

School Board Training Course Provider Application Rubric

Application Scoring

Completed applications shall be scored using the rubric criteria outlined below, which is aligned to the requirements set forth in <u>State Board Rule 0520-01-02-.11</u>. Only applications which fully meet the standard of the rubric shall be recommended by the Advisory Committee for approval to the State Board. The overall scoring indicators are as follows:

Fully Meets the Standard	The response is thorough, does not require any revisions, and clearly meets all the criteria stated in the rubric, in alignment with State Board rule.
Partially Meets the Standard	The response meets some of the criteria but not all and/or requires additional information in one or more areas of the application.
Does Not Meet the Standard	The response is incomplete, does not align with the criteria stated in the rubric, or otherwise raises concerns about the provider's ability to meet the requirements in rule.

Application Rubric Criteria

- The prospective course provider submitted a completed application by the required deadline.
- The prospective course provider has relevant experience in providing school board member trainings and/or the prospective course provider's instructor(s) have, at a minimum, relevant experience with the topic(s) covered by the course, working with school boards, or as a training course instructor.
- The length of the proposed training course is adequate given the amount of content covered by the course.
- The proposed training course content is appropriate for the intended audience.
- For prospective course providers proposing to offer an orientation training course for new board members, the course covers, at a minimum, all the required topics and hours as outlined in State Board rule.
- The application includes a detailed description of the instructional strategies, activities and presentation materials which are aligned to the proposed training course topic(s) and demonstrates that the training course covers the topic(s) with sufficient depth to allow local board members to obtain a deeper understanding of the topic(s).
- If a fee is being charged, the application includes an explanation of the fee.
- The proposed course includes an effective method for evaluating the participant's achievement of the stated learning objectives and the course provider's effectiveness.
- If the prospective course provider is an LEA, and the application includes a statement of whether
 the proposed course is restricted to members of the LEA or open to any local board member
 interested in participating in the training course.
- The prospective course provider includes an effective method(s) for tracking local board member completion of the course and for reporting all course completers to the Department of Education in compliance with State Board rule 0520-01-02-.11.



Advisory Committee Review Summary and Final Recommendation			
School Board Training Course Provider Information			
Prospective Course Provider	Leadership Institute		
Training Course Title	TN New School Board Member Training Orientation		
Application Year	2025		
Application to Renew	☐ Yes ☑ No		
Application Strengths			

- The prospective course provider submitted a completed application and accompanying materials by the required deadline.
- The prospective course provider has relevant experience in providing training to school board leaders and public policy trainings more broadly.
- The 14-hour course length meets the minimum requirement for a new board member orientation and is an adequate amount of time given the content covered by the course.
- The content covered in the proposed orientation training course is appropriate for new school board members and covers all the required topics and hours as outlined in State Board rule. The course also covers additional content including Robert's Rules of order, Board Norms, and Board Meetings.
- The application includes a detailed description of the wide array of instructional strategies, activities and presentation materials which are aligned to the proposed training course topics. The accompanying materials demonstrate the use of these strategies, and that course covers the topics with sufficient depth to allow local board members to obtain a deeper understanding.
- The course will be offered regionally in-person and requires a \$50 registration fee. All other costs will be absorbed by the course provider, including travel. The course provider will also offer an ondemand option for free.
- The proposed course includes several effective methods for evaluating the participant's understanding and achievement of the stated learning objectives and the course provider's effectiveness (as accessed by a QR code at the end of the presentation slide deck).
- The prospective course provider includes an effective method for tracking local board member completion of the course and for reporting all course completers to the Department of Education at least quarterly in compliance with State Board rule 0520-01-02-.11.

Application Questions and/or Weaknesses

- The proposed course materials do not include an overview of the roles and responsibilities of the Public Charter School Commission, as required in State Board Rule 0520-01-02-.11.
- The course materials include content that needs updating specifically related to the State Board's roles and responsibilities in comparison to the Department of Education and the agency responsible for textbook and instructional materials.
- The course materials include a statement regarding the school board's responsibility of making decisions about employment and it should be clarified that this responsibility is limited to the director of schools only.
- The application states that there is only a \$50 registration fee required. Please confirm that this is accurate and sufficient to cover trainings costs for the provider, including travel

decarate and samelent to cover trainings costs for the provider, including travel.		
Advisory Committee Review Summary		
☑ Additional Information Requested ☐ Additional Information Not Requested		
Final Application Review		
To be completed after review of any additional materials, if requested.		



- The course materials were updated to include an overview of the roles and responsibilities of the Public Charter School Commission, as required in State Board Rule 0520-01-02-.11.
- The course materials were updated to clarify and highlight key differences between the Department of Education, State Board of Education, and the process for textbook and instructional materials adoption.

