

**** Email completed forms to State.Architect@tn.gov. Begin subject line with "Delegation Form". ****

Transmittal for Reporting of Delegated Approval – (2.04.A.1)

Capital Improvement with total project cost of less than \$100,000

Does not require determination by Tennessee Historical Commission (THC) **OR** THC has determined that the project will not adversely impact a historic structure and a THC Review form is attached **OR** the THC determination was part of a prior action.

The Capital Improvement will not be funded in any part by capital outlay in the appropriations act, bond proceeds or residual proceeds from bond funding

The Capital Improvement is not being provided by a Higher Education Foundation

Back-up attached (Project lead sheet, SBC-1s, THC Form (if required), other relevant back-up materials, such as prior approvals and back-up documentation or executive summaries)

New Construction or Demolition

Reported at the _____ SBC/ESC Meeting

NOTE: *If the Capital Improvement is the construction or erection of a new building or structure or for the demolition of a building or structure, the approval is NOT effective until the Capital Improvement has been reported to the SBC or ESC. No contracts may be fully executed, and no work may commence prior to such reporting.*

Request includes a revision from the prior approval for: (ie: scope, budget, funding)

Previously reported at the _____ SBC/ESC Meeting

Project Name: _____

Project SBC#: _____

Submitting SPA: _____

Head of SPA: _____

(I attest to the above)

Date