



Charter School Governing Body Training Course Provider Application Rubric

Application Scoring

Completed applications shall be scored using the rubric criteria outlined below, which is aligned to the requirements set forth in [State Board Rule 0520-14-01-.07](#). Only applications which fully meet the standard of the rubric shall be recommended by the Advisory Committee for approval by the State Board. The overall scoring indicators are as follows:

Fully Meets the Standard	The response is thorough, does not require any revisions, and clearly meets all the criteria stated in the rubric, in alignment with State Board rule.
Partially Meets the Standard	The response meets some of the criteria but not all and/or requires additional information in one or more areas of the application.
Does Not Meet the Standard	The response is incomplete, does not align with the criteria stated in the rubric, and/or otherwise raises concerns about the provider's ability to meet the requirements in rule.

Application Rubric Criteria
<ul style="list-style-type: none"> • The prospective course provider submitted a completed application (with course materials attached) by the required deadline. • The prospective course provider has relevant experience in providing charter school governing body member trainings and/or the instructor(s) have, at a minimum, relevant experience with the course topic(s), working with charter school governing bodies, or as a training course instructor. • The proposed training course content is appropriate for the intended audience and meets the requirements set forth in State Board rule, as applicable. • The length of the proposed training course is adequate given the amount of content covered by the course. • For prospective course providers proposing to offer a training course for new board members, the course covers, at a minimum, all the required topics and hours as outlined in State Board rule. • The application includes a detailed description and the required attachments demonstrating the instructional strategies, activities, and presentation materials to be used in the proposed training course. The training course covers the topic(s) with sufficient depth to allow governing body members to obtain a deeper understanding of the topic(s). • If a fee is being charged, the application includes an explanation of the fee. • The proposed course includes an effective method for evaluating the participant's achievement of the stated learning objectives and the course provider's effectiveness. • If the prospective course provider is a CMO, the application defines any participant restrictions. • The prospective course provider includes an effective method(s) for tracking governing body member completion of the course and for reporting all course completers to the charter school authorizer in compliance with State Board rule 0520-14-01-.07.

Advisory Committee Review Summary and Final Recommendation	
Charter School Governing Body Training Course Provider Information	
Prospective Course Provider	Early Bird Learning
Training Course Title	A Strategic Board: Understanding Roles, Relationships, and Obligations
Application Year	2025
Application to Renew	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Application Strengths	
<ul style="list-style-type: none"> The prospective course provider submitted a completed application and course materials (resume, PowerPoint, pre-work, and final reflection documents) by the required deadline. As a former charter school leader and authorizer, the prospective course provider has relevant experience with the course topics and working with charter school governing bodies. The proposed training course content is appropriate for the intended audience of new and experienced board members. The length of the proposed training course includes 2 hours of pre-work and 4 hours of course work, which is adequate given the amount of content covered by the course. The application and accompanying materials provide a detailed description of the instructional strategies, activities, and presentation materials to be used in the proposed training course. The training course covers the topics with sufficient depth to allow governing body members to obtain a deeper understanding of the topics. The training course fee is \$1,000 per board to cover materials, personalization and instructor time. 	
Application Questions and/or Weaknesses	
<ul style="list-style-type: none"> While the proposed course includes pre and post session reflections, the post reflection document only assesses the participant's achievement of the stated learning objectives and does not include an evaluation of the course provider's effectiveness. While the prospective course provider includes an effective method(s) for tracking governing body member completion of the course, the application does not include a process for reporting course completers to the charter school authorizer in compliance with State Board rule 0520-14-01-.07. 	
Advisory Committee Review Summary	
<input checked="" type="checkbox"/> Additional Information Requested <input type="checkbox"/> Additional Information Not Requested	
Final Application Review	
<i>To be completed after review of any additional materials, if requested.</i>	
<ul style="list-style-type: none"> The updated post reflection document assesses the participant's achievement of the stated learning objectives and includes an evaluation of the course provider's effectiveness. The updated materials outline a process for reporting course completers to the charter school authorizer in compliance with State Board rule 0520-14-01-.07. 	
Final Recommendation	
<input checked="" type="checkbox"/> Recommended for Approval <input type="checkbox"/> Not Recommended for Approval	



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Does Not Meet the Standard	The response is incomplete, does not align with the criteria stated in the rubric, and/or otherwise raises concerns about the provider's ability to meet the requirements in rule.

