MINUTES

STATE BUILDING COMMISSION MEETING

NOVEMBER 8, 2007

The State Building Commission met this day at 11:00 a.m. in House Hearing Room 30 of the Legislative Plaza, Nashville, Tennessee, with the following State Building Commission members and Departments present.

11:15 a.m.	Department of Environment and Conservation	Assistant Commissioner Larry Lance
11:16 a.m.	Department of Education	Assistant Commissioner Robert Greene
	Department of Veterans Affairs	
11:17 a.m.	Military Department	General David Greer
11:20 a.m.	Tennessee Board of Regents	Chancellor Charles Manning
11:22 a.m.	University of Tennessee	Dr. Gary Rogers
	Department of Finance and Administration	,

STATE BUILDING COMMISSION MEMBERS PRESENT

State Building Commission

Jimmy Naifeh, Speaker of the House of Representatives Dave Goetz, Commissioner, Department of Finance and Administration John G. Morgan, Comptroller of the Treasury Dale Sims, State Treasurer Riley Darnell, Secretary of State

STATE BUILDING COMMISSION MEMBERS ABSENT

Governor Phil Bredesen Ron Ramsey, Lieutenant Governor

OTHERS PRESENT

Mike Fitts, State Architect
Georgia Martin, State Architect's Office
Charles Garrett, Real Property Administration
Charles Harrison, Comptroller's Office
Dave Thurman, Legislative Budget Office
Mark Wood, Secretary of State's Office
Janie Porter, Attorney General's Office
Genie Whitesell, Attorney General's Office
Jerry Preston, Tennessee Board of Regents
Diane Uhler, Tennessee Board of Regents
Dennis Raffield, THEC
Nancy Blevins, Finance and Administration
George Brummett, Finance & Administration
John Carr, Finance and Administration

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Tim Schwarz, Environment and Conservation Steve Campbell, Bell Construction George Criss, University of Tennessee Alvin Payne, University of Tennessee Lane Lyle, Lyle Cook Martin Mark Cherpack, Finance and Administration Chris Remke, Hawkins Development Company Deborah Boshears-Davis, Education Tracy Lytle, URS Phil Carnes, Attorney General's Office Ann Butterworth, Comptroller's Office Mary Margaret Collier, Comptroller's Office Will Canterbury, Lt. Governor Ramsey's Office Bob McKee, SOCC Don Thornton, City of Union City Mike Morrow, Finance and Administration David Gregory, Tennessee Board of Regents Nathan Burton, Treasurer's Office Pat Haas, Bond Finance

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Speaker Naifeh called the meeting to order at 11:15 a.m. and requested action on the following matters as presented by State Architect Michael A. Fitts.

DEPARTMENT OF ENVIRONMENT & CONSERVATION

11:15 a.m.

Assistant Commissioner Larry Lance requested action on the following matters.

JOHNSONVILLE STATE HISTORIC PARK, HUMPHREYS COUNTY, TENNESSEE

Approved a grant to Raise the Gunboat Association for **Raising a Civil War Boat** in the Tennessee River at Johnsonville State Historic Park, Humphreys County, Tennessee, with the Raising the Gunboat Association to do the planning and investigation.

Estimated Project Cost: \$200,000.00 SBC Project No. 126/004-02-2007

MARBLE SPRINGS STATE HISTORIC SITE, KNOX COUNTY, TENNESSEE

1) At the Department's request, the Commission deferred action on a project for **Miscellaneous Building & Site Repairs** at Marble Springs State Historic Site, Knox County, Tennessee.

SBC Project No.

160/002-01-2007

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DEPARTMENT OF EDUCATION

11:16 a.m.

Assistant Commissioner Robert Greene requested action on the following matter.

ALVIN C. YORK INSTITUTE, JAMESTOWN, TENNESSEE

Approved a request for a revision in funding and acknowledgment of the source of funding from \$315,000.00 to \$396,000.00 (\$81,000.00 increase) of a project for **Covered Walkway** at Alvin C. York Institute, Jamestown, Tennessee.

Revised Estimated Project Cost:

\$396,000.00

SBC Project No.

168/001-02-2005

DEPARTMENT OF VETERANS AFFAIRS

The Commission referred the following requests to the Subcommittee, with authority to act.