•	about employment is limited to the director	y the school board's responsibility of making decisions of schools only. In fee and availability of scholarships to cover training
Final Recommendation		
	☑ Recommend for Approval	☐ Not Recommended for Approval



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Partially Meets the Standard	The response meets some of the criteria but not all and/or requires additional information in one or more areas of the application.
Does Not Meet the Standard	The response is incomplete, does not align with the criteria stated in the rubric, or otherwise raises concerns about the provider's ability to meet the requirements in rule.

Application Rubric Criteria

- The prospective course provider submitted a completed application by the required deadline.
- The prospective course provider has relevant experience in providing school board member trainings and/or the prospective course provider's instructor(s) have, at a minimum, relevant experience with the topic(s) covered by the course, working with school boards, or as a training course instructor.
- The length of the proposed training course is adequate given the amount of content covered by the course.
- The proposed training course content is appropriate for the intended audience.
- For prospective course providers proposing to offer an orientation training course for new board members, the course covers, at a minimum, all the required topics and hours as outlined in State Board rule.
- The application includes a detailed description of the instructional strategies, activities and presentation materials which are aligned to the proposed training course topic(s) and demonstrates that the training course covers the topic(s) with sufficient depth to allow local board members to obtain a deeper understanding of the topic(s).
- If a fee is being charged, the application includes an explanation of the fee.
- The proposed course includes an effective method for evaluating the participant's achievement of the stated learning objectives and the course provider's effectiveness.
- If the prospective course provider is an LEA, and the application includes a statement of whether
 the proposed course is restricted to members of the LEA or open to any local board member
 interested in participating in the training course.
- The prospective course provider includes an effective method(s) for tracking local board member completion of the course and for reporting all course completers to the Department of Education in compliance with State Board rule 0520-01-02-.11.



TENNESSEE STATE BOARD OF EDUCATION		
Advisory Committee Review Summary and Final Recommendation		
School Board Training Course Provider Information		
Prospective Course Provider Pathway2Careers (P2C)		
Training Course Title Helping Board Members Connect to Today's Labor Market Date		
Application Year 2025		
Application to Renew	✓ Yes □ No Note: This course was previously approved under TSBA through a partnership with P2C and will now transition to P2C to offer the	
	course directly	
Application Strengths		
 The prospective course provider submitted a completed application and accompanying materials by the required deadline. 		
• The prospective course provider was previously facilitating this approved course through a partnership with TSBA and has relevant experience in providing this training to school board members in Tennessee. This application is for the renewal of this course in which the content remains the same.		
 The 7-hour length of the proposed training course is adequate given the amount of content covered by the course. Board members will complete a total of 7 one-hour modules virtually which can be completed in segments at their own pace. 		

- The proposed training course content is appropriate for both new and experienced members.
- The application includes a detailed description of the instructional strategies, activities and presentation materials for each of the modules, sample module materials, and access to the course platform. The materials are aligned to the proposed training course topics and demonstrates that the training course covers the topics with sufficient depth to allow local board members to obtain a deeper understanding of the topics.
- There are no fees for this course.

Application Questions and/or Weaknesses

- While the proposed course states that participants must achieve at least 80% on its end of course assessment to successfully complete the course, a copy of the evaluation was not provided to affirm that it evaluates the participant's achievement of the stated learning objectives and the course provider's effectiveness.
- While the application states that its system allows for the tracking of course participation and completion, the application does not elaborate on how or when it will report all course completers to the Department of Education in compliance with State Board rule 0520-01-02-.11.

	·		
	Advisory Committee Review Summary		
	☑ Additional Information Requested ☐ Additional Information Not Requested		
	Final Application Review		
	To be completed after review of any additional materials, if requested.		
•	The applicant provided copies of its course evaluation forms which affirm that the provider evaluates the participant's achievement of the stated learning objectives; however, the materials did not include questions that also assess the course provider's effectiveness. While the applicant provided updated information regarding its tracking system, it is unclear how or when it will report all course completers to the Department of Education in compliance with State Board rule 0520-01-0211.		
Final Recommendation			
	☐ Recommend for Approval ☐ Not Recommended for Approval		



