

Application Scoring

Completed applications shall be scored using the rubric criteria outlined below, which is aligned to the requirements set forth in <u>State Board Rule 0520-14-01-.07</u>. Only applications which fully meet the standard of the rubric shall be recommended by the Advisory Committee for approval by the State Board. The overall scoring indicators are as follows:

	The response is thorough, does not require any revisions, and clearly
Fully Meets the Standard	meets all the criteria stated in the rubric, in alignment with State Board
·	rule.
Douticlly Maste the Standard	The response meets some of the criteria but not all and/or requires
Partially Meets the Standard	additional information in one or more areas of the application.
	The response is incomplete, does not align with the criteria stated in
Does Not Meet the Standard	the rubric, and/or otherwise raises concerns about the provider's
	ability to meet the requirements in rule.

- The prospective course provider submitted a completed application (with course materials attached) by the required deadline.
- The prospective course provider has relevant experience in providing charter school governing body member trainings and/or the instructor(s) have, at a minimum, relevant experience with the course topic(s), working with charter school governing bodies, or as a training course instructor.
- The proposed training course content is appropriate for the intended audience and meets the requirements set forth in State Board rule, as applicable.
- The length of the proposed training course is adequate given the amount of content covered by the course.
- For prospective course providers proposing to offer a training course for new board members, the course covers, at a minimum, all the required topics and hours as outlined in State Board rule.
- The application includes a detailed description and the required attachments demonstrating the instructional strategies, activities, and presentation materials to be used in the proposed training course. The training course covers the topic(s) with sufficient depth to allow governing body members to obtain a deeper understanding of the topic(s).
- If a fee is being charged, the application includes an explanation of the fee.
- The proposed course includes an effective method for evaluating the participant's achievement of the stated learning objectives and the course provider's effectiveness.
- If the prospective course provider is a CMO, the application defines any participant restrictions.
- The prospective course provider includes an effective method(s) for tracking governing body member completion of the course and for reporting all course completers to the charter school authorizer in compliance with State Board rule 0520-14-01-.07.



Advisory Committee Review Summary and Final Recommendation					
Charter School Governing Body Training Course Provider Information					
Pr	rospective Course Provider	Early Bird	Learning		
Tr	Training Course Title A Strategic Board: Understanding Roles, Relationships, and Obligations				
A	Application Year 2025				
A	pplication to Renew	☐ Yes	☑ No		
		Ар	plication Strengths		
•	The prospective course provide	ler submitt	ted a completed application and course materials (resume,		
	PowerPoint, pre-work, and fin	al reflection	on documents) by the required deadline.		
•			d authorizer, the prospective course provider has relevant		
	•	•	orking with charter school governing bodies.		
•		content is a	appropriate for the intended audience of new and experienced		
	board members.				
•		_	rse includes 2 hours of pre-work and 4 hours of course work		
			content covered by the course.		
•	·		aterials provide a detailed description of the instructional		
	· ·		materials to be used in the proposed training course. The		
	-		ufficient depth to allow governing body members to obtain a		
	deeper understanding of the t	•	and to cover meterials, personalization and instructor time		
	The training course fee is \$1,0	oo per boa	ard to cover materials, personalization and instructor time.		
	Λn				
	•	•	Questions and/or Weaknesses		
•	While the proposed course inc	ludes pre	and post session reflections, the post reflection document only		
•	While the proposed course inc assesses the participant's ac	cludes pre a	and post session reflections, the post reflection document only of the stated learning objectives and does not include an		
•	While the proposed course inc assesses the participant's act evaluation of the course provi	cludes pre a hievement ider's effec	and post session reflections, the post reflection document only of the stated learning objectives and does not include and tiveness.		
•	While the proposed course income assesses the participant's active evaluation of the course provious While the prospective course	cludes pre a hievement ider's effec provider	and post session reflections, the post reflection document only of the stated learning objectives and does not include and tiveness. Includes an effective method(s) for tracking governing body		
	While the proposed course income assesses the participant's act evaluation of the course provious While the prospective course member completion of the course of the cour	cludes pre a hievement ider's effec provider ourse, the	and post session reflections, the post reflection document only of the stated learning objectives and does not include an activeness. includes an effective method(s) for tracking governing body application does not include a process for reporting course		
	While the proposed course income assesses the participant's act evaluation of the course provious While the prospective course member completion of the course of the cour	cludes pre a hievement ider's effec provider ourse, the	and post session reflections, the post reflection document only of the stated learning objectives and does not include an		
	While the proposed course income assesses the participant's act evaluation of the course provious While the prospective course member completion of the completers to the charter scheme.	cludes pre a hievement ider's effect provider ourse, the ool author	and post session reflections, the post reflection document only of the stated learning objectives and does not include an activeness. includes an effective method(s) for tracking governing body application does not include a process for reporting course		
	While the proposed course incomessesses the participant's acceptance assesses the participant's acceptance as a consistence as a consi	cludes pre a hievement ider's effect e provider ourse, the ool author	and post session reflections, the post reflection document only of the stated learning objectives and does not include an ctiveness. includes an effective method(s) for tracking governing body application does not include a process for reporting course izer in compliance with State Board rule 0520-14-0107. committee Review Summary		
	While the proposed course income assesses the participant's act evaluation of the course provious While the prospective course member completion of the completers to the charter scheme.	cludes pre a hievement ider's effect provider ourse, the ool author Advisory Co	and post session reflections, the post reflection document only of the stated learning objectives and does not include an etiveness. includes an effective method(s) for tracking governing body application does not include a process for reporting course izer in compliance with State Board rule 0520-14-0107. committee Review Summary ted		
	While the proposed course incomposed course incomposed course incomposed course incomposed course provided while the prospective course member completion of the completers to the charter school. Additional Information	cludes pre a hievement ider's effect e provider ourse, the ool author Advisory Co on Request	and post session reflections, the post reflection document only of the stated learning objectives and does not include an etiveness. Includes an effective method(s) for tracking governing body application does not include a process for reporting course izer in compliance with State Board rule 0520-14-0107. In additional Information Not Requested If Application Review		
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•	While the proposed course incomposed course incomposed source incomposed source incomposed source incomposed source provided while the prospective course member completion of the completers to the charter school and the completers to the charter school and the completers incomposed includes an evaluation of the completers to the charter school and the completers incomposed includes an evaluation of the course incomposed includes in course incomposed includes in course incomposed course incomposed includes in course incomposed includes includes includes included includes in	hievement ider's effect ourse, the cool author hadvisory Coon Request fetted after reallocument in aluation of	and post session reflections, the post reflection document only of the stated learning objectives and does not include an etiveness. Includes an effective method(s) for tracking governing body application does not include a process for reporting course izer in compliance with State Board rule 0520-14-0107. In a committee Review Summary Ited Additional Information Not Requested Il Application Review View of any additional materials, if requested. Cassesses the participant's achievement of the stated learning the course provider's effectiveness.		
•	While the proposed course incomposed course incomposed source incomposed source incomposed source incomposed source provided while the prospective course member completion of the completers to the charter school and the completers to the charter school and the completers incomposed includes an evaluation of the completers to the charter school and the completers incomposed includes an evaluation of the course incomposed includes in course incomposed includes in course incomposed course incomposed includes in course incomposed includes includes includes included includes in	cludes pre a hievement ider's effect e provider ourse, the ool author Advisory Co on Request Fina deted after re document a aluation of ne a proc	and post session reflections, the post reflection document only of the stated learning objectives and does not include an etiveness. includes an effective method(s) for tracking governing body application does not include a process for reporting course izer in compliance with State Board rule 0520-14-0107. committee Review Summary ted		
•	While the proposed course incomposed seems the participant's acceptant of the course provided while the prospective course member completion of the completers to the charter school of the course of the course of the charter school of the course of the course of the course of the charter school of the course of th	cludes pre a hievement ider's effect e provider ourse, the ool author Advisory Co on Request Fina deted after re document a aluation of ne a proc	and post session reflections, the post reflection document only of the stated learning objectives and does not include an etiveness. includes an effective method(s) for tracking governing body application does not include a process for reporting course izer in compliance with State Board rule 0520-14-0107. committee Review Summary ted		
•	While the proposed course incomposed seems the participant's acceptant of the course provided while the prospective course member completion of the completers to the charter school of the course of the course of the charter school of the course of the course of the course of the charter school of the course of th	cludes pre a hievement ider's effect ourse, the cool author had been a final detect of the cool author ourse. Final detect of the cool author of the coument is aluation of the cool author of the cool au	and post session reflections, the post reflection document only of the stated learning objectives and does not include an etiveness. includes an effective method(s) for tracking governing body application does not include a process for reporting course izer in compliance with State Board rule 0520-14-0107. committee Review Summary ted		