Application Rubric Criteria
<ul style="list-style-type: none"> • The prospective course provider submitted a completed application (with course materials attached) by the required deadline. • The prospective course provider has relevant experience in providing charter school governing body member trainings and/or the instructor(s) have, at a minimum, relevant experience with the course topic(s), working with charter school governing bodies, or as a training course instructor. • The proposed training course content is appropriate for the intended audience and meets the requirements set forth in State Board rule, as applicable. • The length of the proposed training course is adequate given the amount of content covered by the course. • For prospective course providers proposing to offer a training course for new board members, the course covers, at a minimum, all the required topics and hours as outlined in State Board rule. • The application includes a detailed description and the required attachments demonstrating the instructional strategies, activities, and presentation materials to be used in the proposed training course. The training course covers the topic(s) with sufficient depth to allow governing body members to obtain a deeper understanding of the topic(s). • If a fee is being charged, the application includes an explanation of the fee. • The proposed course includes an effective method for evaluating the participant's achievement of the stated learning objectives and the course provider's effectiveness. • If the prospective course provider is a CMO, the application defines any participant restrictions. • The prospective course provider includes an effective method(s) for tracking governing body member completion of the course and for reporting all course completers to the charter school authorizer in compliance with State Board rule 0520-14-01-.07.

Advisory Committee Review Summary and Final Recommendation	
Charter School Governing Body Training Course Provider Information	
Prospective Course Provider	Facility Resource Center
Training Course Title	A Recipe for Financing
Application Year	2025
Application to Renew	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Note: The applicant stated in the application that this is for the renewal of a training course however, this course was previously approved by the TN Charter School Center, not the State Board, and therefore not an application to renew.</i>
Application Strengths	
<ul style="list-style-type: none"> The prospective course provider submitted a completed application and accompanying course materials by the required deadline. As the founder of the Facility Resource Center, the prospective course provider has relevant experience in providing charter school governing body member trainings, experience with the course topics, working with charter school governing bodies, and as a training course instructor. The proposed training course content is appropriate for both new and experienced board members. The one-hour length of the proposed training course is adequate given the amount of content covered by the course. The application includes a description and accompanying attachments (agenda, presentation deck, evaluation) demonstrating the instructional strategies, activities, and presentation materials to be used in the proposed training course. The training course covers the topics with sufficient depth. The course is offered virtually for \$275 and in-person for \$275 plus travel. The fees cover the direct and indirect expenses of providing the training. The prospective course provider includes an effective method(s) for tracking governing body member completion of the course and for reporting all course completers to the charter school authorizer in compliance with State Board rule 0520-14-01-.07. 	
Application Questions and/or Weaknesses	
<ul style="list-style-type: none"> While the proposed course includes a training evaluation, the document only assesses the participant's achievement of the stated learning objectives and does not include an evaluation of the course provider's effectiveness. 	
Advisory Committee Review Summary	
<input checked="" type="checkbox"/> Additional Information Requested <input type="checkbox"/> Additional Information Not Requested	
Final Application Review	
<i>To be completed after review of any additional materials, if requested.</i>	
<ul style="list-style-type: none"> The updated training evaluation document assesses the participant's achievement of the stated learning objectives and the course provider's effectiveness. The applicant uses the same evaluation document across all training courses. 	
Final Recommendation	
<input checked="" type="checkbox"/> Recommended for Approval <input type="checkbox"/> Not Recommended for Approval	

Advisory Committee Review Summary and Final Recommendation

Charter School Governing Body Training Course Provider Information

Prospective Course Provider	Facility Resource Center
Training Course Title	Charter School Facilities
Application Year	2025
Application to Renew	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Note: The applicant stated in the application that this is for the renewal of a training course however, this course was previously approved by the TN Charter School Center, not the State Board, and therefore not an application to renew.</i>

Application Strengths

- The prospective course provider submitted a completed application and accompanying course materials by the required deadline.
- As the founder of the Facility Resource Center, the prospective course provider has relevant experience in providing charter school governing body member trainings, experience with the course topics, working with charter school governing bodies, and as a training course instructor.
- The proposed training course content is appropriate for both new and experienced board members.
- The one-hour length of the proposed training course is adequate given the amount of content covered by the course.
- The application includes a description and accompanying attachments (agenda, presentation deck, evaluation) demonstrating the instructional strategies, activities, and presentation materials to be used in the proposed training course. The training course covers the topics with sufficient depth.
- The course is offered virtually for \$275 and in-person for \$275 plus travel. The fees cover the direct and indirect expenses of providing the training.
- The prospective course provider includes an effective method(s) for tracking governing body member completion of the course and for reporting all course completers to the charter school authorizer in compliance with State Board rule 0520-14-01-.07.

Application Questions and/or Weaknesses

- While the proposed course includes a training evaluation, the document only assesses the participant's achievement of the stated learning objectives and does not include specifically include an evaluation of the course provider's effectiveness.
- The course materials discusses facility considerations regarding school safety and the Committee recommends that the course provider includes a point of clarification that notes there are additional facility security requirements outlined in law that would also need to be considered once a facility is selected.

Advisory Committee Review Summary

☒ **Additional Information Requested**

 ☐ **Additional Information Not Requested**

Final Application Review

To be completed after review of any additional materials, if requested.



- The updated training evaluation document assesses the participant's achievement of the stated learning objectives and the course provider's effectiveness. The applicant uses the same evaluation document across all training courses.