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Application Scoring

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Application Rubric Criteria

- The prospective course provider submitted a completed application by the required deadline.
- The prospective course provider has relevant experience in providing school board member trainings and/or the prospective course provider's instructor(s) have, at a minimum, relevant experience with the topic(s) covered by the course, working with school boards, or as a training course instructor.
- The length of the proposed training course is adequate given the amount of content covered by the course.
- The proposed training course content is appropriate for the intended audience.
- For prospective course providers proposing to offer an orientation training course for new board members, the course covers, at a minimum, all the required topics and hours as outlined in State Board rule.
- The application includes a detailed description of the instructional strategies, activities and presentation materials which are aligned to the proposed training course topic(s) and demonstrates that the training course covers the topic(s) with sufficient depth to allow local board members to obtain a deeper understanding of the topic(s).
- If a fee is being charged, the application includes an explanation of the fee.
- The proposed course includes an effective method for evaluating the participant's achievement of the stated learning objectives and the course provider's effectiveness.
- If the prospective course provider is an LEA, and the application includes a statement of whether
 the proposed course is restricted to members of the LEA or open to any local board member
 interested in participating in the training course.
- The prospective course provider includes an effective method(s) for tracking local board member completion of the course and for reporting all course completers to the Department of Education in compliance with State Board rule 0520-01-02-.11.



Advisory Commit	too Poviov	w Summary and Final Pacammandation
Advisory Committee Review Summary and Final Recommendation		
School Board Training Course Provider Information Prospective Course Provider TN School Boards Association		
Prospective Course Provider		
Training Course Title A Deep Dive Into Boardsmanship		
Application Year	2025	_
Application to Renew	☑ Yes	□ No
		lication Strengths
by the required deadline. The June 2025. Per the course p presentation materials have The prospective course provexperience in providing schoon. The 7-hour course length of the by the course. The proposed training course and can be delivered in person. The application includes a decourse topics and demonstrate allow local board members to the course fees vary by delive materials, technology and training to the frective method for evalua and the course provider's eff. The prospective course provider of the course and in compliance with State Board	e application or ovider's a been update vider is curred board me proposed e content is on or virtual escription of al strategies that the pobtain a divery method evel expenses an evaluting the parectiveness. Vider included for reported rule 0520 blication Quider or over the parectivenes and evel expenses and evaluating the parectivenes.	rently approved to provide this course and has relevant ember trainings. It training is adequate given the amount of content covered appropriate for the new and experienced board members ly. If the course and the accompanying presentation materials and activities which are aligned to the proposed training training course covers the topics with sufficient depth to eeper understanding of the topics. If (\$125 for in-person, \$75 for virtual) and cover the cost of es, as needed. In a state of the st
No questions of weaknesses identi	neu	
Advisory Committee Review Summary		
☐ Additional Informatio	n Requeste	d Additional Information Not Requested
T		Application Review
	after review	v of any additional materials, if requested.
N/A		
	Final	Recommendation
⊠ Recommend for	or Annroyal	□ Not Recommended for Approval



Advisory Commit	tee Revie	ew Summary and Final Recommendation	
School Board Training Course Provider Information			
rospective Course Provider TN School Boards Association			
Training Course Title Advocating the Board's Vision			
Application Year	Application Year 2025		
Application to Renew			
	Арј	plication Strengths	
 Application Strengths The prospective course provider submitted a completed application and accompanying materials by the required deadline. The application is for the renewal of a currently approved course expiring June 2025. Per the course provider's application, only the participant notebook and PowerPoint presentation materials have been updated. The prospective course provider is currently approved to provide this course and has relevant experience in providing school board member trainings. The 7-hour course length of the proposed training is adequate given the amount of content covered by the course. The proposed training course content is appropriate for the new and experienced board members and can be delivered in person or virtually. The application includes a description of the course and the accompanying presentation materials demonstrate the instructional strategies and activities which are aligned to the proposed training course topics and demonstrates that the training course covers the topics with sufficient depth to allow local board members to obtain a deeper understanding of the topics. The course fees vary by delivery method (\$125 for in-person, \$75 for virtual) and cover the cost of materials, technology and travel expenses, as needed. The proposed course includes an evaluation template that is used across all courses and is an effective method for evaluating the participant's achievement of the stated learning objectives and the course provider's effectiveness. The prospective course provider includes an effective method for tracking local board member completion of the course and for reporting all course completers to the Department of Education in compliance with State Board rule 0520-01-0211. 			
Advisory Committee Review Summary			
☐ Additional Information	n Requesto	ed	
T 1		I Application Review	
N/A	after revie	ew of any additional materials, if requested.	
Final Recommendation			
☑ Recommend fo	or Approva	al	