WEST TENNESSEE VETERANS CEMETERY, MEMPHIS, TENNESSEE

1) Review of a request for <u>APPROVAL to CANCEL</u> a project for **Resurfacing Roads** at West Tennessee Veterans Cemetery, Memphis, Tennessee.

Estimated Project Cost:

\$700,000.00

Source of Funding:

07/08 Current Funds-Capital Maint

SBC Project No.

682/000-02-2007

Moving project scope and budget into existing drainage/erosion project below.

Review of a request for <u>APPROVAL of a REVISION in SCOPE and FUNDING</u> and <u>ACKNOWLEDGMENT of the SOURCE of FUNDING</u> from \$310,000.00 to \$1,010,000.00 (\$700,000.00 increase) of a project for **Drainage/Erosion Control & Roadbed Upgrade** at West Tennessee Veterans Cemetery, Memphis, Tennessee.

Revised Estimated I	Project Cost:	\$1,010,000.00		
Source of Funding:	-	Original	Increase	Revised
06/07 Current Funds-C		\$310,000.00	\$ 0.00	\$ 310,000.00
07/08 Current Funds-C	apital Maint	0.00	_700,000.00	700,000.00
TOTAL		\$310,000.00	\$700,000.00	\$1,010,000.00
SBC Proiect No.	682/000-01-2	2006		

Add roadbed upgrade project scope and budget to existing drainage/erosion control project.

MIDDLE TENNESSEE STATE VETERANS HOME, MURFREESBORO, TENNESSEE

Review of a request for <u>APPROVAL of a REVISION in SCOPE and FUNDING</u> and <u>ACKNOWLEDGMENT of the SOURCE of FUNDING</u> from \$1,400,950.00 to \$1,606,950.00 (\$206,000.00 increase) of a project for **Renovation and Repairs** at Middle TN State Veterans Home, Murfreesboro, and approval to perform the added work by change order and <u>ADJUST the BASE</u> contract amount.

Revised Estimated Project Cost:	\$1,606,950.00		
Source of Funding:	Original	Increase	Revised
TNSVHB Repair/Replacement Funds	\$ 130,700.00	\$ 0.00	\$ 130,700.00
Federal Funds	822,250.00	0.00	822,250.00
03 G.O. Bonds-Capital Outlay	448,000.00	0.00	448,000.00
07/08 Direct Appropriation to TSVH	0.00	206,000.00	206,000.00
TOTAL	\$1,400,950.00	\$206,000.00	\$1,606,950.00
SBC Project No. 680/000-01-2		+,500100	Ψ1,000,000.00

Add funding for healthcare needs.

MILITARY DEPARTMENT

11:17 a.m.

General David Greer requested action on the following matters.

HOUSTON BARRACKS, NASHVILLE, TENNESSEE

General Greer presented a request for approval of a revision in scope of a project for **Rehab Building 102** at Houston Barracks, Nashville, to include renovation of portion of Building 110 (USPFO). At Comptroller Morgan's request, the matter was referred to the Subcommittee with authority to act in order to address the issue regarding bond funds and federal employees.

Estimated Project Cost:

\$1,178,000.00

SBC Project No.

361/067-01-2007

Approved a request for a revision in scope and estimated project cost from \$15,929,000.00 to \$25,334,220.00 (\$9,405,220.00 increase) and approval to continue planning not-to-exceed the \$500,000.00 of available funding on a project for **USPFO Addition / Alteration** at Houston Barracks, Nashville, Tennessee.

Revised Estimated Project Cost:

\$25,334,220.00

Estimated Planning Cost:

\$ 500,000.00

SBC Project No.

361/067-02-2007

Approved a request for a revision in scope and funding and acknowledgment of the source of funding from \$8,820,103.28 to \$10,815,103.28 (\$1,995,000.00 increase) of a project for **State Area Command Headquarters Phase 2B** to include removing left wing of building at Houston Barracks, Nashville, Tennessee.

Revised Estimated Project Cost:

\$10,815,103.28

SBC Project No.

361/067-02-1999

EAST CENTRAL ARMORIES - REGIONWIDE

Approved a request for a revision in funding and acknowledgment of the source of funding from \$562,495.24 to \$512,495.24 (\$50,000.00 decrease) of a project for **East Central Armory Reroofs** at various armories in East Central Tennessee.

Revised Estimated Project Cost:

\$512,495,24

SBC Project No.

