

TENNESSEE STATE BOARD OF EDUCATION

CHARTER SCHOOL REVOCATION

6.110

Pursuant to T.C.A. § 49-13-122, a local education agency's (LEA's) decision to revoke a charter agreement may be appealed to the State Board except when a charter school's identification as a priority school is the LEA's reason for revocation of a charter agreement in accordance with § 49-13-122(a). Furthermore, when serving as the chartering authority, the State Board may, pursuant to § 49-13-122, revoke a charter agreement and is required to have a procedure for the closure of a charter school prior to denying renewal or revoking a charter agreement, pursuant to § 49-13-130.

Purpose: The purpose of this policy is to set forth the process and criteria the State Board will use when considering the appeal of an LEA's decision to revoke a charter agreement and when considering the revocation of a charter agreement where the State Board serves as the chartering authority.

Policy Sections

1. Appealing an LEA's Revocation Decision
2. State Board as Chartering Authority

1. Appealing an LEA's Revocation Decision

- a. Generally. A governing body may appeal an LEA's decision to revoke a charter agreement unless such decision is made pursuant to § 49-13-122(a). Such appeal must be submitted to the State Board within ten (10) calendar days of the LEA's decision to revoke the charter agreement.
- b. Notice of Appeal. The governing body shall notify the General Counsel of the State Board by email of the governing body's decision to appeal the LEA's revocation of the charter agreement within ten (10) calendar days of such revocation decision. This notice of appeal must be received by the General Counsel of the State Board by 4:30 p.m. Central Time on the tenth (10th) day. In order to be considered a complete appeal, this notice of appeal shall contain the following information:
 - i. Copy of the statement issued by the LEA stating its reasons for revocation as required by § 49-13-122(d).
 - ii. Brief statement, no longer than three (3) pages, explaining why the LEA erred in revoking the charter agreement under the Tennessee Public Charter Schools Act, § 49-13-122.
- c. Additional Information. State Board staff, at its discretion, may gather information related to the revocation decision from the governing body, the LEA, or the Tennessee Department of Education. This information may include any evidence cited by the LEA in support of its decision to revoke the charter agreement.

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The governing body, the LEA, and/or the Tennessee Department of Education will comply with such document request and provide any applicable documents to the State Board staff within five (5) business days of receipt of the document request.

- d. Public Hearing. The State Board shall hold a public hearing on the appeal of an LEA's decision to revoke a charter agreement within sixty (60) calendar days of receipt of the notice of appeal. The public hearing shall be held in accordance with Section 5 of Policy 2.500, Charter School Appeals, provided, that (i) any reference to "sponsor" in Policy 2.500, Section 5 shall be deemed to mean the governing body; (ii) any time periods set forth in this policy shall control; and (iii) the public hearing will be held in the school district where the charter school is located.

- e. Standard of Review. The State Board staff will conduct a de novo, on the record review of the revocation decision, taking into account any additional information gathered at the discretion of the State Board staff and will provide a recommendation to the Executive Director of the State Board. In order to overturn an LEA's decision to revoke a charter agreement, the State Board must find that such decision was contrary to the Tennessee Public Charter Schools Act, § 49-13-122.

- f. Decision. Following the public hearing and the review of the LEA's decision to revoke the charter agreement as set forth in this policy, the Executive Director of the State Board will provide a written recommendation to the State Board. The State Board will consider the recommendation of the Executive Director when rendering a decision on the appeal, but the Board is not bound by the recommendation. The recommendation of the Executive Director of the State Board will be discussed in a work session, if ruling at a regular meeting, or prior to the agenda item, if ruling at a special called meeting. The State Board will meet and render a decision within sixty (60) days of receipt of the appeal. The State Board may:
 - i. Affirm the decision of the LEA, or
 - ii. If the State Board overturns the decision of the LEA, the charter school shall continue to operate and the LEA will remain the chartering authority.

The State Board's decision to sustain the revocation decision of an LEA on appeal shall be final and no appeal shall be taken.

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2. State Board as Chartering Authority.

- a. Generally. When the State Board is the chartering authority, the State Board shall revoke a charter agreement if the school receives identification as a priority school in accordance with the terms and provisions of § 49-13-122(a). Such revocation shall take effect immediately following the close of the school year after the school was identified as a priority school. A school's identification as a priority school that is scheduled to close under § 49-13-122(a) shall be entitled to review by the Tennessee Department of Education to verify the accuracy of the data used to identify the school as a priority school.