Advisory Committee Review Summary and Final Recommendation				
School E	Soard Training Co	ourse Provider Information		
Prospective Course Provider	TN School Board	s Association		
Training Course Title Basics of Boardsmanship				
Application Year 2025				
Application to Renew 🗹 Yes 🗆 No				
	Note: This cours	e has been renamed and is currently approved as		
	"eBoardsmanshi	p".		
		on Strengths		
by the required deadline. The June 2025. Per the course p presentation materials have I The prospective course provex experience in providing school The 7-hour course length of the by the course. The proposed training course and can be delivered in perso the application includes a de demonstrate the instructional course topics and demonstrate allow local board members to There are no fees for this virt The proposed course include effective method for evaluate and the course provider's effer	e application is for rovider's application is content is approposed train or virtually. Scription of the content is approposed train a strategies and tes that the train obtain a deeper ual course. Les an evaluation cing the participation of the cotiveness. Ider includes and for reporting all	ing is adequate given the amount of content covered opriate for the new and experienced board members course and the accompanying presentation materials activities which are aligned to the proposed training ing course covers the topics with sufficient depth to understanding of the topics. I template that is used across all courses and is an ant's achievement of the stated learning objectives effective method for tracking local board member I course completers to the Department of Education		
·		ns and/or Weaknesses		
No questions or weaknesses identi				
A	dvisory Committ	ee Review Summary		
☐ Additional Information	n Requested	☑ Additional Information Not Requested		
To be completed	•	ration Review ny additional materials, if requested.		
N/A	ajter review oj ur	iy daditional materials, ij requested.		
	Final Reco	mmendation		
☑ Recommend fo	r Approval	☐ Not Recommended for Approval		



Advisory Comm	ittee Review Summary and Final Recommendation		
School Board Training Course Provider Information			
Prospective Course Provider TN School Boards Association			
Training Course Title Board Chairman Seminar			
Application Year			
Application to Renew	☑ Yes □ No		
	Note: This course has been renamed and is currently approved as		
	"Board Chairman Workshop".		
	Application Strengths		
Note: This course has been renamed and is currently approved as "Board Chairman Workshop".			
	Final Recommendation		

☐ Not Recommended for Approval

☑ Recommend for Approval



Advisory Commit	tee Revie	ew Summary and Final Recommendation
School E	Board Trai	ning Course Provider Information
Prospective Course Provider	TN Schoo	l Boards Association
Training Course Title	Board Pol	licy and Operations
Application Year	2025	
Application to Renew	☑ Yes	□ No
	Арі	plication Strengths
 by the required deadline. The June 2025. Per the course presentation materials have leading. The prospective course provexperience in providing schools. The 7-hour course length of the by the course. The proposed training coursembers. The application includes a deademonstrate the instructions course topics and demonstrate allow local board members to the course fees vary by delive materials, technology and training the proposed course include effective method for evaluation and the course provider's effective provider's effective course provider's effective course provider's effective course provider's effective method course provider's effective method course provider's effective course provider's effective method course provider's effecti	e application of the proposed scription of t	remoter trainings. End training is adequate given the amount of content covered that is appropriate for the new and experienced board of the course and the accompanying presentation materials are and activities which are aligned to the proposed training training course covers the topics with sufficient depth to deeper understanding of the topics. End (\$125 for in-person, \$75 for virtual) and cover the cost of ses, as needed. Eluation template that is used across all courses and is an earticipant's achievement of the stated learning objectives is. End des an effective method for tracking local board member riting all course completers to the Department of Education
·		uestions and/or Weaknesses
No questions or weaknesses identi		
Advisory Committee Review Summary		
☐ Additional Information	n Requesto	ed Additional Information Not Requested
To be completed		Application Review ew of any additional materials, if requested.
N/A		
	Fina	al Recommendation
☑ Recommend fo	or Approva	al Dot Recommended for Approval



Advisory Commi	ttee Revie	ew Summary and Final Recommendation
School Board Training Course Provider Information		
Prospective Course Provider	TN School	Boards Association
Training Course Title	Board / Su	uperintendent Relations
Application Year	2025	
Application to Renew	☑ Yes	□ No
	Apr	olication Strengths
 by the required deadline. The June 2025. Per the course presentation materials have The prospective course proexperience in providing scho The 7-hour course length of the by the course. The proposed training countermembers. The application includes a dedemonstrate the instruction course topics and demonstrate allow local board members to the course fees vary by deliminaterials, technology and training training counterials, technology and training counterials. The proposed course include effective method for evaluating and the course provider's effective course provider's effective course provider's effective course provider's effective method for evaluating the prospective course provider's effective method for evaluating countering co	e application or ovider is cur ol board many the propose urse contents and strategies that the oloholar method avel expensives an evaluating the parectiveness.	rrently approved to provide this course and has relevant tember trainings. Ed training is adequate given the amount of content covered into its appropriate for the new and experienced board of the course and the accompanying presentation materials its and activities which are aligned to the proposed training the training course covers the topics with sufficient depth to deeper understanding of the topics. In the cost of the state of the cover the cost of the state of the cover the cost of the state of the state of the state of the state of the cover the cost of the state
Application Questions and/or Weaknesses		
No questions or weaknesses identi	fied	
A	dvisory Co	mmittee Review Summary
☐ Additional Informatio	n Requeste	ed Additional Information Not Requested
To be completed		Application Review w of any additional materials, if requested.
N/A	Fina	Il Recommendation
	,	
☑ Recommend fo	or Approva	I Not Recommended for Approval