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Partially Meets the Standard	additional information in one or more areas of the application.
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Does Not Meet the Standard	the rubric, and/or otherwise raises concerns about the provider's
	ability to meet the requirements in rule.

- The prospective course provider submitted a completed application (with course materials attached) by the required deadline.
- The prospective course provider has relevant experience in providing charter school governing body member trainings and/or the instructor(s) have, at a minimum, relevant experience with the course topic(s), working with charter school governing bodies, or as a training course instructor.
- The proposed training course content is appropriate for the intended audience and meets the requirements set forth in State Board rule, as applicable.
- The length of the proposed training course is adequate given the amount of content covered by the course.
- For prospective course providers proposing to offer a training course for new board members, the course covers, at a minimum, all the required topics and hours as outlined in State Board rule.
- The application includes a detailed description and the required attachments demonstrating the instructional strategies, activities, and presentation materials to be used in the proposed training course. The training course covers the topic(s) with sufficient depth to allow governing body members to obtain a deeper understanding of the topic(s).
- If a fee is being charged, the application includes an explanation of the fee.
- The proposed course includes an effective method for evaluating the participant's achievement of the stated learning objectives and the course provider's effectiveness.
- If the prospective course provider is a CMO, the application defines any participant restrictions.
- The prospective course provider includes an effective method(s) for tracking governing body member completion of the course and for reporting all course completers to the charter school authorizer in compliance with State Board rule 0520-14-01-.07.



Advisory Committee Review Summary and Final Recommendation				
Charter School Governing Body Training Course Provider Information				
Pr	ospective Course Provider	Facility Resource Center		
Tr	aining Course Title	A Recipe for Financing		
A	oplication Year	2025		
Application to Renew				
		Note: The applicant stated in the application that this is for the		
		renewal of a training course however, this course was previously		
		approved by the TN Charter School Center, not the State Board, and		
		therefore not an application to renew.		
	The presenting source prov	Application Strengths		
•	materials by the required de	ider submitted a completed application and accompanying course adline.		
•	·	ility Resource Center, the prospective course provider has relevant		
		ter school governing body member trainings, experience with the course		
	topics, working with charter	school governing bodies, and as a training course instructor.		
•	The proposed training course	e content is appropriate for both new and experienced board members.		
•	The one-hour length of the p	roposed training course is adequate given the amount of content covered		
	by the course.			
•	The application includes a d	escription and accompanying attachments (agenda, presentation deck,		
	evaluation) demonstrating t	he instructional strategies, activities, and presentation materials to be		
	used in the proposed training	g course. The training course covers the topics with sufficient depth.		
•				
	and indirect expenses of pro	viding the training.		
•	The prospective course provi	der includes an effective method(s) for tracking governing body member		
	completion of the course an	d for reporting all course completers to the charter school authorizer in		
	compliance with State Board	rule 0520-14-0107.		
	Aj	oplication Questions and/or Weaknesses		
•	While the proposed cours	e includes a training evaluation, the document only assesses the		
	participant's achievement of	the stated learning objectives and does not include an evaluation of the		
	course provider's effectivene			
		Advisory Committee Review Summary		
	☑ Additional Informat	ion Requested Additional Information Not Requested		
	Final Application Review			
		d after review of any additional materials, if requested.		
•	•	tion document assesses the participant's achievement of the stated		
	document across all training	course provider's effectiveness. The applicant uses the same evaluation		
	document across an training	Final Recommendation		
		. Har necommendation		
	☑ Recommended for Approval ☐ Not Recommended for Approval			