Furthermore, when the State Board is the chartering authority, the State Board may also revoke a charter agreement if it determines that the school:

- i. Failed to meet the minimum performance requirements set forth in the charter agreement;
 - ii. Committed a material violation of any of the conditions, standards, or procedures set forth in the charter agreement;
 - iii. Failed to meet generally accepted standards of fiscal management; or
 - iv. Performed any of the acts that are conditions for non-approval of the charter school under § 49-13-108(c).
- b. Revocation Notice. The State Board shall deliver written notice (the "Revocation Notice") of its intention to revoke a charter agreement to the governing body at least ten (10) business days prior to the public hearing on such revocation, unless exigent circumstances require immediate action by the State Board. The Revocation Notice should include an explanation of why the State Board intends to revoke the school's charter pursuant to § 49-13-122. State Board staff shall provide the governing body with an opportunity to meet and present, in-person or via conference call, any additional information that is relevant to the revocation decision prior to the public hearing. The governing body may notify State Board staff at any time that they will not contest the revocation and agree to forego the public hearing.
- c. Public Hearing.
- i. The Executive Director of the State Board shall hold a public hearing on proposed revocation within sixty (60) days of delivery of the Revocation Notice to the governing body. State Board staff will schedule a date for the public hearing, which shall be held in the school district where the school is located. State

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- Board staff will communicate the date and time of this hearing to the governing body and post notice of the hearing on the State Board's website.
- ii. The Executive Director or a State Board staff member (the "Hearing Officer") shall preside at the hearing, and a State Board staff member shall summarize why the State Board has initiated proceedings to revoke the school's charter. The governing body or its designated representative shall have twenty (20) minutes to present any information it wishes as to why the school's charter should not be revoked.
 - iii. There will then be at least twenty (20) total minutes for public comment, and the Executive Director or other staff member, in their discretion, may increase the time for public comment based on the circumstances. Members of the public who wish to comment shall register through a process designated by the State Board staff, and to the extent time permits, will be called to speak in the order their names appear on the registration list. Each member of the public will be permitted to speak for no more than three (3) minutes, but the Executive Director or other staff member will have discretion to set a time limit of less than three (3) minutes based on the circumstances. Written comments may also be submitted at the public hearing or submitted to the State Board as specified at the hearing and on any notices or agendas.
 - iv. The Hearing Officer may ask questions of the governing body or its designated representative or those offering public comments at any time during the hearing. The Hearing Officer may end portions of the hearing or the hearing itself if the governing body or its designated representative or members of the public are out of order. Examples of conduct that may warrant calling speakers out of order include: yelling or using obnoxious or offensive language; speaking out of turn; or denigrating hearing participants by name calling or similar conduct.
 - v. No public hearing shall be held when the State Board intends to revoke a charter based on a charter school's identification as a priority school pursuant to § 49-13-122(a). In such cases, the charter school shall only be entitled to request a review by the Tennessee Department of Education of the data used to designate it as a priority school, pursuant to § 49-13-122(b).
- d. Decision of the State Board. Following the public hearing, the Executive Director of the State Board will provide a final recommendation to the State Board. The State Board will meet and render a decision regarding the revocation of the charter agreement within sixty (60) days of the delivery of the Revocation Notice. If the State Board revokes a charter agreement, it shall provide written notice of its reasons for the revocation to the governing body. Except in the case of fraud, misappropriation of funds, flagrant disregard of the charter agreement or similar misconduct, the State Board's decision to revoke a

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charter agreement, it shall provide written notice of its reasons for the revocation to the governing body. Except in the case of fraud, misappropriation of funds, flagrant disregard of the charter agreement or similar misconduct, the State Board's decision to revoke a charter agreement will become effective at the close of the school year. The State Board's decision to revoke a charter agreement is final and may not be appealed. If the State Board decides not to revoke the charter agreement, the school shall continue to operate and the State Board shall continue to be the chartering authority.

- e. Closure Protocol. The State Board will develop a school closure protocol prior to denying renewal or revoking a charter agreement. The closure protocol shall comply with and be developed in accordance with § 49-13-130.

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