Advisory Commit	tee Review	Summary and Final Recommendation	
School E	Soard Training	g Course Provider Information	
Prospective Course Provider	TN School Bo	ards Association	
Training Course Title	Charter Scho	ols in Tennessee: Essential Knowledge for Board	
	Members		
Application Year	Application Year 2025		
Application to Renew	☐ Yes ☑	No	
	Applica	ation Strengths	
 by the required deadline. The prospective course proving relevant experience in provide. The 1-hour course length of the by the course. The proposed training count members. The application includes a dead demonstrate the instructions course topics and demonstrate allow local board members to the instructions course topics and demonstrate allow local board members to the proposed course include effective method for evaluating and the course provider's effective method for evaluating and th	der is currentiling school bone proposed to rescription of the scription of the scription of the scription and the toobtain a deed toourse. The scription of the particular obtain and the particular obtains and the partic	raining is adequate given the amount of content covered is appropriate for the new and experienced board ne course and the accompanying presentation materials and activities which are aligned to the proposed training raining course covers the topics with sufficient depth to per understanding of the topics. ion template that is used across all courses and is an cipant's achievement of the stated learning objectives an effective method for tracking local board member gall course completers to the Department of Education 01-0211.	
		tions and/or Weaknesses	
No questions or weaknesses identi	fied		
A	dvisory Comn	nittee Review Summary	
☐ Additional Information	n Requested	☑ Additional Information Not Requested	
To be accorded at	•	plication Review	
<u>'</u>	ajter review o	f any additional materials, if requested.	
N/A			
	Final Re	ecommendation	
☑ Recommend fo	or Approval	☐ Not Recommended for Approval	



Advisory Commit	tee Revie	ew Summary and Final Recommendation	
School E	Board Train	ining Course Provider Information	
Prospective Course Provider	TN Schoo	l Boards Association	
Training Course Title	Ethics: Th	ne Cornerstone of Effective Governance	
Application Year	2025		
Application to Renew	☐ Yes	☑ No	
	Арј	plication Strengths	
 by the required deadline. The prospective course provirelevant experience in provide. The 2-hour course length of the by the course. The proposed training coursembers. The application includes a deademonstrate the instructions course topics and demonstrate allow local board members to the proposed course include effective method for evaluation and the course provider's effective course provider's effective course provider. 	der is curring school e propose scription cal strategie tes that the obtain a locurse. es an evaluing the pectiveness rider included for reportance des course.	rently approved to provide multiple training courses and has all board member trainings. ed training is adequate given the amount of content covered ent is appropriate for the new and experienced board of the course and the accompanying presentation materials ites and activities which are aligned to the proposed training the training course covers the topics with sufficient depth to deeper understanding of the topics. Aluation template that is used across all courses and is an participant's achievement of the stated learning objectives is. Indeed an effective method for tracking local board member orting all course completers to the Department of Education	
Application Questions and/or Weaknesses			
No questions or weaknesses identified	fied		
Advisory Committee Review Summary			
☐ Additional Information	n Requesto	ted ☑ Additional Information Not Requested	
		I Application Review	
,	after revie	ew of any additional materials, if requested.	
N/A			
Final Recommendation			
☑ Recommend fo	or Approva	al Not Recommended for Approval	



Advisory Commit	tee Revie	ew Summary and Final Recommendation
School E	Board Trai	ning Course Provider Information
Prospective Course Provider	TN Schoo	Boards Association
Training Course Title	Leadershi	p Conference
Application Year	2025	
Application to Renew	☑ Yes	□ No
	Арј	plication Strengths
by the required deadline. The June 2025. Per the course pro been updated. The prospective course prov experience in providing school The 7-hour course length of the by the course through a confe The proposed training cour members. The application includes a defrom the 2024 conference to implemented during the cont topics with sufficient depth to topics. The course is offered via a contect course. The proposed course include effective method for evaluat and the course provider's effe. The prospective course provided completion of the course and in compliance with State Boa App No questions or weaknesses identification.	e application of the propose erence-set contents of the propose erence-set of the propose erence. To allow locallow loca	ed training is adequate given the amount of content covered cting. In this appropriate for the new and experienced board of the course and accompanying presentation materials trate the instructional strategies and activities that will be the materials document that the training course covers the call board members to obtain a deeper understanding of the ewith a \$225 registration fee to cover meals, speakers, and luation template that is used across all courses and is an articipant's achievement of the stated learning objectives is designed an effective method for tracking local board member riting all course completers to the Department of Education 20-01-0211. [Questions and/or Weaknesses]
A	dvisory Co	ommittee Review Summary
☐ Additional Information	n Requesto	ed
To be completed		Application Review
N/A	ujter revie	w of any additional materials, if requested.
IN/ A		
	Fina	l Recommendation
☑ Recommend fo	or Annrova	al