361/000-06-2004

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READINESS CENTER, MORRISTOWN, TENNESSEE

Approved a request for a revision in scope and funding and acknowledgment of the source of funding from \$520,000.00 to \$570,000.00 (\$50,000.00 increase) of a project for HVAC Replacement / Roof & Interior Renovations to include energy updates, asbestos abatement and window replacement at the Readiness Center in Morristown, and approval to adjust the base contract.

Revised Estimated Project Cost:

\$570,000.00

SBC Project No.

361/063-01-2003

LOUISVILLE AASF, BLOUNT COUNTY, TENNESSEE

Approved a project and acknowledgment of the source of funding for **Reroof and Repairs** at Louisville AASF, Blount County, and the selection of Michael Brady, Inc. to design and supervise the project.

Estimated Project Cost:

\$425,000.00

SBC Project No.

361/102-01-2007

READINESS CENTERS - ALAMO, MCKENZIE AND UNION CITY

Approved a request for a revision in scope of a project for **Reroof Readiness Centers** to include all work for the detached maintenance shop & roof at McKenzie Readiness Center, McKenzie, Tennessee.

Estimated Project Cost:

\$1,041,000.00

SBC Project No.

361/000-04-2006

READINESS CENTERS - MCKENZIE, SAVANNAH, WAYNESBORO, AND SPARTA

Approved a request for a revision in scope of a project for HVAC Replacement & Controls Systems Update at the following Readiness Centers to include interior building finish repair and replacement, with no change in funding:

A. McKenzie

Estimated Project Cost: \$690,000.00 SBC Project No. 361/057-01-2007

C. Waynesboro

Estimated Project Cost: \$800,000.00 SBC Project No. 361/100-01-2007

B. Savannah

Estimated Project Cost: \$800,000.00 SBC Project No. 361/081-01-2007

D. Sparta

Estimated Project Cost: \$630,000.00 SBC Project No. 361/087-01-2007

TENNESSEE BOARD OF REGENTS

11:20 a.m.

Chancellor Charles Manning requested action on the following matters.

EAST TENNESSEE STATE UNIVERSITY, JOHNSON CITY, TENNESSEE

1) Approved a request for a revision in scope for **Brown Hall Structural Repairs** at East Tennessee State University, Johnson City, Tennessee.

Estimated Project Cost:

\$1,500,000.00

SBC Project No.

166/005-01-2006

MIDDLE TENNESSEE STATE UNIVERSITY, MURFREESBORO, TENNESSEE

Approved a request for a revision in scope, estimated project cost and funding from \$16,820,000.00 to \$17,570,000.00 (a \$750,000.00 increase), and acknowledgment of source of funding for **Monohan & Lyon Housing Renovations**, at Middle Tennessee State University in Murfreesboro, Tennessee.

Revised Estimated Project Cost:

\$17,570,000.00

SBC Project No.

166/009-08-2004

Approved a request for a revision in estimated project cost and funding from \$1,820,000.00 to \$1,720,000.00 (a \$100,000.00 decrease) and acknowledgment of source of funding of the project for **Several Buildings System Replacements** at Middle Tennessee State University in Murfreesboro, Tennessee.

Revised Estimated Project Cost:

\$1,720,000,00

SBC Project No.

166/009-05-2002

Approved a request for a revision in estimated project cost and funding from \$1,268,000.00 to \$1,368,000.00 (a \$100,000.00 increase) and acknowledgment of source of funding for **Several Buildings Roof Replacements** at Middle Tennessee State University in Murfreesboro, Tennessee.

Revised Estimated Project Cost:

\$1,368,000.00

SBC Project No.

166/009-04-2005

TENNESSEE TECHNOLOGICAL UNIVERSITY, COOKEVILLE, TENNESSEE

1) Approved the selection of Rentenbach Constructors, Inc. as Construction Manager / General Contractor for New Residence Halls Phase 2 at Tennessee Technological University in Cookeville, Tennessee, based upon proposals received October 19, 2007.

Estimated Project Cost

\$24,540,000.00

SBC Project No.

166/011-04-2007

CHATTANOOGA STATE TECHNICAL COMMUNITY COLLEGE, CHATTANOOGA, TENNESSEE

1) Approved a request to issue a Request for Proposals for a Master Plan Update at Chattanooga State Technical Community College in Chattanooga, and the selection of TWH Architects to assist with the development of the Master Plan.