Final Recommendation
<input checked="" type="checkbox"/> Recommended for Approval <input type="checkbox"/> Not Recommended for Approval

Advisory Committee Review Summary and Final Recommendation	
Charter School Governing Body Training Course Provider Information	
Prospective Course Provider	Facility Resource Center
Training Course Title	Facilities Financing
Application Year	2025
Application to Renew	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Application Strengths	
<ul style="list-style-type: none"> The prospective course provider submitted a completed application and accompanying course materials by the required deadline. As the founder of the Facility Resource Center, the prospective course provider has relevant experience in providing charter school governing body member trainings, experience with the course topics, working with charter school governing bodies, and as a training course instructor. The proposed training course content is appropriate for both new and experienced board members. The one-hour length of the proposed training course is adequate given the amount of content covered by the course. The application includes a description and accompanying attachments (agenda, presentation deck, evaluation) demonstrating the instructional strategies, activities, and presentation materials to be used in the proposed training course. The training course covers the topics with sufficient depth. The course is offered virtually for \$275 and in-person for \$275 plus travel. The fees cover the direct and indirect expenses of providing the training. The prospective course provider includes an effective method(s) for tracking governing body member completion of the course and for reporting all course completers to the charter school authorizer in compliance with State Board rule 0520-14-01-.07. 	
Application Questions and/or Weaknesses	
<ul style="list-style-type: none"> While the proposed course includes a training evaluation, the document only assesses the participant's achievement of the stated learning objectives and does not include an evaluation of the course provider's effectiveness. 	
Advisory Committee Review Summary	
<input checked="" type="checkbox"/> Additional Information Requested <input type="checkbox"/> Additional Information Not Requested	
Final Application Review	
<i>To be completed after review of any additional materials, if requested.</i>	
<ul style="list-style-type: none"> The updated training evaluation document assesses the participant's achievement of the stated learning objectives and the course provider's effectiveness. The applicant uses the same evaluation document across all training courses. 	
Final Recommendation	
<input checked="" type="checkbox"/> Recommended for Approval <input type="checkbox"/> Not Recommended for Approval	

Advisory Committee Review Summary and Final Recommendation

Charter School Governing Body Training Course Provider Information

Prospective Course Provider	Facility Resource Center
Training Course Title	Long Term Replication
Application Year	2025
Application to Renew	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Application Strengths

- The prospective course provider submitted a completed application and accompanying course materials by the required deadline.
- As the founder of the Facility Resource Center, the prospective course provider has relevant experience in providing charter school governing body member trainings, experience with the course topics, working with charter school governing bodies, and as a training course instructor.
- The proposed training course content is appropriate for both new and experienced board members.
- The one-hour length of the proposed training course is adequate given the amount of content covered by the course.
- The application includes a description and accompanying attachments (agenda, presentation deck, evaluation) demonstrating the instructional strategies, activities, and presentation materials to be used in the proposed training course. The training course covers the topics with sufficient depth.
- The course is offered virtually for \$275 and in-person for \$275 plus travel. The fees cover the direct and indirect expenses of providing the training.
- The prospective course provider includes an effective method(s) for tracking governing body member completion of the course and for reporting all course completers to the charter school authorizer in compliance with State Board rule 0520-14-01-.07.

Application Questions and/or Weaknesses

- While the proposed course includes a training evaluation, the document only assesses the participant's achievement of the stated learning objectives and does not include an evaluation of the course provider's effectiveness.

Advisory Committee Review Summary

☒ **Additional Information Requested** ☐ **Additional Information Not Requested**

Final Application Review

To be completed after review of any additional materials, if requested.

- The updated training evaluation document assesses the participant's achievement of the stated learning objectives and the course provider's effectiveness. The applicant uses the same evaluation document across all training courses.

Final Recommendation

☒ **Recommended for Approval** ☐ **Not Recommended for Approval**



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Application Rubric Criteria
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Advisory Committee Review Summary and Final Recommendation

Charter School Governing Body Training Course Provider Information

Prospective Course Provider	The Henson Consortium
Training Course Title	Charter School Board Governance
Application Year	2025
Application to Renew	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Application Strengths

- The prospective course provider is currently approved for one other training course offering, LEAN Six Sigma Principles, and has relevant experience in providing charter school governing body member trainings in Tennessee.
- The course fee is \$1,000 per board, which covers instruction and materials.
- Though there are multiple assessment documents included as part of the course materials, the “trainer evaluation” document provides an effective method for evaluating the participant’s achievement of the stated learning objectives and the course provider’s effectiveness.