Advisory Committee Review Summary and Final Recommendation				
Charter School Governing Body Training Course Provider Information				
Prospe	ective Course Provider	Facility Resource Center		
Trainir	ng Course Title	Charter School Facilities		
Applic	ation Year	2025		
Applic	ation to Renew	☐ Yes ☑ No		
		Note: The applicant stated in the application that this is for the		
		renewal of a training course however, this course was previously		
		approved by the TN Charter School Center, not the State Board, and		
		therefore not an application to renew.		
• The	nrospostivo sourso provid	Application Strengths er submitted a completed application and accompanying course		
	terials by the required dead			
	·	ity Resource Center, the prospective course provider has relevant		
		er school governing body member trainings, experience with the course		
	•	chool governing body member trainings, experience with the course chool governing bodies, and as a training course instructor.		
-		content is appropriate for both new and experienced board members.		
		posed training course is adequate given the amount of content covered		
	the course.	posed training course is adequate given the amount of content covered		
1		scription and accompanying attachments (agenda, presentation deck,		
		e instructional strategies, activities, and presentation materials to be		
	used in the proposed training course. The training course covers the topics with sufficient depth.			
	 The course is offered virtually for \$275 and in-person for \$275 plus travel. The fees cover the direct and indirect expenses of providing the training. 			
• The	prospective course provid	er includes an effective method(s) for tracking governing body member		
cor	npletion of the course and	for reporting all course completers to the charter school authorizer in		
cor	npliance with State Board r	ule 0520-14-0107.		
	Apr	olication Questions and/or Weaknesses		
• WI		cludes a training evaluation, the document only assesses the		
ра	rticipant's achievement of t	he stated learning objectives and does not include specifically include		
an	evaluation of the course pr	ovider's effectiveness.		
		s facility considerations regarding school safety and the Committee		
	recommends that the course provider includes a point of clarification that notes there are additiona			
	facility security requirements outlined in law that would also need to be considered once a facility is			
sel	ected.	dvisory Committee Review Summary		
	Α	uvisory committee neview summary		
	☑ Additional Informatio	n Requested Additional Information Not Requested		
	Final Application Review			
To be completed after review of any additional materials, if requested.				



 The updated training evaluation document assesses the participant's achievement of the stated learning objectives and the course provider's effectiveness. The applicant uses the same evaluation document across all training courses. 		
Final Recommendation		
☑ Recommended for Approval ☐ Not Recommended for Approval		



Advisory Committee Review Summary and Final Recommendation							
Charter School Governing Body Training Course Provider Information							
Pr	ospective Course Provider	Facility Re	source (Center			
Training Course Title Facilities Financing							
Application Year 2025							
Application to Renew							
		Арр	lication	Strengths	j		
•	The prospective course provid	er submitte	ed a con	npleted ap	plication an	d accompar	nying course
	materials by the required dead	dline.					
•	As the founder of the Facil	ity Resourc	ce Cent	er, the pi	rospective o	course prov	vider has relevant
	experience in providing charte	r school go	verning	body men	nber training	gs, experier	nce with the course
	topics, working with charter so	chool gover	rning bo	dies, and a	as a training	course instr	ructor.
•	The proposed training course	content is a	appropri	iate for bo	th new and	experience	d board members.
•	The one-hour length of the pro	posed train	ning cou	rse is adeq	μate given t	he amount	of content covered
	by the course.						
•	The application includes a de	scription ar	nd accoi	mpanying	attachment	s (agenda,	presentation deck,
	evaluation) demonstrating th	e instructio	onal stra	ategies, ac	tivities, and	presentation	on materials to be
	used in the proposed training	course. The	e trainin	g course co	overs the to	pics with su	ıfficient depth.
•	The course is offered virtually	for \$275 a	ınd in-pe	erson for \$	3275 plus tra	avel. The fe	es cover the direct
	and indirect expenses of provi			•	·		
•	The prospective course provid	_	_	ctive meth	od(s) for tra	cking gover	ning body member
	completion of the course and						• ,
	compliance with State Board r	-	_	-	ı		
	•						
	•				/eaknesses		
•	While the proposed course in		_			-	
	participant's achievement of t		earning	objectives	and does n	ot include a	n evaluation of
	the course provider's effective	eness.					
	A	dvisory Co	mmittee	e Review S	ummary		
	☑ Additional Information Requested ☐ Additional Information Not Requested						
	Madditional information	n kequeste	eu	Addit	ionai imom	ומנוטוו ואטנ ו	
			• •	tion Revie			
	To be completed						
•	The updated training evaluati						
	learning objectives and the course provider's effectiveness. The applicant uses the same evaluation						
	document across all training courses.						
		Final	Recom	mendatio	n		
	☑ Recommended	for Approv	al	□ Not	Recommend	ded for App	oroval



