

**RULES
OF
THE STATE BOARD OF EDUCATION**

**CHAPTER 0520-14-01
CHARTER SCHOOLS**

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0520-14-01-.07 GOVERNING BODY TRAINING APPROVAL.

- (1) Approval of Training Courses.
- (a) Submission and Review of Training Programs for State Board Approval. Charter school governing body (“Governing Body”) training courses shall be certified by the Tennessee Charter School Center (“TCSC”) and approved by the State Board.
 - (b) Training hours will be recognized only for training courses that are certified by the TCSC and approved by the State Board in accordance with this rule.
 - (c) The TCSC shall review proposed governing body training courses. The TCSC shall require course providers to submit the following information for review:
 - 1. Name of the individual(s) or entity wishing to provide training;
 - 2. Experience of the individual(s) or entity in providing governing board training;
 - 3. Instructor qualifications;
 - 4. Title, proposed agenda, and length of training courses;
 - 5. Intended audience for the courses (New Board Members, Experienced Board Members, etc.);
 - 6. Description of content to be delivered and learning objectives;
 - 7. Description of instructional strategies, activities, and presentation materials;
 - 8. Method of delivery of training course content (webinar, in-person, etc.);
 - 9. Fees, if any, to be charged; and
 - 10. Methods used to evaluate the achievement of stated learning objectives and provider effectiveness.
 - (d) Training courses that meet the requirements of this rule and are certified by the TCSC shall be submitted annually by the TCSC to the State Board for approval.

(Rule 0520-14-01-.07, continued)

1. The TCSC shall submit certified courses for approval to the State Board no later than March 15 of the year in which the course will be offered.
 2. Courses certified by the TCSC and approved by the State Board, as well as the process for proposing additional training courses to the TCSC, shall be included in State Board Policy 6.112.
 3. The TCSC shall notify the State Board if any changes to information outlined in paragraph (c) are made to approved courses. The State Board staff shall determine if the changes are material and if re-approval is required as a result of the changes and notify the TCSC.
- (e) When submitting certified courses for approval, the TCSC shall include a summary of the reasons for the approval recommendation to the State Board.
- (2) Training Course Requirements.
- (a) Training requirements for new Governing Body members with less than one (1) year of continuous service as part of the current Governing Body and members of newly approved charter school Governing Bodies ("New Board Members").
1. Training Hour Requirements. New Board Members shall, at a minimum, complete four (4) hours of training within four (4) months of joining the Governing Body.
 - i. Governing Body members with a break in service of more than one (1) year within the same Governing Body or new members of a Governing Body shall be considered New Board Members for training purposes.
 2. Training Course Content. New Board Members shall, at a minimum, receive training on the following topics:
 - i. Overview of responsibilities of non-profit governance, including but not limited to financial oversight and evaluation of school leadership.
 - ii. State laws and rules governing charter school operations, including student discipline, due process, and requirements to comply with federal laws such as the Individuals with Disabilities Education Act ("IDEA"), the Federal Educational Rights and Privacy Act ("FERPA"), and Section 504 of the Rehabilitation Act of 1973.
 - iii. Tennessee Open Meetings and Open Records requirements.
 - iv. Conflict of interest and ethics.
 3. New Board Members shall provide evidence of completion of the required training to the authorizer within four (4) months of joining the board.
- (b) Training Requirements for experienced Governing Body members with one (1) or more years of continuous Governing Body service as part of a specific school's Governing Body ("Experienced Board Members").
1. Training Hour Requirements. Experienced Board Members shall, at a minimum, complete two (2) hours of training each year.

(Rule 0520-14-01-.07, continued)

2. Training Course Content. Experienced Board Members may select any course(s) certified by the TCSC and approved by the State Board.
 3. Experienced Board Members shall provide evidence of completion of the required training to the authorizer by November 15 each year.
- (c) Charter school authorizers shall monitor charter Governing Body compliance with these Rules.

Authority: T.C.A § 49-13-111; Acts 2019, Ch. 219. **Administrative History:**