Application Questions and/or Weaknesses

- While the prospective course provider submitted a completed application and accompanying course materials by the required deadline, the application was completed on the wrong form; the provider used the local school board member training form instead of the charter school governing body member training form.
- The length of the proposed training course is four hours, though it is unclear if this is adequate given the content included in the application and accompanying materials do not align.
- The proposed training course content stated as the learning objectives and content within the application appear to include the required content for new board member orientation though the application also states that this course is designed for both new and experienced board members and is not an orientation training.
- The prospective course provider’s application and accompanying materials are unorganized, mismatched, lack alignment, and contain incorrect information/areas of focus and therefore it is difficult to determine if the training course covers the topics with sufficient depth to allow governing body members to obtain a deeper understanding of the topics. For example, the application states that the course title is Charter School Board Governance with two separate presentation decks provided, neither of which match the provided agenda for the course.
- Additionally, neither the application nor the course materials make evident how all submitted materials will be used as part of the course (i.e., When will the board self-evaluation be completed? How will this be used in addition to the pre and post-test and evaluation documents?), and there is an unnecessary focus on and incorrect reference to the State Board’s governing body training rule.
- While the prospective course provider states that course completers will receive completion certificates and copies will be provided to the school leader and board chair, the application also states that the course provider will submit a list of completers to the authorizer as required by State Board rule 0520-14-01-.07.

Advisory Committee Review Summary

☒ **Additional Information Requested**☐ **Additional Information Not Requested****Final Application Review***To be completed after review of any additional materials, if requested.*

- The prospective course provider resubmitted the application using the correct charter school governing body member training form.
- The updated course application states that the training course covers six hours of content and the agenda and accompanying materials align; however, the course's learning objectives and content mostly cover the required content for new members and may not be suitable for both new and experienced members as the application indicates.
- The updated materials remain mismatched and include a second set of presentation slides for a course titled "Charter School Trustee Training", neither of which fully matches the proposed course agenda.
- The updated application states that the course provider will submit a list of completers to the authorizer as required by State Board rule 0520-14-01-.07.

Final Recommendation☐ **Recommended for Approval**☒ **Not Recommended for Approval**

Advisory Committee Review Summary and Final Recommendation

Charter School Governing Body Training Course Provider Information

Prospective Course Provider	The Henson Consortium
Training Course Title	New Governing Body Member Training
Application Year	2025
Application to Renew	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Application Strengths

- The prospective course provider is currently approved for one other training course offering, LEAN Six Sigma Principles, and has relevant experience in providing charter school governing body member trainings in Tennessee.
- The course fee is \$300 per member which covers instruction and materials.
- Participants shall complete a pre and post test as well as a trainer evaluation which provides an effective method for evaluating the participant's achievement of the stated learning objectives and the course provider's effectiveness.

Application Questions and/or Weaknesses

- While the prospective course provider submitted a completed application and accompanying course materials by the required deadline, the application was completed on the wrong form; the provider used the local school board member training form instead of the charter school governing body member training form.
- Additionally, the title of the prospective training course is a repeat from another course application submitted by the prospective course provider. Based on the content of the application, this application appears to be for a new governing body member training course.
- The application states that the length of the proposed training course is six hours, which meets the minimum requirement for a new governing body member to be completed in the first year of service; however, the accompanying agenda exceeds this length with times that run from 9:00-5:30 including 45 minutes for lunch and two 15-minute breaks.
- The proposed training course application includes learning objectives and content that are the same as another course application and appear to include the required content for new board member orientation. Assuming this course application is meant to be for new governing body members, one of the topics required to be included in a new member training is not captured in the application (education governance structures). Additionally, the course materials do not cover all required content for new governing body member trainings outlined in State Board Rule.
- While the content of the prospective course provider's presentation deck appears to follow the provided agenda, the title of the presentation deck does not align and instead is the same title as another course proposed by the prospective course provider. Additionally, neither the application nor the course materials make evident how all submitted materials will be used as part of the course and there is an incorrect reference to the State Board's governing body training rule.
- While the prospective course provider states that course completers will receive completion certificates and copies will be provided to the school leader and board chair, the application also states that the course provider will submit a list of completers to the authorizer as required by State Board rule 0520-14-01-.07.

Advisory Committee Review Summary

☒ Additional Information Requested☐ Additional Information Not Requested**Final Application Review***To be completed after review of any additional materials, if requested.*

- The applicant did not provide the additional information requested by the committee for this course.