Advisory Committee Review Summary and Final Recommendation				
Charter School Governing Body Training Course Provider Information				
Prospective Course Provider	Facility Resource Center			
Training Course Title Long Term Replication				
Application Year 2025				
Application to Renew	☐ Yes ☑ No			
	Application Strengths			
 materials by the required dead As the founder of the Facilian experience in providing charter topics, working with charter so The proposed training course The one-hour length of the proby the course. The application includes a decent of the proposed training the used in the proposed training 	lity Resource Center, the prospective course provider has relevant er school governing body member trainings, experience with the course school governing bodies, and as a training course instructor. content is appropriate for both new and experienced board members. oposed training course is adequate given the amount of content covered escription and accompanying attachments (agenda, presentation deck, ne instructional strategies, activities, and presentation materials to be a course. The training course covers the topics with sufficient depth.			
 The course is offered virtually for \$275 and in-person for \$275 plus travel. The fees cover the direct and indirect expenses of providing the training. The prospective course provider includes an effective method(s) for tracking governing body member completion of the course and for reporting all course completers to the charter school authorizer in compliance with State Board rule 0520-14-0107. 				
	plication Questions and/or Weaknesses Includes a training evaluation, the document only assesses the			
participant's achievement of the stated learning objectives and does not include an evaluation of the course provider's effectiveness.				
A	Advisory Committee Review Summary			
☑ Additional Informatio	on Requested Additional Information Not Requested			
Final Application Review To be completed after review of any additional materials, if requested. • The updated training evaluation document assesses the participant's achievement of the stated learning objectives and the course provider's effectiveness. The applicant uses the same evaluation document across all training courses.				
Final Recommendation				
☑ Recommended	for Approval			



Application Scoring

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Fully Meets the Standard	meets all the criteria stated in the rubric, in alignment with State Board
·	rule.
Douticlly Maste the Standard	The response meets some of the criteria but not all and/or requires
Partially Meets the Standard	additional information in one or more areas of the application.
	The response is incomplete, does not align with the criteria stated in
Does Not Meet the Standard	the rubric, and/or otherwise raises concerns about the provider's
	ability to meet the requirements in rule.

- The prospective course provider submitted a completed application (with course materials attached) by the required deadline.
- The prospective course provider has relevant experience in providing charter school governing body member trainings and/or the instructor(s) have, at a minimum, relevant experience with the course topic(s), working with charter school governing bodies, or as a training course instructor.
- The proposed training course content is appropriate for the intended audience and meets the requirements set forth in State Board rule, as applicable.
- The length of the proposed training course is adequate given the amount of content covered by the course.
- For prospective course providers proposing to offer a training course for new board members, the course covers, at a minimum, all the required topics and hours as outlined in State Board rule.
- The application includes a detailed description and the required attachments demonstrating the instructional strategies, activities, and presentation materials to be used in the proposed training course. The training course covers the topic(s) with sufficient depth to allow governing body members to obtain a deeper understanding of the topic(s).
- If a fee is being charged, the application includes an explanation of the fee.
- The proposed course includes an effective method for evaluating the participant's achievement of the stated learning objectives and the course provider's effectiveness.
- If the prospective course provider is a CMO, the application defines any participant restrictions.
- The prospective course provider includes an effective method(s) for tracking governing body member completion of the course and for reporting all course completers to the charter school authorizer in compliance with State Board rule 0520-14-01-.07.



Advisory Committee Review Summary and Final Recommendation		
Charter School Governing Body Training Course Provider Information		
Prospective Course Provider The Henson Consortium		
Training Course Title Charter School Board Governance		
Application Year 2025		
Application to Renew ☐ Yes ☑ No		
Application Strengths		

- The prospective course provider is currently approved for one other training course offering, LEAN Six Sigma Principles, and has relevant experience in providing charter school governing body member trainings in Tennessee.
- The course fee is \$1,000 per board, which covers instruction and materials.
- Though there are multiple assessment documents included as part of the course materials, the "trainer evaluation" document provides an effective method for evaluating the participant's achievement of the stated learning objectives and the course provider's effectiveness.

- While the prospective course provider submitted a completed application and accompanying course materials by the required deadline, the application was completed on the wrong form; the provider used the local school board member training form instead of the charter school governing body member training form.
- The length of the proposed training course is four hours, though it is unclear if this is adequate given the content included in the application and accompanying materials do not align.
- The proposed training course content stated as the learning objectives and content within the application appear to include the required content for new board member orientation though the application also states that this course is designed for both new and experienced board members and is not an orientation training.
- The prospective course provider's application and accompanying materials are unorganized, mismatched, lack alignment, and contain incorrect information/areas of focus and therefore it is difficult to determine if the training course covers the topics with sufficient depth to allow governing body members to obtain a deeper understanding of the topics. For example, the application states that the course title is Charter School Board Governance with two separate presentation decks provided, neither of which match the provided agenda for the course.
- Additionally, neither the application nor the course materials make evident how all submitted materials will be used as part of the course (i.e., When will the board self-evaluation be completed? How will this be used in addition to the pre and post-test and evaluation documents?), and there is an unnecessary focus on and incorrect reference to the State Board's governing body training rule.
- While the prospective course provider states that course completers will receive completion certificates and copies will be provided to the school leader and board chair, the application also states that the course provider will submit a list of completers to the authorizer as required by State Board rule 0520-14-01-.07.

Advisory Committee Review Summary



Final Application Review To be completed after review of any additional materials, if requested. • The prospective course provider resubmitted the application using the correct charter school governing body member training form. • The updated course application states that the training course covers six hours of content and the agenda and accompanying materials align; however, the course's learning objectives and content mostly cover the required content for new members and may not be suitable for both new and experienced members as the application indicates. • The updated materials remain mismatched and include a second set of presentation slides for a course titled "Charter School Trustee Training", neither of which fully matches the proposed course agenda. • The updated application states that the course provider will submit a list of completers to the authorizer as required by State Board rule 0520-14-01-.07. Final Recommendation

☑ Not Recommended for Approval

☐ Recommended for Approval



Advisory Committee Review Summary and Final Recommendation		
Charter School Governing Body Training Course Provider Information		
Prospective Course Provider The Henson Consortium		
Training Course Title New Governing Body Member Training		
Application Year 2025		
Application to Renew ☐ Yes ☑ No		
Application Strengths		

- The prospective course provider is currently approved for one other training course offering, LEAN Six Sigma Principles, and has relevant experience in providing charter school governing body member trainings in Tennessee.
- The course fee is \$300 per member which covers instruction and materials.
- Participants shall complete a pre and post test as well as a trainer evaluation which provides an effective method for evaluating the participant's achievement of the stated learning objectives and the course provider's effectiveness.