Advisory Commit	tee Review S	ummary and Final Recommendation	
School Board Training Course Provider Information			
Prospective Course Provider	TN School Boa	rds Association	
Training Course Title	Legal Issues In	npacting School Boards	
Application Year	2025		
Application to Renew	☑ Yes □	No	
	• •	tion Strengths	
 by the required deadline. The June 2025. Per the course proof or edited. The prospective course proves experience in providing school of the 7-hour course length of the by the course. The proposed training coursembers. The application includes a course which demonstrate the covers the topics with suffunderstanding of the topics. There is no fee for this virtual. The proposed course include effective method for evaluate and the course provider's effective provider's effective process. 	application is position is position of the proposed transcription of the instructional icient depth course. The san evaluation of the particle ectiveness, ider includes at for reporting	sining is adequate given the amount of content covered appropriate for the new and experienced board the course and accompanying videos for the online all strategies and activities and that the training course to allow local board members to obtain a deeper on template that is used across all courses and is an ipant's achievement of the stated learning objectives an effective method for tracking local board member all course completers to the Department of Education	
Application Questions and/or Weaknesses			
No questions or weaknesses identified			
Advisory Committee Review Summary			
☐ Additional Information	Requested	☑ Additional Information Not Requested	
To be completed	• •	lication Review any additional materials, if requested.	
N/A	ijtei review oj	uny duditional materials, ij requested.	
Final Recommendation			
☑ Recommend fo	r Approval	☐ Not Recommended for Approval	



Advisory Commit	Advisory Committee Review Summary and Final Recommendation		
School Board Training Course Provider Information			
Prospective Course Provider	TN School	Boards Association	
Training Course Title	Legislative	e and Legal Institute	
Application Year	2025		
Application to Renew	☑ Yes	□ No	
	App	olication Strengths	
by the required deadline. The June 2025. Per the course probeen updated. The prospective course provexperience in providing school. The 7-hour course length of the by the course through a conformal of the proposed training course members. The application includes a deconference/institute demons course will cover topics with understanding of the topics. The course includes a \$200 recourse includes a feetive method for evaluation and the course provider's effective method for evaluation of the course	e application ovider is cured board management of the propose erence-set rese contents and existing the propose ectiveness wider included for report of the propose of the	the distriction of the course and accompanying materials from the 2025 instructional strategies and activities and that the training to depth to allow local board members to obtain a deeper fee to cover attendee materials, meals and hotel costs. The training to depth to allow local board members and is an articipant's achievement of the stated learning objectives and effective method for tracking local board member tring all course completers to the Department of Education 20-01-0211.	
Application Questions and/or Weaknesses			
No questions or weaknesses identified			
A	Advisory Committee Review Summary		
☐ Additional Information	n Requeste	ed	
To be completed		Application Review w of any additional materials, if requested.	
N/A			
Final Recommendation			
☑ Recommend fo	or Approva	I Not Recommended for Approval	



Advisory Commit	tee Revie	ew Summary and Final Recommendation
School Board Training Course Provider Information		
Prospective Course Provider	TN School	l Boards Association
Training Course Title	New Mem	nber Orientation
Application Year	2025	
Application to Renew	☑ Yes	□ No
	Apr	plication Strengths
 The prospective course provider submitted a completed application and accompanying materials by the required deadline. The application is for the renewal of a currently approved course expiring June 2025. Per the course provider's application, the PowerPoint presentation and materials have been updated. The prospective course provider is currently approved to provide this course and has relevant experience in providing school board member trainings. The 14-hour course length of the proposed training is adequate given the amount of content covered by the course through a conference-setting. The proposed training course content is appropriate for the new board members. The application includes a description of the course and accompanying materials which are aligned to the proposed training course topics and demonstrates that the training course covers the topics with sufficient depth to allow local board members to obtain a deeper understanding. The course includes a \$150 fee to cover the cost of attendee materials, meals, technology and travel expenses, as needed, for this in-person course. The proposed course includes an evaluation template that is used across all courses and is an effective method for evaluating the participant's achievement of the stated learning objectives and the course provider's effectiveness. The prospective course provider includes an effective method for tracking local board member completion of the course and for reporting all course completers to the Department of Education in compliance with State Board rule 0520-01-0211. 		
Application Questions and/or Weaknesses		
While the course covers all the required hours and almost all the required course content for new board members, the course does not include details about the TN Public Charter School Commission, as outlined in State Board rule.		
Advisory Committee Review Summary		
☑ Additional Information	n Requeste	ed Additional Information Not Requested
The applicant resubmitted th	after reviene training ission is inconnection is inconnection.	
Final Recommendation		
☑ Recommend fo	or Approva	al Dot Recommended for Approval