Final Recommendation☐ Recommended for Approval☒ Not Recommended for Approval

Advisory Committee Review Summary and Final Recommendation	
Charter School Governing Body Training Course Provider Information	
Prospective Course Provider	The Henson Consortium
Training Course Title	Succession and Strategic Planning for Continuous Charter School Growth, Fiscal Management, and Facilities Development
Application Year	2025
Application to Renew	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Application Strengths	
<ul style="list-style-type: none"> • The prospective course provider is currently approved for one other training course offering, LEAN Six Sigma Principles, and has relevant experience in providing charter school governing body member trainings in Tennessee. • The proposed training course content is appropriate for the intended audience of new and experienced governing body members. • The length of the proposed training course is 4 hours, which is adequate given the amount of content covered by the course. • The application includes a detailed description of the learning objectives and content and the aligned accompanying materials demonstrate the instructional strategies, activities, and presentation materials to be used in the proposed training course. The training course covers the topics with sufficient depth. • The course fee is \$1200 per board, which covers instruction and materials. • Participants complete a pre and post test as well as a trainer evaluation which provides an effective method for evaluating the participant's achievement of the stated learning objectives and the course provider's effectiveness. 	
Application Questions and/or Weaknesses	
<ul style="list-style-type: none"> • While the prospective course provider submitted a completed application and accompanying course materials by the required deadline, the application was completed on the wrong form; the provider used the local school board member training form instead of the charter school governing body member training form. • While the prospective course provider states that course completers will receive completion certificates and copies will be provided to the school leader and board chair, the application also states that the course provider will submit a list of completers to the authorizer as required by State Board rule 0520-14-01-.07. 	
Advisory Committee Review Summary	
<input checked="" type="checkbox"/> Additional Information Requested <input type="checkbox"/> Additional Information Not Requested	
Final Application Review	
<i>To be completed after review of any additional materials, if requested.</i>	
<ul style="list-style-type: none"> • The prospective course provider resubmitted the application on the correct charter school governing body member training form. • The updated application states that the course provider will submit a list of completers to the authorizer as required by State Board rule 0520-14-01-.07. 	



Final Recommendation	
<input checked="" type="checkbox"/> Recommended for Approval	<input type="checkbox"/> Not Recommended for Approval



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Application Rubric Criteria
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Advisory Committee Review Summary and Final Recommendation	
Charter School Governing Body Training Course Provider Information	
Prospective Course Provider	Littleford & Associates
Training Course Title	Review of Board Governance Best Practices
Application Year	2025
Application to Renew	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Application Strengths	
<ul style="list-style-type: none"> • The prospective course provider submitted a completed application and accompanying course materials by the required deadline. • The prospective course provider has relevant experience in providing charter school governing body member and local school board member trainings on the proposed course topic. • The proposed training course content is appropriate for new and experienced board members. • The proposed course includes an effective method for evaluating the participant's achievement of the stated learning objectives and the course provider's effectiveness through a pre and post assessment and a course provider evaluation form. 	
Application Questions and/or Weaknesses	
<ul style="list-style-type: none"> • The application states that the course is not restricted to members of Purpose Prep's governing body, but the materials are designed for Purpose Prep and the charter school is involved in the evaluation method and completion tracking. Will materials be customized by charter school or is the course meant to be limited to Purpose Prep's governing body only? • The application includes a brief description of the instructional strategies, and the accompanying materials include minimal content; therefore, it is difficult to determine if the training course covers the topics with sufficient depth to allow governing body members to obtain a deeper understanding of the topics. Additionally, while the application proposes 4 hours for the course length, there does not appear to be enough content to fill that amount of time as the agenda only states that the course will cover a "review of principles", a "relevant case study", and "Q&A". • The fee for the course is \$5,800 for the 4-hour virtual workshop but does not provide an explanation of the fee. Additionally, the application also names a \$2,500 fee "if focus groups/interviews are conducted before the workshop" but it is unclear if this is an additional cost or an alternative cost. • How many years (1-3) is the applicant seeking for approval of this course? If more than 1 year, how will the course be updated annually? • The application states that Purpose Prep will submit a training completion log to the Department of Education rather than the respective authorizer, as required. 	
Advisory Committee Review Summary	
<input checked="" type="checkbox"/> Additional Information Requested <input type="checkbox"/> Additional Information Not Requested	
Final Application Review	
<i>To be completed after review of any additional materials, if requested.</i>	
<ul style="list-style-type: none"> • The applicant did not respond to the committee's request for additional information. 	



Final Recommendation	
<input type="checkbox"/> Recommended for Approval	<input checked="" type="checkbox"/> Not Recommended for Approval



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Does Not Meet the Standard	The response is incomplete, does not align with the criteria stated in the rubric, and/or otherwise raises concerns about the provider's ability to meet the requirements in rule.

Application Rubric Criteria
<ul style="list-style-type: none"> • The prospective course provider submitted a completed application (with course materials attached) by the required deadline. • The prospective course provider has relevant experience in providing charter school governing body member trainings and/or the instructor(s) have, at a minimum, relevant experience with the course topic(s), working with charter school governing bodies, or as a training course instructor. • The proposed training course content is appropriate for the intended audience and meets the requirements set forth in State Board rule, as applicable. • The length of the proposed training course is adequate given the amount of content covered by the course. • For prospective course providers proposing to offer a training course for new board members, the course covers, at a minimum, all the required topics and hours as outlined in State Board rule. • The application includes a detailed description and the required attachments demonstrating the instructional strategies, activities, and presentation materials to be used in the proposed training course. The training course covers the topic(s) with sufficient depth to allow governing body members to obtain a deeper understanding of the topic(s). • If a fee is being charged, the application includes an explanation of the fee. • The proposed course includes an effective method for evaluating the participant's achievement of the stated learning objectives and the course provider's effectiveness. • If the prospective course provider is a CMO, the application defines any participant restrictions. • The prospective course provider includes an effective method(s) for tracking governing body member completion of the course and for reporting all course completers to the charter school authorizer in compliance with State Board rule 0520-14-01-.07.