- While the prospective course provider submitted a completed application and accompanying course materials by the required deadline, the application was completed on the wrong form; the provider used the local school board member training form instead of the charter school governing body member training form.
- Additionally, the title of the prospective training course is a repeat from another course application submitted by the prospective course provider. Based on the content of the application, this application appears to be for a new governing body member training course.
- The application states that the length of the proposed training course is six hours, which meets the minimum requirement for a new governing body member to be completed in the first year of service; however, the accompanying agenda exceeds this length with times that run from 9:00-5:30 including 45 minutes for lunch and two 15-minute breaks.
- The proposed training course application includes learning objectives and content that are the same as another course application and appear to include the required content for new board member orientation. Assuming this course application is meant to be for new governing body members, one of the topics required to be included in a new member training is not captured in the application (education governance structures). Additionally, the course materials do not cover all required content for new governing body member trainings outlined in State Board Rule.
- While the content of the prospective course provider's presentation deck appears to follow the provided agenda, the title of the presentation deck does not align and instead is the same title as another course proposed by the prospective course provider. Additionally, neither the application nor the course materials make evident how all submitted materials will be used as part of the course and there is an incorrect reference to the State Board's governing body training rule.
- While the prospective course provider states that course completers will receive completion certificates and copies will be provided to the school leader and board chair, the application also states that the course provider will submit a list of completers to the authorizer as required by State Board rule 0520-14-01-.07.

Advisory Committee Review Summary



☑ Additional Information Requested	☐ Additional Information Not Requested
Final Appli	ication Review
To be completed after review of	any additional materials, if requested.
The applicant did not provide the additional inf	formation requested by the committee for this course.
Final Reco	ommendation
☐ Recommended for Approval	☑ Not Recommended for Approval



Advisory Committee Review Summary and Final Recommendation		
Charter School Governing Body Training Course Provider Information		
Prospective Course Provider The Henson Consortium		
Training Course Title Succession and Strategic Planning for Continuous Charter School Growth, Fiscal Management, and Facilities Development		
Application Year	2025	
Application to Renew	☐ Yes ☑ No	
Application Strengths		

- The prospective course provider is currently approved for one other training course offering, LEAN Six Sigma Principles, and has relevant experience in providing charter school governing body member trainings in Tennessee.
- The proposed training course content is appropriate for the intended audience of new and experienced governing body members.
- The length of the proposed training course is 4 hours, which is adequate given the amount of content covered by the course.
- The application includes a detailed description of the learning objectives and content and the aligned accompanying materials demonstrate the instructional strategies, activities, and presentation materials to be used in the proposed training course. The training course covers the topics with sufficient depth.
- The course fee is \$1200 per board, which covers instruction and materials.
- Participants complete a pre and post test as well as a trainer evaluation which provides an effective method for evaluating the participant's achievement of the stated learning objectives and the course provider's effectiveness.

- While the prospective course provider submitted a completed application and accompanying course materials by the required deadline, the application was completed on the wrong form; the provider used the local school board member training form instead of the charter school governing body member training form.
- While the prospective course provider states that course completers will receive completion certificates and copies will be provided to the school leader and board chair, the application also states that the course provider will submit a list of completers to the authorizer as required by State Board rule 0520-14-01-.07.

	Advisory Committee Review Summary		
	☑ Additional Information Requested	☐ Additional Information Not Requested	
	Final Application Review		
	To be completed after review of any o	additional materials, if requested.	
_	The control of the co	and the street and the comment also at a second and a second and	

- The prospective course provider resubmitted the application on the correct charter school governing body member training form.
- The updated application states that the course provider will submit a list of completers to the authorizer as required by State Board rule 0520-14-01-.07.



Final Reco	mmendation
☑ Recommended for Approval	☐ Not Recommended for Approval



Application Scoring

Completed applications shall be scored using the rubric criteria outlined below, which is aligned to the requirements set forth in <u>State Board Rule 0520-14-01-.07</u>. Only applications which fully meet the standard of the rubric shall be recommended by the Advisory Committee for approval by the State Board. The overall scoring indicators are as follows:

Fully Meets the Standard	The response is thorough, does not require any revisions, and clearly meets all the criteria stated in the rubric, in alignment with State Board rule.	
Partially Meets the Standard	The response meets some of the criteria but not all and/or requires additional information in one or more areas of the application.	
Does Not Meet the Standard	The response is incomplete, does not align with the criteria stated in the rubric, and/or otherwise raises concerns about the provider's ability to meet the requirements in rule.	

- The prospective course provider submitted a completed application (with course materials attached) by the required deadline.
- The prospective course provider has relevant experience in providing charter school governing body member trainings and/or the instructor(s) have, at a minimum, relevant experience with the course topic(s), working with charter school governing bodies, or as a training course instructor.
- The proposed training course content is appropriate for the intended audience and meets the requirements set forth in State Board rule, as applicable.
- The length of the proposed training course is adequate given the amount of content covered by the course.
- For prospective course providers proposing to offer a training course for new board members, the course covers, at a minimum, all the required topics and hours as outlined in State Board rule.
- The application includes a detailed description and the required attachments demonstrating the instructional strategies, activities, and presentation materials to be used in the proposed training course. The training course covers the topic(s) with sufficient depth to allow governing body members to obtain a deeper understanding of the topic(s).
- If a fee is being charged, the application includes an explanation of the fee.
- The proposed course includes an effective method for evaluating the participant's achievement of the stated learning objectives and the course provider's effectiveness.
- If the prospective course provider is a CMO, the application defines any participant restrictions.
- The prospective course provider includes an effective method(s) for tracking governing body member completion of the course and for reporting all course completers to the charter school authorizer in compliance with State Board rule 0520-14-01-.07.