SBC Project No.

166/012-03-2007

NORTHEAST STATE TECHNICAL COMMUNITY COLLEGE, BLOUNTVILLE, TENNESSEE

1) Approved a request to issue a Request for Proposals for a Master Plan Update at Northeast State Technical Community College in Blountville, and the selection of McCarty Holsaple McCarty to assist with the development of the Master Plan.

SBC Project No.

166/038-01-2007

Discussion of Bids

1) Austin Peay State University, Clarksville

(Fort Campbell Center Classroom Building)

SBC Project No. 166/003-01-2006

Bid date: 10-31-2007

SBC Action: No action required

2) East Tennessee State University, Johnson City

(CoM Bldgs 60 & CEB Roof Repair/Replacement)

SBC Project No. 166/005-03-2006

Bid date: 10-31-2007

SBC Action: No action required

3) Middle Tennessee State University, Murfreesboro

(Peck Hall Renovations)

SBC Project No. 166/009-08-2006

Bid date: 10-31-2007

SBC Action: No action required

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4) <u>University of Memphis, Memphis</u>

(Rawls Hall Elevator Replacement)

SBC Project No. 166/007-08-2005

Bid date: 10-31-2007

SBC Action: Referred to Subcommittee with authority to act

5) <u>Volunteer State Community College, Gallatin</u>

(Fire Alarm System Replacement)

SBC Project No. 166/025-03-2004

Bid date: 10-31-2007

SBC Action: No action required

6) <u>East Tennessee State University</u>, Johnson City

(Sherrod Renovation)

SBC Project No. 166/005-02-1998

Bid date: 11-07-2007

SBC Action: Referred to Subcommittee with authority to act

7) <u>East Tennessee State University</u>, Johnson City

(CoM Bldgs #2 & #52 HVAC Replacement)

SBC Project No. 166/005-01-2005

Bid date: 11-07-2007

SBC Action: Referred to Subcommittee with authority to act

8) Volunteer State Community College, Gallatin

(Wood Campus Center Skylight Repair/Replacement)

SBC Project No. 166/025-02-2006

Bid date: 11-07-2007

SBC Action: Referred to Subcommittee with authority to act

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UNIVERSITY OF TENNESSEE

11:22 a.m.

Dr. Gary Rogers requested action on the following matters.

UNIVERSITY OF TENNESSEE AT KNOXVILLE, TENNESSEE

Approved a request for a revision in scope and funding from \$12,000,000.00 to \$7,000,000.00 (\$5,000,000.00 decrease) of a project for **Steam Plant Improvements** at the University of Tennessee Knoxville.

Revised Estimated Project Cost:

\$7,000,000.00

SBC Project No.

540/009-09-2005

Approved a request for a revision in funding and acknowledgment of the source of funding from \$23,700,000.00 to \$28,700,000.00 (\$5,000,000.00 increase) of a project for **Hesler Biology Building Renovation** at the University of Tennessee, Knoxville.

Revised Estimated Project Cost:

\$28,700,000.00

SBC Project No.

540/009-03-1996

Approved a request for a revision in funding and acknowledgment of the source of funding from \$16,000,000.00 to \$17,000,000.00 (\$1,000,000.00 increase) of a project for **Baker Center for Public Policy** at The University of Tennessee, Knoxville, Tennessee.

Revised Estimated Project Cost:

\$17,000,000.00

SBC Project No.

540/009-08-2003

Approved a request for a revision in scope and funding and acknowledgment of the source of funding from \$1,100,000.00 to \$2,100,000.00 (\$1,000,000.00 increase) to include 3,000 sf facility and associated infrastructure to support research activities at the **Forensic Academy** at The University of Tennessee, Knoxville, and the selection of Pilgrim Penland Cooper and Perry to design and supervise the project.

Revised Estimated Project Cost:

\$2,100,000.00

SBC Project No.

540/009-24-2007

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Approved the selection of Rentenbach Constructors, Inc. as a Construction Manager/General Contractor for **Neyland Stadium Improvements (Phase C)** at the University of Tennessee, Knoxville, Tennessee.

Estimated Project Cost:

\$87,000,000.00

SBC Project No.

540/009-02-2005

UNIVERSITY OF TENNESSEE AT MARTIN, TENNESSEE

Approved the Early Design Phase of a project for **Recreation / Wellness Facility** at The University of Tennessee at Martin as presented by the joint venture, Lyle Cook Martin / Fleming Associates.