Advisory Committee Review Summary and Final Recommendation	
Charter School Governing Body Training Course Provider Information	
Prospective Course Provider	TN Charter School Center
Training Course Title	Building a Highly Effective Board
Application Year	2025
Application to Renew	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Application Strengths	
<ul style="list-style-type: none"> The prospective course provider submitted a completed application and accompanying course materials by the required deadline. The prospective course provider is currently approved to provide trainings and has relevant experience in supporting charter school governing bodies. The proposed training course content is appropriate for new governing body members and, though not all required content for new members is included within this course, the course provider has designed the course as 1 of 6 and all required course content is covered across the 6 courses collectively. The one-hour length of the proposed training course is adequate given the amount of content covered by the course. The application includes a description of the course and the required attachments demonstrate the instructional strategies, activities, and presentation materials to be used in the proposed training course. The training course covers the topics with sufficient depth to allow governing body members to obtain a deeper understanding of the topics. The course is free to members of the TN Charter School Center. 	
Application Questions and/or Weaknesses	
<ul style="list-style-type: none"> While the proposed course includes an effective method for evaluating the participant's achievement of the stated learning objectives through an end of course evaluation, the evaluation does not assess the course provider's effectiveness. While the prospective course provider includes an effective method for tracking governing body member completion of the course, the application does not detail how the course provider will report course completers to the respective charter school authorizer, as required by State Board rule 0520-14-01-.07. 	
Advisory Committee Review Summary	
<input checked="" type="checkbox"/> Additional Information Requested <input type="checkbox"/> Additional Information Not Requested	
Final Application Review	
<i>To be completed after review of any additional materials, if requested.</i>	
<ul style="list-style-type: none"> The updated training evaluation form assesses the participant's achievement of the stated learning objectives and the course provider's effectiveness. The applicant provided an updated process for reporting course completers to their respective charter school authorizer, as required by State Board rule 0520-14-01-.07. 	
Final Recommendation	
<input checked="" type="checkbox"/> Recommended for Approval <input type="checkbox"/> Not Recommended for Approval	

Advisory Committee Review Summary and Final Recommendation	
Charter School Governing Body Training Course Provider Information	
Prospective Course Provider	TN Charter School Center
Training Course Title	Governance & State Law
Application Year	2025
Application to Renew	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Application Strengths	
<ul style="list-style-type: none"> • The prospective course provider submitted a completed application and accompanying course materials by the required deadline. • The prospective course provider is currently approved to provide trainings and has relevant experience in supporting charter school governing bodies. • The proposed training course content is appropriate for new governing body members and, though not all required content for new members is included within this course, the course provider has designed the course as 1 of 6 and all required course content is covered across the 6 courses collectively. • The one-hour length of the proposed training course is adequate given the amount of content covered by the course. • The application includes a description of the course and the required attachments demonstrate the instructional strategies, activities, and presentation materials to be used in the proposed training course. The training course covers the topics with sufficient depth to allow governing body members to obtain a deeper understanding of the topics. • The course is free to members of the TN Charter School Center. 	
Application Questions and/or Weaknesses	
<ul style="list-style-type: none"> • While the proposed course includes an effective method for evaluating the participant's achievement of the stated learning objectives through an end of course evaluation, the evaluation does not assess the course provider's effectiveness. • While the prospective course provider includes an effective method for tracking governing body member completion of the course, the application does not detail how the course provider will report course completers to the respective charter school authorizer, as required by State Board rule 0520-14-01-.07. • The course materials require some updated language specifically regarding State Board member appointments, the responsibilities of the Department of Education (policies vs. procedures), and TISA funding amounts. 	
Advisory Committee Review Summary	
<input checked="" type="checkbox"/> Additional Information Requested <input type="checkbox"/> Additional Information Not Requested	
Final Application Review	
<i>To be completed after review of any additional materials, if requested.</i>	



- The updated training evaluation form assesses the participant's achievement of the stated learning objectives and the course provider's effectiveness.
- The applicant provided an updated process for reporting course completers to their respective charter school authorizer, as required by State Board rule 0520-14-01-.07.
- The applicant accurately updated the course materials regarding State Board member appointments, the responsibilities of the Department of Education (policies vs. procedures), and TISA funding amounts.