Advisory Committee Review Summary and Final Recommendation		
Charter School Governing Body Training Course Provider Information		
Prospective Course Provider	tive Course Provider Littleford & Associates	
Training Course Title	Review of Board Governance Best Practices	
Application Year	2025	
Application to Renew	cation to Renew	
Application Strengths		

- The prospective course provider submitted a completed application and accompanying course materials by the required deadline.
- The prospective course provider has relevant experience in providing charter school governing body member and local school board member trainings on the proposed course topic.
- The proposed training course content is appropriate for new and experienced board members.
- The proposed course includes an effective method for evaluating the participant's achievement of the stated learning objectives and the course provider's effectiveness through a pre and post assessment and a course provider evaluation form.

- The application states that the course is not restricted to members of Purpose Prep's governing body, but the materials are designed for Purpose Prep and the charter school is involved in the evaluation method and completion tracking. Will materials be customized by charter school or is the course meant to be limited to Purpose Prep's governing body only?
- The application includes a brief description of the instructional strategies, and the accompanying materials include minimal content; therefore, it is difficult to determine if the training course covers the topics with sufficient depth to allow governing body members to obtain a deeper understanding of the topics. Additionally, while the application proposes 4 hours for the course length, there does not appear to be enough content to fill that amount of time as the agenda only states that the course will cover a "review of principles", a "relevant case study", and "Q&A".
- The fee for the course is \$5,800 for the 4-hour virtual workshop but does not provide an explanation
 of the fee. Additionally, the application also names a \$2,500 fee "if focus groups/interviews are
 conducted before the workshop" but it is unclear if this is an additional cost or an alternative cost.
- How many years (1-3) is the applicant seeking for approval of this course? If more than 1 year, how will the course be updated annually?
- The application states that Purpose Prep will submit a training completion log to the Department of Education rather than the respective authorizer, as required.

	Advisory Committee Review Summary		
	Additional Information Requested		
	Final Application Review		
	To be completed after review of any additional materials, if requested.		
•	The applicant did not respond to the committee's request for additional information.		



Final Recommendation			
☐ Recommended for Approval	☑ Not Recommended for Approval		



Application Scoring

Completed applications shall be scored using the rubric criteria outlined below, which is aligned to the requirements set forth in <u>State Board Rule 0520-14-01-.07</u>. Only applications which fully meet the standard of the rubric shall be recommended by the Advisory Committee for approval by the State Board. The overall scoring indicators are as follows:

Fully Meets the Standard	The response is thorough, does not require any revisions, and clearly meets all the criteria stated in the rubric, in alignment with State Board rule.	
Partially Meets the Standard	The response meets some of the criteria but not all and/or requires additional information in one or more areas of the application.	
Does Not Meet the Standard	The response is incomplete, does not align with the criteria stated in the rubric, and/or otherwise raises concerns about the provider's ability to meet the requirements in rule.	

- The prospective course provider submitted a completed application (with course materials attached) by the required deadline.
- The prospective course provider has relevant experience in providing charter school governing body member trainings and/or the instructor(s) have, at a minimum, relevant experience with the course topic(s), working with charter school governing bodies, or as a training course instructor.
- The proposed training course content is appropriate for the intended audience and meets the requirements set forth in State Board rule, as applicable.
- The length of the proposed training course is adequate given the amount of content covered by the course.
- For prospective course providers proposing to offer a training course for new board members, the course covers, at a minimum, all the required topics and hours as outlined in State Board rule.
- The application includes a detailed description and the required attachments demonstrating the instructional strategies, activities, and presentation materials to be used in the proposed training course. The training course covers the topic(s) with sufficient depth to allow governing body members to obtain a deeper understanding of the topic(s).
- If a fee is being charged, the application includes an explanation of the fee.
- The proposed course includes an effective method for evaluating the participant's achievement of the stated learning objectives and the course provider's effectiveness.
- If the prospective course provider is a CMO, the application defines any participant restrictions.
- The prospective course provider includes an effective method(s) for tracking governing body member completion of the course and for reporting all course completers to the charter school authorizer in compliance with State Board rule 0520-14-01-.07.



Advisory Committee Review Summary and Final Recommendation			
Charter School Governing Body Training Course Provider Information			
Prospective Course Provider	TN Charter School Center		
Training Course Title	Building a Highly Effective Board		
Application Year	2025		
Application to Renew	☐ Yes ☑ No		
	Application Strengths		
 The prospective course provide 	r submitted a completed application and accompanying course		
materials by the required deadl			
	r is currently approved to provide trainings and has relevant experience		
in supporting charter school go	-		
	ontent is appropriate for new governing body members and, though no		
·	embers is included within this course, the course provider has designe		
·	uired course content is covered across the 6 courses collectively. posed training course is adequate given the amount of content covere		
by the course.	posed training course is adequate given the amount of content covere		
·	cription of the course and the required attachments demonstrate th		
• •	ies, and presentation materials to be used in the proposed trainin		
	ers the topics with sufficient depth to allow governing body members t		
obtain a deeper understanding	of the topics.		
 The course is free to members of 	of the TN Charter School Center.		
Арр	Dication Questions and/or Weaknesses		
	ludes an effective method for evaluating the participant's achievemer		
of the stated learning objective	es through an end of course evaluation, the evaluation does not asses		
the course provider's effectiver	ness.		
	provider includes an effective method for tracking governing bod		
	rse, the application does not detail how the course provider will repo		
·	ctive charter school authorizer, as required by State Board rule 0520-14		
0107.	1		
A	dvisory Committee Review Summary		
☑ Additional Information	n Requested Additional Information Not Requested		
	Final Application Review		
	eted after review of any additional materials, if requested.		
	on form assesses the participant's achievement of the stated learning		
 objectives and the course provi The applicant provided an upda 			
	ated process for reporting course completers to their respective charte by State Board rule 0520-14-01- 07		
school authorizer, as required by State Board rule 0520-14-0107. Final Recommendation			
· ····································			
☑ Recommended fo	r Approval		