Advisory Committee Review Summary and Final Recommendation			
School Board Training Course Provider Information			
Prospective Course Provider	TN School B	oards Association	
Training Course Title	School Law		
Application Year	2025		
Application to Renew	☑ Yes □	□ No	
	Appli	cation Strengths	
by the required deadline. The June 2025. Per the course notebook has been updated. The prospective course provex experience in providing school. The 7-hour course length of the by the course. The proposed training cour members. The application includes a deto the proposed training cour with sufficient depth to allow. The course fees vary by delive materials, technology and training training to the proposed course include the course provider's effective method for evaluation and the course provider's effective method for evaluation of the course provider	e application provider's a vider is curred board mer be proposed as content ascription of the set topics and the ery method wel expense as an evaluating the particular included for reporting rule 0520	training is adequate given the amount of content covered is appropriate for the new and experienced board the course and accompanying materials which are aligned demonstrates that the training course covers the topics members to obtain a deeper understanding. (\$125 for in-person, \$75 for virtual) and cover the cost of s, as needed. ation template that is used across all courses and is an ticipant's achievement of the stated learning objectives as an effective method for tracking local board membering all course completers to the Department of Education -01-0211.	
Application Questions and/or Weaknesses			
No questions or weaknesses identi	fied		
Advisory Committee Review Summary			
☐ Additional Information	n Requested	☑ Additional Information Not Requested	
Final Application Review To be completed after review of any additional materials, if requested.			
N/A	Pinal r		
Final Recommendation			
☑ Recommend fo	r Approval	☐ Not Recommended for Approval	



Advisory Comm	ittee Review S	ummary and Final Recommendation
Schoo	Board Training	Course Provider Information
Prospective Course Provider	TN School Boa	rds Association
Training Course Title	Strategic Planr	ning: A Joint Venture
Application Year	2025	
Application to Renew	☑ Yes □ I	No
		rse is currently offered under the name "Planning: A
	Joint Venture"	
The prospective course pro		tion Strengths I a completed application and accompanying material
 June 2025. Per the course preserved in providing scheet in proposed training commembers. The proposed training commembers. The application includes a commember in the proposed training commembers in the proposed training commembers in the proposed training commembers. The course is offered insuperintendent to attend (reflective method for evaluation and the course provider's end in prospective course provider's end in providing scheet in pro	orovider's application ovider is current tool board member the proposed transport of the curse content is description of the curse topics and downlocal board metals and factions are evaluated atting the particulating the particulating the particulating for reporting ovider includes and for reporting	ining is adequate given the amount of content covered appropriate for the new and experienced board course and accompanying materials which are aligned emonstrates that the training course covers the topics embers to obtain a deeper understanding. fee of \$2,500 covers costs for the full board and ilitator travel). On template that is used across all courses and is an ipant's achievement of the stated learning objectives an effective method for tracking local board member all course completers to the Department of Education
Ar	onlication Quest	ions and/or Weaknesses
No questions or weaknesses iden	· · ·	
	Advisory Commi	ttee Review Summary
☐ Additional Informati	on Requested	☑ Additional Information Not Requested
To be complete		lication Review any additional materials, if requested.
N/A		commendation
	rinai Rec	Unimendation
☑ Recommend	for Approval	☐ Not Recommended for Approval



Advisory Commit	tee Revie	ew Summary and Final Recommendation
School E	Soard Train	ning Course Provider Information
Prospective Course Provider	TN School	l Boards Association
Training Course Title	Summer L	Law Institute
Application Year	2025	
Application to Renew	☑ Yes	□No
	Арі	plication Strengths
 by the required deadline. The June 2025. The prospective course provexperience in providing school experience in providing school. The 7-hour course length of the by the course via a conference. The proposed training coursembers. The application includes a definition includes a definition of the course is offered in a course with sufficient dep. The course is offered in a course include effective method for evaluation and the course provider's effective provider's effective course provider. The prospective course provider's effective method for evaluation and the course provider's effective provider's effective provider's effective course provider's effective method for evaluation and the course pr	vider is curol board mane propose ce-setting. The contest of it to allow a ference-setting the part of	ed training is adequate given the amount of content covered ent is appropriate for the new and experienced board of the course and accompanying materials from the 2024 instructional strategies and that the training course covers v local board members to obtain a deeper understanding. setting in either Gatlinburg (\$200 fee) or Jackson (\$150 fee materials, meals and hotel costs. luation template that is used across all courses and is an earticipant's achievement of the stated learning objectives is. des an effective method for tracking local board member rting all course completers to the Department of Education
App	lication Q	uestions and/or Weaknesses
No questions or weaknesses identi		
Advisory Committee Review Summary		
☐ Additional Information	n Requesto	ed
- / / / /		Application Review
N/A	ujter revie	ew of any additional materials, if requested.
Final Recommendation		
☑ Recommend fo	or Approva	al Not Recommended for Approval