Final Recommendation	
<input checked="checked" type="checkbox"/> Recommended for Approval	<input type="checkbox"/> Not Recommended for Approval

Advisory Committee Review Summary and Final Recommendation	
Charter School Governing Body Training Course Provider Information	
Prospective Course Provider	TN Charter School Center
Training Course Title	Board Recruitment and Maintenance
Application Year	2025
Application to Renew	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Application Strengths	
<ul style="list-style-type: none"> The prospective course provider submitted a completed application and accompanying course materials by the required deadline. The prospective course provider is currently approved to provide trainings and has relevant experience in supporting charter school governing bodies. The proposed training course content is appropriate for new governing body members and, though not all required content for new members is included within this course, the course provider has designed the course as 1 of 6 and all required course content is covered across the 6 courses collectively. The one-hour length of the proposed training course is adequate given the amount of content covered by the course. The application includes a description of the course and the required attachments demonstrate the instructional strategies, activities, and presentation materials to be used in the proposed training course. The training course covers the topics with sufficient depth to allow governing body members to obtain a deeper understanding of the topics. The course is free to members of the TN Charter School Center. 	
Application Questions and/or Weaknesses	
<ul style="list-style-type: none"> While the proposed course includes an effective method for evaluating the participant's achievement of the stated learning objectives through an end of course evaluation, the evaluation does not assess the course provider's effectiveness. While the prospective course provider includes an effective method for tracking governing body member completion of the course, the application does not detail how the course provider will report course completers to the respective charter school authorizer, as required by State Board rule 0520-14-01-.07. 	
Advisory Committee Review Summary	
<input checked="" type="checkbox"/> Additional Information Requested <input type="checkbox"/> Additional Information Not Requested	
Final Application Review	
<i>To be completed after review of any additional materials, if requested.</i>	
<ul style="list-style-type: none"> The updated training evaluation form assesses the participant's achievement of the stated learning objectives and the course provider's effectiveness. The applicant provided an updated process for reporting course completers to their respective charter school authorizer, as required by State Board rule 0520-14-01-.07. 	
Final Recommendation	
<input checked="" type="checkbox"/> Recommended for Approval <input type="checkbox"/> Not Recommended for Approval	

Advisory Committee Review Summary and Final Recommendation	
Charter School Governing Body Training Course Provider Information	
Prospective Course Provider	TN Charter School Center
Training Course Title	Support and Accountability for ED
Application Year	2025
Application to Renew	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Application Strengths	
<ul style="list-style-type: none"> The prospective course provider submitted a completed application and accompanying course materials by the required deadline. The prospective course provider is currently approved to provide trainings and has relevant experience in supporting charter school governing bodies. The proposed training course content is appropriate for new governing body members and, though not all required content for new members is included within this course, the course provider has designed the course as 1 of 6 and all required course content is covered across the 6 courses collectively. The one-hour length of the proposed training course is adequate given the amount of content covered by the course. The application includes a description of the course and the required attachments demonstrate the instructional strategies, activities, and presentation materials to be used in the proposed training course. The training course covers the topics with sufficient depth to allow governing body members to obtain a deeper understanding of the topics. The course is free to members of the TN Charter School Center. 	
Application Questions and/or Weaknesses	
<ul style="list-style-type: none"> While the proposed course includes an effective method for evaluating the participant's achievement of the stated learning objectives through an end of course evaluation, the evaluation does not assess the course provider's effectiveness. While the prospective course provider includes an effective method for tracking governing body member completion of the course, the application does not detail how the course provider will report course completers to the respective charter school authorizer, as required by State Board rule 0520-14-01-.07. 	
Advisory Committee Review Summary	
<input checked="" type="checkbox"/> Additional Information Requested <input type="checkbox"/> Additional Information Not Requested	
Final Application Review	
<i>To be completed after review of any additional materials, if requested.</i>	
<ul style="list-style-type: none"> The updated training evaluation form assesses the participant's achievement of the stated learning objectives and the course provider's effectiveness. The applicant provided an updated process for reporting course completers to their respective charter school authorizer, as required by State Board rule 0520-14-01-.07. 	
Final Recommendation	
<input checked="" type="checkbox"/> Recommended for Approval <input type="checkbox"/> Not Recommended for Approval	

Advisory Committee Review Summary and Final Recommendation	
Charter School Governing Body Training Course Provider Information	
Prospective Course Provider	TN Charter School Center
Training Course Title	Great Board Members and Great Board Meetings
Application Year	2025
Application to Renew	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Application Strengths	
<ul style="list-style-type: none"> • The prospective course provider submitted a completed application and accompanying course materials by the required deadline. • The prospective course provider is currently approved to provide trainings and has relevant experience in supporting charter school governing bodies. • The proposed training course content is appropriate for new governing body members and, though not all required content for new members is included within this course, the course provider has designed the course as 1 of 6 and all required course content is covered across the 6 courses collectively. • The one-hour length of the proposed training course is adequate given the amount of content covered by the course. • The application includes a description of the course and the required attachments demonstrate the instructional strategies, activities, and presentation materials to be used in the proposed training course. The training course covers the topics with sufficient depth to allow governing body members to obtain a deeper understanding of the topics. • The course is free to members of the TN Charter School Center. 	
Application Questions and/or Weaknesses	
<ul style="list-style-type: none"> • While the proposed course includes an effective method for evaluating the participant's achievement of the stated learning objectives through an end of course evaluation, the evaluation does not assess the course provider's effectiveness. • While the prospective course provider includes an effective method for tracking governing body member completion of the course, the application does not detail how the course provider will report course completers to the respective charter school authorizer, as required by State Board rule 0520-14-01-.07. 	
Advisory Committee Review Summary	
<input checked="" type="checkbox"/> Additional Information Requested <input type="checkbox"/> Additional Information Not Requested	
Final Application Review	
<i>To be completed after review of any additional materials, if requested.</i>	
<ul style="list-style-type: none"> • The updated training evaluation form assesses the participant's achievement of the stated learning objectives and the course provider's effectiveness. • The applicant provided an updated process for reporting course completers to their respective charter school authorizer, as required by State Board rule 0520-14-01-.07. 	
Final Recommendation	
<input checked="" type="checkbox"/> Recommended for Approval <input type="checkbox"/> Not Recommended for Approval	