Advisory Committee Review Summary and Final Recommendation			
Charter School Governing Body Training Course Provider Information			
Prospective Course Provider TN Charter School Center			
Training Course Title	Governance & State Law		
Application Year 2025			
Application to Renew	☐ Yes ☑ No		
	Application Strengths		
 The prospective course proviog materials by the required dea 	der submitted a completed application and accompanying course dline.		
 The prospective course provio in supporting charter school g 	der is currently approved to provide trainings and has relevant experience governing bodies.		
all required content for new r			
 The one-hour length of the pr by the course. 	oposed training course is adequate given the amount of content covered		
 The application includes a description of the course and the required attachments demonstrate the instructional strategies, activities, and presentation materials to be used in the proposed training course. The training course covers the topics with sufficient depth to allow governing body members to obtain a deeper understanding of the topics. 			
The course is free to members	s of the TN Charter School Center.		
	oplication Questions and/or Weaknesses		
	icludes an effective method for evaluating the participant's achievement ves through an end of course evaluation, the evaluation does not assess eness.		
• While the prospective course provider includes an effective method for tracking governing body member completion of the course, the application does not detail how the course provider will report course completers to the respective charter school authorizer, as required by State Board rule 0520-14-0107.			
1	e some updated language specifically regarding State Board member lities of the Department of Education (policies vs. procedures), and TISA		
	Advisory Committee Review Summary		
☑ Additional Information Requested ☐ Additional Information Not Requested			
Final Application Review			
To be completed after review of any additional materials, if requested.			





	Advisory Committee Review Summary and Final Recommendation			
Charter School Governing Body Training Course Provider Information				
P	Prospective Course Provider TN Charter School Center			
Training Course Title Board Recruitment and Maintenance				
Α	Application Year 2025			
Α	Application to Renew			
		Ар	plication Strengths	
•	The prospective course provide	r submitte	ed a completed application and accompanying course	
	materials by the required dead	line.		
•	The prospective course provide	r is currer	tly approved to provide trainings and has relevant experience	
	in supporting charter school go	_		
•			ppropriate for new governing body members and, though not	
	•		included within this course, the course provider has designed	
	•		se content is covered across the 6 courses collectively.	
•	The one-hour length of the proposed training course is adequate given the amount of content covered by the course.			
•	The application includes a desc	cription o	f the course and the required attachments demonstrate the	
	instructional strategies, activit	ies, and p	presentation materials to be used in the proposed training	
		•	pics with sufficient depth to allow governing body members to	
	obtain a deeper understanding	-		
•	The course is free to members	of the TN	Charter School Center.	
	Арр	lication C	Questions and/or Weaknesses	
•	While the proposed course incl	udes an e	ffective method for evaluating the participant's achievement	
	of the stated learning objectives through an end of course evaluation, the evaluation does not asses			
	the course provider's effectiver			
•		-	includes an effective method for tracking governing body	
			pplication does not detail how the course provider will report	
	0107.	ctive char	ter school authorizer, as required by State Board rule 0520-14-	
		dvisorv Co	ommittee Review Summary	
		•		
	✓ Additional Information	•	·	
	To he comple		I Application Review view of any additional materials, if requested.	
•			ssesses the participant's achievement of the stated learning	
	objectives and the course provi			
•			ess for reporting course completers to their respective charter	
	school authorizer, as required by	-		
		Fina	al Recommendation	
	☑ Recommended fo	r Approva	I □ Not Recommended for Approval	



	Advisory Committee Review Summary and Final Recommendation			
Charter School Governing Body Training Course Provider Information				
P	Prospective Course Provider TN Charter School Center			
Training Course Title Support and Accountability for ED				
Α	Application Year 2025			
Α	Application to Renew			
		Ар	oplication Strengths	
•	The prospective course provide	r submitte	ed a completed application and accompanying course	
	materials by the required dead	line.		
•			ntly approved to provide trainings and has relevant experience	
	in supporting charter school go	_		
•			appropriate for new governing body members and, though not	
	•		included within this course, the course provider has designed	
	•		rse content is covered across the 6 courses collectively.	
•	by the course.	posed trai	ining course is adequate given the amount of content covered	
•	The application includes a desc	cription o	f the course and the required attachments demonstrate the	
	instructional strategies, activit	ies, and p	presentation materials to be used in the proposed training	
		•	pics with sufficient depth to allow governing body members to	
	obtain a deeper understanding	-		
•	The course is free to members	of the TN	Charter School Center.	
	Арр	lication C	Questions and/or Weaknesses	
•			effective method for evaluating the participant's achievement	
		_	n an end of course evaluation, the evaluation does not assess	
	the course provider's effectiver			
•		•	includes an effective method for tracking governing body	
			pplication does not detail how the course provider will report	
	0107.	ctive char	ter school authorizer, as required by State Board rule 0520-14-	
		dvisorv Co	ommittee Review Summary	
		•		
	✓ Additional Information	•	·	
	To he comple		Al Application Review view of any additional materials, if requested.	
•			ssesses the participant's achievement of the stated learning	
	objectives and the course provi			
•			ess for reporting course completers to their respective charter	
	school authorizer, as required by	-		
		Fina	al Recommendation	
	☑ Recommended fo	r Approva	al	



