

**** Email completed forms to State.Architect@tn.gov. Begin subject line with "Delegation Form". ****

Transmittal and Checklist for Delegated Approval Authority – (2.04.B.7)

Reduction in Total Project Budget and associated funding for Capital Project

- ☐ Project is NOT funded, in any part, by bond proceeds or residual proceeds from bond funding
- ☐ The project budget is over \$1M (if under use 2.04 A.1 or A.2)
- ☐ There is no reduction in project scope
- ☐ Back-up attached (Project lead sheet, SBC minutes, SBC-1s, other relevant back-up materials, such as prior approvals and back-up documentation or executive summaries)

Project Name: _____

Project SBC#: _____

Submitting SPA: _____

SPA Authorized Representative: _____

(I attest to the above)

Date

Approved:

Ann McGauran, State Architect

Date

☐ Not approved and rationale: _____

Angela Scott, Delegate of the
Commissioner of Finance & Administration

Date

☐ Not approved and rationale: _____