Advisory Commi	tee Revie	ew Summary and Final Recommendation
School	3oard Trair	ning Course Provider Information
Prospective Course Provider	TN School	Boards Association
Training Course Title	Teaming a	and the School Board
Application Year	2025	
Application to Renew	☑ Yes	□ No
	App	olication Strengths
 by the required deadline. The June 2025. Per the application. The prospective course provexperience in providing schoon. The 7-hour course length of the by the course. The proposed training countembers. The application includes a deatypes of instructional strategory with sufficient depth to allow. The course is offered insuperintendent's materials at the proposed course include effective method for evaluation and the course provider's eff. The prospective course provider. 	e application, the attender is curion board more proposed arse contenders to be involved for a culting the particular included for reportant and for reporta	nt is appropriate for the new and experienced board of the course and accompanying materials demonstrate the implemented and that the training course covers the topics and members to obtain a deeper understanding. Or \$2,500 which covers costs for the full board and cor travel. Ituation template that is used across all courses and is an articipant's achievement of the stated learning objectives an effective method for tracking local board member ring all course completers to the Department of Education
Арр	olication Q	uestions and/or Weaknesses
No questions or weaknesses identi		
Advisory Committee Review Summary		
☐ Additional Informatio	n Requeste	ed
To be completed		Application Review w of any additional materials, if requested.
N/A		
	Fina	I Recommendation
☑ Recommend fo		



Advisory Committee Review Summary and Final Recommendation			
School Board Training Course Provider Information			
Prospective Course Provider	TN Schoo	l Boards Association	
Training Course Title	The Board	d's Role in School Finance	
Application Year	2025		
Application to Renew	☑ Yes	□No	
Application Strengths			
 by the required deadline. The June 2025. Per the application updated. The prospective course provex experience in providing schools. The 7-hour course length of the by the course. The proposed training course members. The application includes a deather types of instructional stratopics with sufficient depth to the course fees vary by delivent cost of attendee materials, meaning the proposed course include effective method for evaluational the course provider's effective method for evaluation of the course provider	e application, the atvider is cure of the propose o	ed training is adequate given the amount of content covered ent is appropriate for the new and experienced board of the course and accompanying materials demonstrating to be implemented and that the training course covers the cal board members to obtain a deeper understanding. In the fees cover the nology and travel costs, as needed. It is used across all courses and is an earticipant's achievement of the stated learning objectives is. I des an effective method for tracking local board member reting all course completers to the Department of Education 20-01-0211.	
Application Questions and/or Weaknesses			
No questions or weaknesses identi	fied		
Advisory Committee Review Summary			
☐ Additional Information	n Request	ed	
		Application Review ew of any additional materials, if requested.	
N/A			
Final Recommendation			
☑ Recommend fo	or Approva	al	



Advisory Committee Review Summary and Final Recommendation				
School Board Training Course Provider Information				
Prospective Course Provider	TN Schoo	l Boards Association		
Training Course Title	Understar	nding Tennessee's K-12 Funding Formula		
Application Year	2025			
Application to Renew	☐ Yes	☑ No		
	Арј	plication Strengths		
 by the required deadline. The prospective course provisions school board members. The 1-hour course length of the by the course. The proposed training count members. The application includes a deathe types of instructional structional structions with sufficient depth to the types of this virtua. There is no fee for this virtua. The proposed course include effective method for evaluation and the course provider's effective process. The prospective course provider. 	vider is curvider is curve context. scription context context. context context context context context. es an evaluation the prectiveness vider included for reporter.	des an effective method for tracking local board member rting all course completers to the Department of Education		
Application Questions and/or Weaknesses				
No questions or weaknesses identi ⁻	fied			
Advisory Committee Review Summary				
☐ Additional Information	n Requeste	ed Additional Information Not Requested		
Final Application Review				
N/A	ujter revie	ew of any additional materials, if requested.		
Final Recommendation				
☑ Recommend fo	or Approva	al		