Advisory Committee Review Summary and Final Recommendation	
Charter School Governing Body Training Course Provider Information	
Prospective Course Provider	TN Charter School Center
Training Course Title	Preparing for Growth and Change
Application Year	2025
Application to Renew	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Application Strengths	
<ul style="list-style-type: none"> • The prospective course provider submitted a completed application and accompanying course materials by the required deadline. • The prospective course provider is currently approved to provide trainings and has relevant experience in supporting charter school governing bodies. • The proposed training course content is appropriate for new governing body members and, though not all required content for new members is included within this course, the course provider has designed the course as 1 of 6 and all required course content is covered across the 6 courses collectively. • The one-hour length of the proposed training course is adequate given the amount of content covered by the course. • The application includes a description of the course and the required attachments demonstrate the instructional strategies, activities, and presentation materials to be used in the proposed training course. The training course covers the topics with sufficient depth to allow governing body members to obtain a deeper understanding of the topics. • The course is free to members of the TN Charter School Center. 	
Application Questions and/or Weaknesses	
<ul style="list-style-type: none"> • While the proposed course includes an effective method for evaluating the participant's achievement of the stated learning objectives through an end of course evaluation, the evaluation does not assess the course provider's effectiveness. • While the prospective course provider includes an effective method for tracking governing body member completion of the course, the application does not detail how the course provider will report course completers to the respective charter school authorizer, as required by State Board rule 0520-14-01-.07. 	
Advisory Committee Review Summary	
<input checked="" type="checkbox"/> Additional Information Requested <input type="checkbox"/> Additional Information Not Requested	
Final Application Review	
<i>To be completed after review of any additional materials, if requested.</i>	
<ul style="list-style-type: none"> • The updated training evaluation form assesses the participant's achievement of the stated learning objectives and the course provider's effectiveness. • The applicant provided an updated process for reporting course completers to their respective charter school authorizer, as required by State Board rule 0520-14-01-.07. 	
Final Recommendation	
<input checked="" type="checkbox"/> Recommended for Approval <input type="checkbox"/> Not Recommended for Approval	

Advisory Committee Review Summary and Final Recommendation	
Charter School Governing Body Training Course Provider Information	
Prospective Course Provider	TN Charter School Center
Training Course Title	State Law
Application Year	2025
Application to Renew	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Application Strengths	
<ul style="list-style-type: none"> • The prospective course provider submitted a completed application and accompanying course materials by the required deadline. • The prospective course provider is currently approved to provide trainings and has relevant experience in supporting charter school governing bodies. • The proposed training course content is appropriate for new and experienced governing body members. • The one-hour length of the proposed training course is adequate given the amount of content covered by the course. • The application includes a description of the course and the supporting presentation deck demonstrates the instructional strategies, activities, and presentation materials to be used in the proposed training course. The training course covers the topics with sufficient depth to allow governing body members to obtain a deeper understanding of the topics. • The course is free to members of the TN Charter School Center. • The provided material for the proposed course includes an effective method for evaluating the participant's achievement of the stated learning objectives through an end of course evaluation, including an evaluation of the course provider's effectiveness. 	
Application Questions and/or Weaknesses	
<ul style="list-style-type: none"> • While the prospective course provider includes an effective method for tracking governing body member completion of the course, the application does not detail how the course provider will report course completers to the respective charter school authorizer, as required by State Board rule 0520-14-01-.07. • The course materials include content requiring updates regarding the appointment of State Board members, TISA funding, and the roles and responsibilities of the state agencies involved in K-12 education. 	
Advisory Committee Review Summary	
<input checked="" type="checkbox"/> Additional Information Requested <input type="checkbox"/> Additional Information Not Requested	
Final Application Review	
<i>To be completed after review of any additional materials, if requested.</i>	
<ul style="list-style-type: none"> • The applicant provided an updated process for reporting course completers to their respective charter school authorizer, as required by State Board rule 0520-14-01-.07. • The applicant accurately updated the course content regarding the appointment of State Board members, TISA funding, and the roles and responsibilities of the state agencies involved in K-12 education. 	
Final Recommendation	



☒ **Recommended for Approval**

☐ **Not Recommended for Approval**