Estimated Project Cost:

\$16,500,000.00

SBC Project No.

540/011-05-2006

DISCUSSION OF BIDS

1) University of Tennessee Knoxville

(Hesler Biology Building Renovation Phase 2)

SBC Project No. 540/009-03-1996

Bid date: November 7, 2007

SBC Action: Referred to the Subcommittee with authority to act

DEPARTMENT OF FINANCE AND ADMINISTRATION

11:32 a.m.

DATA CENTERS, NASHVILLE AND SMYRNA, TENNESSEE

Approved the selection of Hawkins/Wright with SIGMA7 design group, a joint venture, from a list of the three best proposers identified through evaluation of an RFQ for **New Data Centers** to be located at Nashville and Smyrna, Tennessee.

Estimated Project Cost:

\$44,000,000.00

SBC Project No.

529/031-01-2007

STATEWIDE

Approved a request to issue a Request for Proposals for Premise Wiring Installation and Configuration Services on behalf of Department of Finance and Administration Office of Information Resources (OIR) for statewide contract.

SBC Project No.

529/000-28-2007

MIDDLEBROOK STATE OFFICE BUILDING, KNOXVILLE, TENNESSEE

1) Approved a project and acknowledgment of the source of funding for Interior Modification at Middlebrook State Office Building, Knoxville, and approval to use the Direct Order Contract to accomplish the work.

Estimated Project Cost:

\$600,000.00

SBC Project No.

526/010-01-2007

R.S. GASS COMPLEX, NASHVILLE, TENNESSEE

1) Approved a request to cancel a project for **Masonic Lodge & Water Tower Demolition** at the R.S. Gass Complex, Nashville, Tennessee.

Estimated Project Cost:

\$325,000.00

SBC Project No.

529/020-01-2003

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DISCUSSION OF BIDS

1) Moccasin Bend Mental Health Institute

(Reroof Winston Building) SBC Project No. 344/009-02-2006 Bid date: November 1, 2007

SBC Action: No action required; bids within target

ROSS CREEK LANDING

An item was brought up from the floor requesting approval to amend the existing lease agreement to January 31, 2008 to extend the time period initially provided with The Hassell Charitable Foundation to allow the Foundation to dispose of the golf course at **Ross Creek Landing** and related land held in trust at no less than fair market value as determined by appraisal, with the conditions as set forth in the amended agreement. It was also requested that the Executive Subcommittee be given authority to act on any and all further actions to be taken regarding the existing Lease Agreement, as amended, including, but not limited to, further amendments, termination, foreclosure, deed in lieu of foreclosure, sale of property, and any other actions that are considered to be in the best interest of the State on this transaction. The Commission approved the request as presented without objection.

SBC Project No.126/000-04-1996 and 126/123-01-1999

STATE BUILDING COMMISSION

MINUTES OF MEETING OF STATE BUILDING COMMISSION

1) Approved the Minutes of the State Building Commission meeting held on October 11, 2007.

REPORT OF CHANGE ORDERS RESULTING IN CUMULATIVE CHANGE ORDER COSTS TO EXCEED **10% OF BASE CONTRACT AMOUNT**

Mark Luttrell Correctional Center 1)

(Reroof Various Buildings)

Change Order No.

4 & 5

Change Order Amount:

\$11,442.51 & \$4,779.68

Change Order Percent:

1.11 and .46

Cumulative Percent

14.07

SBC Project No.

140/005-01-2005

2) National Guard Armory - Pulaski

(Reroof Armory & Maintenance Shop)

Change Order No.

Change Order Amount:

\$29,494.86

Change Order Percent:

16.1

Cumulative Percent

16.1

SBC Project No.

361/000-05-2006

3) National Guard Armory - Knoxville

(Bldg 300 Exterior Renovation)

Change Order No.

Change Order Amount:

\$18.508.50

Change Order Percent:

22.3

Cumulative Percent

49.14

SBC Project No.

361/000-06-2004

4) **National Guard Armory – Alamo**

(Reroof)

Change Order No.

Change Order Amount:

\$48,362.00

Change Order Percent:

28.1

Cumulative Percent

28.1

SBC Project No.

361/000-04-2006

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Citizens Plaza State Office Building 5)

(Interior Renovations Phase 1)

Change Order No.

