023 *in-person*	Hamilton County Schools	Revisions to the Quality Authorizing Standards
March 2023	Metro Nashville Public Schools	Topic by Memphis-Shelby County Schools
May 2023	Achievement School District	Authorizing Policies with TSBA

# QUALITY AUTHORIZING SERIES

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- ~~Part I: You've Received an LOI – Now what? (January 2022)~~
- ~~Part II: Application Review 101 (February 2022)~~
- Part III: The Appeal Process (July 27, 2022)
- Part IV: The Charter Agreement (August 2022)
- Part V: Effective Authorizing (October 2022)

# THANK YOU!



**TENNESSEE**  
STATE BOARD OF EDUCATION