Advisory Committee Review Summary and Final Recommendation							
Charter School Governing Body Training Course Provider Information							
Prospective Course Provider		TN Charter School Center					
Training Course Title		Great Boa	ard Members and Great Board Meetings				
Application Year		2025					
Application to Renew		☐ Yes ☑ No					
		Ap	plication Strengths				
•	The prospective course provider submitted a completed application and accompanying course						
	materials by the required deadline.						
 The prospective course provider is currently approved to provide trainings and has relevant exper 							
	in supporting charter school go	verning bo	odies.				
•	appropriate for new governing body members and, though not						
all required content for new members is included within this course, the course provider has des							
	•		se content is covered across the 6 courses collectively.				
•	The one-hour length of the proposed training course is adequate given the amount of content covered by the course.						
•	The application includes a desc	The application includes a description of the course and the required attachments demonstrate the					
	instructional strategies, activit	ies, and p	presentation materials to be used in the proposed training				
			pics with sufficient depth to allow governing body members to				
	obtain a deeper understanding	-					
•	The course is free to members	of the TN	Charter School Center.				
	Арр	lication C	Questions and/or Weaknesses				
•	While the proposed course incl	udes an e	ffective method for evaluating the participant's achievement				
	of the stated learning objectives through an end of course evaluation, the evaluation does not assess						
	the course provider's effectiveness.						
•		-	includes an effective method for tracking governing body				
			pplication does not detail how the course provider will report				
	·	ctive char	ter school authorizer, as required by State Board rule 0520-14-				
	0107. Δ	dvisory Co	ommittee Review Summary				
		•					
	☑ Additional Information	•	·				
	To be comple		I Application Review view of any additional materials, if requested.				
•			ssesses the participant's achievement of the stated learning				
	objectives and the course provi						
•			ess for reporting course completers to their respective charter				
	school authorizer, as required by	-					
Final Recommendation							
	☑ Recommended fo	r Approva	□ Not Recommended for Approval				



Advisory Committee Review Summary and Final Recommendation						
	Charter School G	overning	Body Training	Course Provider Information		
Prospective Course Provider TN Charter School Center						
Tı	raining Course Title	Preparing for Growth and Change				
Application Year		2025				
Application to Renew		☐ Yes	☐ Yes ☑ No			
		Ap	plication Stre	engths		
•	The prospective course provider submitted a completed application and accompanying course					
	materials by the required deadline.					
•	grand and the second					
	in supporting charter school go	_				
•				r new governing body members and, thou	_	
	•			in this course, the course provider has de	signea	
				covered across the 6 courses collectively. s adequate given the amount of content co	word	
•	by the course.	poseu tra	illing course is	s adequate given the amount of content co	vereu	
•		cription o	f the course a	and the required attachments demonstra	te the	
	• •	•		materials to be used in the proposed tr		
	course. The training course cov	ers the to	pics with suffic	cient depth to allow governing body memb	ers to	
	obtain a deeper understanding	of the top	oics.			
•	The course is free to members	of the TN	Charter Schoo	ol Center.		
	Арј	olication C	Questions and	/or Weaknesses		
•	· ·			od for evaluating the participant's achieven		
		_	n an end of co	ourse evaluation, the evaluation does not	assess	
	the course provider's effective					
•	• •	•		effective method for tracking governing		
				es not detail how the course provider will horizer, as required by State Board rule 05.		
	0107.	ctive char	ter scrioor aut	nonzer, as required by state Board rule os.	20-14-	
		dvisory C	ommittee Rev	view Summary		
	✓ Additional Informatio	n Reguest	т раз	Additional Information Not Requested		
	- Additional information			<u> </u>		
	To be comple		I Application view of any addit	Review tional materials, if requested.		
•					arning	
	The updated training evaluation form assesses the participant's achievement of the stated learnin objectives and the course provider's effectiveness.					
 The applicant provided an updated process for reporting course completers to their respectively. 				ng course completers to their respective c	harter	
	school authorizer, as required by State Board rule 0520-14-0107.					
Final Recommendation						
	☑ Recommended fo	r Approva	al	☐ Not Recommended for Approval		



Advisory Committee Review Summary and Final Recommendation								
Charter School Governing Body Training Course Provider Information								
Prospective Course Provider TN Charter School Center								
Tı	raining Course Title	State Law	ı					
Application Year		2025						
Α	pplication to Renew	☑ Yes	□No					
Application Strengths								
•	The prospective course provider submitted a completed application and accompanying course							
	materials by the required deadline.							
•	The prospective course provider is currently approved to provide trainings and has relevant experie							
in supporting charter school governing bodies.								
•		e content	is appropriate for new and experienced governing body					
	members.							
•	by the course.	posed trai	ining course is adequate given the amount of content covered					
•	•	rintion of t	the course and the supporting presentation deck demonstrates					
	• •	•	nd presentation materials to be used in the proposed training					
			pics with sufficient depth to allow governing body members to					
	obtain a deeper understanding							
•	The course is free to members	of the TN	Charter School Center.					
•	The provided material for th	e propose	ed course includes an effective method for evaluating the					
	participant's achievement of	the stated	d learning objectives through an end of course evaluation,					
	including an evaluation of the	course pro	vider's effectiveness.					
	Ар	plication C	Questions and/or Weaknesses					
•	While the prospective course provider includes an effective method for tracking governing body							
	·	pplication does not detail how the course provider will report						
	course completers to the respective charter school authorizer, as required by State Board rule 0520-14-							
	0107.							
•	The course materials include content requiring updates regarding the appointment of State Board members, TISA funding, and the roles and responsibilities of the state agencies involved in K-12							
education.		and responsibilities of the state agencies involved in R 12						
		dvisory Co	ommittee Review Summary					
	☑ Additional Information	n Request	ted Additional Information Not Requested					
		•	<u> </u>					
	Final Application Review To be completed after review of any additional materials, if requested.							
•			ess for reporting course completers to their respective charter					
	school authorizer, as required	-						
•	·	•	course content regarding the appointment of State Board					
	• • • • • • • • • • • • • • • • • • • •		and responsibilities of the state agencies involved in K-12					
	education.							
		Fina	al Recommendation					



☑ Recommended for Approval	☐ Not Recommended for Approval