10

Change Order Amount:

\$26,716.00

Change Order Percent:

1.61

Cumulative Percent

10.88

SBC Project No.

529/076-01-2005

SUB-COMMITTEE REPORT

1) Report received of final action taken at the State Building Commission Executive Subcommittee meeting held on September 24, 2007.

DESIGNER SELECTION LIST

Approved the following designer selections as recommended:

1) Louisville AASF

(Reroof and Repairs)

Estimated Project Cost:

\$425,000.00

SBC Project No.

361/102-

Designer:

MICHAEL BRADY, INC.

2) **University of Tennessee Knoxville**

(Forensic Academy)

Estimated Project Cost:

SBC Project No.

\$2,100,000,00

540/009-24-2007

Designer:

PILGRIM PENLAND COOPER

AND PERRY

3) University of Tennessee Knoxville

(Sororities - Pi Beta Phi)

Estimated Project Cost:

\$3,000,000.00

SBC Project No.

540/009-19-2007

Designer:

WEEKS AMBROSE MCDONALD

University of Tennessee Knoxville 4)

(Sororities - Alpha Chi Omega)

Estimated Project Cost:

\$3,000,000.00

SBC Project No.

540/009-19-2007

Designer:

Change designer name from

"DUANE STONE & ASSOCIATES"

to "WEEKS AMBROSE

MCDONALD in association with **DUANE STONE & ASSOCIATES"**

5) **University of Tennessee Knoxville**

(Sororities - Delta Gamma)

Estimated Project Cost:

\$3,000,000.00

SBC Project No.

540/009-19-2007

Designer:

Change designer name from "BOB ALCORN ASSOCIATES" to

"FLETCHER ARCHITECTS in

association with BOB ALCORN

ASSOCIATES"

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6) University of Tennessee Knoxville

(Cherokee Farm Infrastructure Improvements)
Estimated Project Cost: \$32,000,000.00
SBC Project No. 540/009-04-2007

Designer:

Change designer name from "GRESHAM SMITH & PARTNERS / WILBUR SMITH ASSOCIATES, A JOINT VENTURE" to "GRESHAM SMITH & PARTNERS, with WILBUR SMITH ASSOCIATES as

CONSULTANT"

7) New Data Centers

(Nashville & Smyrna)
Estimated Project Cost: \$44

\$44,000,000.00 529/031-01-2007

SBC Project No. Designer: HA

HAWKINS/WRIGHT WITH

SIGMA7 DESIGN GROUP, A JOINT VENTURE

8) Capitol Complex - Nashville

(Security Improvements)

Estimated Project Cost:

\$2,500,000.00

SBC Project No.

529/000-27-2007

Designer:

CENTRIC ARCHITECTURE

9) Middle Tennessee State University

(Cope Admin Bldg Elec Service Entry Upgrade)

Estimated Project Cost: SBC Project No.

\$650,000.00 166/009-01-2007

Designer:

Change designer selection from

"R.W. BECK" to "I.C. THOMASSON

ASSOCIATES"

10) East Tennessee State University

(Building 119 HVAC Repairs)

Estimated Project Cost:

\$530,000.00

SBC Project No.

Designer:

166/005-03-2007

Change designer selection from "APPLIED ENGINEERING" to "I.C.

THOMASSON ASSOCIATES"

11) Chattanooga State Tech Community College

(Master Plan Update - to assist with development)

SBC Project No.

166/012-03-2007

Designer:

TWH ARCHITECTS

12) Northeast State Technical Community College

(Master Plan Update – to assist with development)

SBC Project No.

166/038-01-2007

Designer:

MCCARTY HOLSAPLE MCCARTY

13) South Central Regional Health Facility

(HVAC Upgrades)

Estimated Project Cost:

\$238,000.00

SBC Project No.

408/003-01-2007

Designer:

Change in designer selection

referred to the Subcommittee,

with authority to act

14) East TN Regional Health Facility

(HVAC Upgrades)

Estimated Project Cost:

\$175,000.00

SBC Project No.

408/001-01-2007

Designer:

Change in designer selection

referred to the Subcommittee,

with authority to act

There being no further action, the meeting adjourned at 11:40 a.m.

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Approved by:

M.D. Goetz, Jr., ommissioner

M.D. Goetz, Jr., Commissioner ()
Department of Finance and Administration